



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		Nallamuthu Gounder Mahalingam College
• Name of the Head of the institution		Dr. R. Muthukumaran
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		04259234870
• Alternate phone No.		9942906687
• Mobile No. (Principal)		9942906696
• Registered e-mail ID (Principal)		principal@ngmc.org
• Address		90, Palghat Road
• City/Town		Pollachi
• State/UT		Tamil Nadu
• Pin Code		642001
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)		08/07/1987
• Type of Institution		Co-education
• Location		Semi-Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. R. Manicka chezian				
• Phone No.	9942906687				
• Mobile No:	9443851386				
• IQAC e-mail ID	iqac@ngmc.org				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.ngmc.org/wp-content/uploads/2022/12/document.pdf">https://www.ngmc.org/wp-content/uploads/2022/12/document.pdf</a>				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.ngmc.org/academic/college-calendar/">https://www.ngmc.org/academic/college-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	87.00	2007	31/03/2007	30/03/2012
Cycle 2	A	3.33	2013	23/03/2013	22/03/2018
Cycle 3	B	2.45	2019	15/07/2019	14/07/2024
6.Date of Establishment of IQAC			05/05/2008		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nallamuthu Gounder Mahalingam College	Students Project	TNSCST	10/03/2022	22500
Nallamuthu Gounder Mahalingam College	Project	ICSSR	25/03/2022	350000
Nallamuthu Gounder Mahalingam College	Conference	ICSSR	21/04/2022	38000
Nallamuthu Gounder Mahalingam College	Entrepreneur Promotional	EDII, Government of Tamilnadu	12/04/2022	7000

**8. Provide details regarding the composition of the IQAC:**

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>07</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	<b>Rs 30,000</b>	

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Organized the following Skill Development Programmes : • Career Counselling Programme for the students on "Employability skills" with Barclays Bank was conducted from Nov'15 to Nov'2021 • Induction Programmes for the First year students for the Academic year 2021-2022 was conducted from 20.9.2021 to 24.9.2021 • Career Guidance Programme for the students with Neogenics Academy was conducted from 2.8.21 to 7.8.21 • Short-term course for the students on "Entrepreneurship" was conducted from 8.12.2021 to 14.12.2021 • "Efficient use of ICT in Administration " for Non -Teaching Staff on 4.6.2021

FACULTY DEVELOPMENT PROGRAMME: • Seven days International Faculty Development Programme for Teaching Staff on "Changing Dimensions in Commerce Education " was conducted from 20.10.2021 to 27.10.2021. • One-week Faculty Development Programme for Teaching Staff on "Advanced Computing Technologies" was conducted from 25.7.2021 to 31.7.2021

MoUs were signed to focus on and to guide academic and research activities among the two institutions for the welfare of the students • Panchayat President-Bodipalayam Village on 13.12.2021 • Global Garner Sales Services Ltd, Ahmedabad on 04.10.2021 • Sri SakthiFibres, Avalchinnampalayam, Pollachi on 18.11.2021 • Sri SakthiCoirs, ZaminKottampatti, Pollachi on 18.11.2021 • Sri Sakthi Agro, Avalchinnampalayam on 18.11.2021 • Siva SakthiCoirs, ZaminKottampatti, Pollachi on 18.11.2021 • Oasis HortiCoirs, ZaminKottampatti, Pollachi on 18.11.2021 • Oasis HortiCoirs, ZaminKottampatti, Pollachi on 18.11.2021 • Green Leaf Agro, Rangasamuthiram, Pollachi on 18.11.2021 • Geo Packs, KannanValagam, Udumalpet on 18.11.2021

Initiated Institution's Innovation Council activities under various streams to promote innovations in our campus.

Our college secured a 101 - 150 band rank in Colleges Category in NIRF 2022.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Curriculum Restructuring	The Boards of Studies was conducted on 22.05.2021 and 38 new courses were introduced in the Syllabus by various Departments
Value Added Course	42 Value Added Courses focused on employability and entrepreneurship were implemented
Induction Programme	Induction Programme was conducted for the First Year Students from 20.09.2021 to 25.09.2021
Staff Assessment	To monitor the development of the Faculty members , a Self-assessment is done and the incentives was given
Participation in NIRF	Data for NIRF 2021 was prepared and submitted on 18.02.2022
Research Project	Research Project from ICSSR with the Cost of 3,50,000/-sanctioned, Received 3,00,000/-from the Tamil Nadu State Council for Science and Technology for the Research Project with the duration of two years
Seed Money	Rs.3,75,000 as granted as a seed Money to the faculty for their Research Purpose
Alumni - Industry Interactions with Students	Departments arranged webinars for students involving Alumni as resource person.
Green Audit, Energy Audit and Air Quality Monitoring	The audits were done
13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Council / College Committee	11/12/2021

**14. Was the institutional data submitted to AISHE ?**

**Yes**

- Year

Year	Date of Submission
2021 -2022	26/07/2023

#### **15. Multidisciplinary / interdisciplinary**

As part of the Institutional Preparedness for NEP 2020 in the AQAR, the following steps have been taken. All the Undergraduate Programs and Post Graduate Programs include Multidisciplinary, Interdisciplinary Courses like: Intellectual Property Rights, Dynamics of E-Commerce, Customer Relationship Management, Financial Institution and Management, Retail Management, Fundamentals of Insurance, Visual Communication, Creativity, Astronomy, Quantitative Aptitude, Introduction to Psychology, Web designing Lab, Desktop Publishing Lab, Photo Effects Lab, Animation Lab, Corporate English, English for International Examination, Food and Nutrition, Public Health and Hygiene, Photoshop Lab. In addition, Advanced Learners Courses are also introduced.

#### **16. Academic bank of credits (ABC):**

At NGM, following the Guidelines for the Preparedness for NEP 2020, the Academic Bank of Credits (ABC) is maintained at Controller of Examinations for individual Students through the computerized system.

#### **17. Skill development:**

Following the Guidelines for NEP 2020, it is decided to support the Students to increase their Productivity, to improve their Employability Skill and Entrepreneurial Skills, Skill Development Electives courses like Relational Database Management Systems and Oracle, Computer Based Organization Techniques, Advanced

Applications in MS Excel Lab, Python Programming, Web Programming using Open source Tools, Flash Lab, Internet services and applications lab, Programming lab using Kotlin, Inorganic Qualitative Analysis, Green chemistry, Properties of Matter, Relativity and Quantum Mechanics, Mathematical Physics, Classical Mechanics, Statistical Mechanics, Quantum Mechanics I, Economics of Transport, Journalism, Panchayat Raj in India, Project management, Skills on Sourcing & Procurement, Logistics Management, Data Analytics (Big Data) Lab, DTP Software (CorelDraw), DTP Software (Photoshop).

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution offers Tamil and Hindi in Part-I. Human Rights, Environmental Studies, General Knowledge, and General Awareness are being taught Under Part - IV. In addition to this Human Excellence (Yoga) is taught in all six semesters (Personal Values, Human Values, Professional Values, Family Values, Social Values, and Global Values) Under Part - IV. Apart from this Certificate courses like Manaiyiyal Magathuvam (Home Science) and Uzhavu Bharatham (Agriculture) are also offered to UG Students.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The OBE model measures the progress of graduates in three parameters,

1. Program Educational Outcomes (PEO)

2. Program Outcomes (PO)

3. Course Outcomes (CO)

Examples of PEOs of our NGM College:

- Capable of demonstrating comprehensive knowledge and understanding of one or more Disciplines that form a part of an Undergraduate Programme of Study.
- Capability to use ICT in a variety of learning situations, demonstrate the ability to access, evaluate and use a variety of relevant information sources, and use appropriate software for analysis of data.

Examples of Program Outcomes of our NGM College:

- Demonstrate an aptitude for Computer Programming and Computer-based problem-solving skills.
- Ability to appreciate emerging technologies and tools.
- Scientific reasoning/ Problem analysis: Ability to link knowledge of Computer Science with other two chosen auxiliary disciplines of study.

Examples of COs of our NGM College:

- Analyze and apply the bio-molecular techniques
- Apply the nuclear chemistry principles and their application in various fields.

## 20.Distance education/online education:

Not Applicable

## Extended Profile

### 1.Programme

1.1 64

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 5090

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1665

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 4976

Number of students who appeared for the examinations conducted



by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	1097
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	249
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	249
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	1852
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	135
Total number of Classrooms and Seminar halls	
4.3	810
Total number of computers on campus for academic purposes	
4.4	523.10
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	

## CURRICULAR ASPECTS

### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

NGM College promotes education to rural students in and around Pollachi. The curriculum is designed based on CBCS and OBE focusing on Employability, Skill Development, and Entrepreneurship which is updated frequently to suit the needs of the stakeholders.

- Social Welfare Administration has regional and national level applicability as it provides services to the underprivileged sections of the population.
- The tribal community development program focuses on the understanding, development, and integration of the social ecosystems at the local and national levels.
- OOPs, Web Services and Networking Concepts, Executive Communication, and Information Security with a focus on areas such as the IoT, AI, and VR cater to the global needs of the IT sector.
- To utilize the ample opportunities present across the nation in Agriculture, Food Processing, and Health Industry courses like Entrepreneurship Botany and Phytochemical and Health Chemistry are introduced.
- English Language Skills for Enhancing Employability focus on honing the communication skills of the students to help them compete at the global level.
- The Department of Human Excellence offers courses like Personal, Family, Professional, Social, National, and Global Value and Sky Yoga Practice in all semesters.
- VAC, Certificate Courses on Uzhavu Bharatham (Agriculture) and Maniyyal Magathuvam (Home Science), and Value added courses are being offered to cater to the needs of the Local/ Regional level.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://ngmc.org/cdn/uploads/igac/C1/POs.PSOs-and-COs---completed.pdf">https://ngmc.org/cdn/uploads/igac/C1/POs.PSOs-and-COs---completed.pdf</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year****41**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year****981**

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year****196**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

40

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

#### Professional Ethics

- Values and Professional ethics courses are offered to the students for their holistic development.
- The curriculum offers courses like Business Ethics, Auditing and Assurance, Personality Development Skills, Guidance and Counseling, Corporate Social Responsibility and Social Marketing, E-commerce, Cyber Security, and Intellectual Property Rights.

#### Gender

- Importance is given to Gender studies in the form of a certificate course including - Women Studies, Fundamentals of Entrepreneurship, and Entrepreneurship Development Program.
- Exclusively for women students, a course called Manaiyiyal Magathuvam (Certificate Course in Home Science) is being offered.
- In order to create awareness among the students (both Boys and Girls) to uplift agriculture, a certificate course 'Uzhavu Bharatham' is offered by the college.

#### Human Values

- The courses offered related to Human Values are Human Rights, Human Rights in India, and International Human Resource Management.
- The Department of Human Excellence offers various value-oriented courses like Personal, Family, Professional, Social, National, and Global Values, and Sky Yoga Practice are included in all the semesters.

**Environment and Sustainability**

- To create awareness among the student on Environment and Sustainability, the college offers courses like Green Marketing, Disaster Management, Ecology, Phytogeography, Forestry, and Green Nano Chemistry.
- Environmental studies are offered to all UG Students.
- The college has taken a leading role in integrating extension activity programmes into the regular schedule. AIDS awareness, Environment conservation, International Women's Day, Human Rights Rally, and Interdepartmental Cultural Competitions for Women, are some of the programmes organized and successfully completed.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year****42**

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****4297**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

**1341**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>A. All 4 of the above</b>
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File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://ngmc.org/cdn/uploads/iqac/C1/1_4---Stakeholders-feedback-mechanism.pdf">https://ngmc.org/cdn/uploads/iqac/C1/1_4---Stakeholders-feedback-mechanism.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
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File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.ngmc.org/feedback/">https://www.ngmc.org/feedback/</a>
Any additional information	<a href="#">View File</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year**

1731

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1673

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students are encouraged to enroll and obtain certificates through MOOC courses such as SWAYAM, NPTEL, and IIT Mumbai Spoken Tutorial. Students are encouraged to participate in Webinars, Seminars, and to participate in innovative research work. Science students participated in JAM, GATE, Bharathidasan, Madurai Kamaraj University entrance exam, and other Competitive exams. They are trained with Peer Teaching, and career orientation and provided opportunities to attend Inter Collegiate Competitions. Advanced learners are facilitated with Separate study rooms in the college's library. They are motivated to prepare for the competitive exams. They are encouraged to join N-LIST and use other online tools.

### Activities for slow learners

Individual care and attention are taken by the Mentors for the slow learners during the post-college hours. They are supported through remedial classes, online quizzes, tests and assignments, and tutorial sessions. They are encouraged with additional study materials and online materials. Beyond class hours, slow learners receive bilingual explanations and conversations for greater understanding. The slower learners are also motivated to participate in different departmental events. Parents are informed to update the status of the slow learner's learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/igac/C2/2_2_1.pdf">https://ngmc.org/cdn/uploads/igac/C2/2_2_1.p df</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
19/07/2021	5090	249

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

### Experiential Learning (190 words)

The Experimental learning methods help the commerce cluster students to exhibit the acquired knowledge through Internship and Career Counseling meetings. The science cluster and Arts cluster involve the students in Projects and Peer group learning activities. Skill Based training and coaching for competitive exams were organized in Botany and field projects, field trips are organized in the Zoology department.

### Participative Learning

The Roleplay and Group Discussions were conducted by a few commerce departments. Practical Banking Practices, Industrial Visits, and Product Launches are followed in IB Department as their participative learning events. Awareness of Professional courses like CA / CMA was conducted by the B.Com PA department. M. Sc. Botany students have participated in the National E Quiz and International Conference. MSW students have concentrated on Tribal Camps. Field visits, minute talks, slogan creation, and laboratory exercises are being carried out in Botany and Zoology

### Problem-solving methodologies



Problem-solving involves the application of memory, knowledge, top-down approach, and bottom-up approach which facilitate the students to learn the concept in a deeper sense. Almost all PG students are being given case studies and real-time industrial issues and projects as problem-solving task.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://ngmc.org/cdn/uploads/igac/C2/2_3_1--link-Student-centric-methods.pdf">https://ngmc.org/cdn/uploads/igac/C2/2_3_1--link-Student-centric-methods.pdf</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The faculty have been using the ICT facility for conducting classes and they share PPT, self-recorded videos, and subject materials in advance to the students through LMS. The teaching Learning Process is carried out through flipped classrooms by the course teachers. Learning materials, video lessons, and other resources related to the course content are posted in the Google Classroom. Students utilize this application to submit their assignments, seminars in video form, debates, group discussions, quizzes, and laboratory work. Teachers use Kahoot, a game-based classroom response system, to encourage students to play quizzes on the course content.

CAMU is online Enterprise Resource Planning (ERP) software that acts as a strong Learning Management System (LMS). For teaching and learning CAMU facilitates for registration of courses under the Choice Based Credit System (CBCS), allocation of courses to the faculty members, student attendance, internal assessment, assignment, quiz, and discussion forum.

Effective teaching and learning process is implemented with the following electronic resources like DELNET, INFLIBNET, SWAYAM - NPTEL, Videos, Spoken tutorials, MOOC platforms like Microsoft Teams, and Microsoft forms for conducting short quizzes and collecting feedback. The institution has adopted online platforms like Google Meet, and MS Teams for effective online delivery of course content.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://ngmc.org/cdn/uploads/igac/C2/2_3_2--ICT.pdf">https://ngmc.org/cdn/uploads/igac/C2/2_3_2--ICT.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

200

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendars of NGMC outline the schedule of classes, holidays, and other important events that occur throughout the academic year. By preparing and adhering to an academic calendar, institutions can ensure that students have access to the necessary resources and support for their studies. The Heads allot the Course Papers to the teachers depending on their interests in the topics, and expertise gained over the years of teaching. They are provided with a timetable that has to be followed according to the number of hours allotted for the subject with their permitted workload. The teachers sketch a tentative lesson plan to cover the syllabus of five units in the stipulated time of approximately 90 working days of the semester and the same is uploaded in CAMU ERP.

The Teaching Plans highlight the classes to be attended, contents to be taught, Instructional strategies used, Reference books, outcome intended and the Assignments, Seminars, and Quiz are uploaded in the CAMU ERP. Completion of the topics which are recorded in the software is duly reviewed by the HOD and Principal regularly and viewed by Students through Student CAMU ERP login.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

249

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

126

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2342

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****10**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year****45**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

NGMC has implemented full scheduling of examinations, assessments, evaluation, processing of question papers and scrutiny, online corrections of answer papers (during the pandemic period), and publication of results in the ngmc.org website with transparency integrated with AES software. Online attendance capturing and maintenance help to assess the eligibility of students to appear in the final examinations.

Preparation of Examination Calendar, circulation of information related to examination schedule, Hall and Seating arrangement, issue of Hall Tickets to students, and common announcements are made through the web portal for easy access.

Selection and appointment of examiners for question paper setting, and question paper scrutiny for accuracy are being carried out in the examination process. Calculation of Continuous Internal

Assessment Marks from various components, processing of CIA with final evaluation, declaring results with grades, and submission of requests for revaluation (grievance) are made through software with complete transparency and confidentiality. Evaluated answer scripts of the ESE are scanned and given to the students who opt for re-totaling.

IT systems are used to conduct online examinations with appropriate front and backend software support and video-based proctoring which mitigates malpractices and improves confidentiality during the pandemic period. Student can access their data through the CAMU ERP System.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ngmc.org/cdn/uploads/igac/C2/2_5_3--it-intergration.pdf">https://ngmc.org/cdn/uploads/igac/C2/2_5_3--it-intergration.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Graduate Attributes (GA) commensurate with Vision and Mission to impart Holistic Education. The Programme Educational Objectives are designed to describe the expected career and professional accomplishments. Programme Outcomes are defined to meet the specific Knowledge, Skills and abilities that Students are expected to acquire by the completion of a particular academic Programme. A set of individually assessable Course Outcomes are designed to attain the Programme Outcomes and are balanced with ideal mapping. Programme Outcomes and Programme Educational Objectives and Course Outcome are endorsed by the Board of Studies and approved by Curriculum Development Cell.

The Institution disseminates the PEOs, POs and COs to stakeholders:

- Displayed on the College website
- Discussed on the first day of Odd and Even Semester in every academic year.
- The Scheme and Syllabus of the Programme consist of well-defined PEO, PO & CO are circulated to the students through

ERP at the beginning of every semester.

- It is also displayed on the department notice boards.

CIA and ESE are prepared to assess and evaluate the student's knowledge and Rubrics assessment encompassing Class participation, Seminars, Assignments, Case studies, Papers, Reports, Class presentations, Group Discussions, and library utilization

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://ngmc.org/cdn/uploads/igac/C2/2_6_1-merged-file.pdf">https://ngmc.org/cdn/uploads/igac/C2/2_6_1-merged-file.pdf</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of Program Outcomes (POs) and Course Outcomes (COs) is evaluated through Direct and Indirect methods such as Assessments, Evaluations, Surveys, and Feedback from Students, Faculty, and other Stakeholders. Assessment of POs typically involves evaluating whether graduates of a particular program have achieved the intended learning outcomes. Assessment includes both Formative and Summative components. The question paper follows Revised Bloom's Taxonomy and hence questions are based on testing the knowledge, application, analysis, evaluative and creative skills of the students. The direct Method of assessment is based on the performance of students in the Continuous Internal Assessment and End Semester Examination. Rubrics are used in the evaluation process to measure the level of attainment of performance. The expected level of outcome for the particular course is set according to the K1, K2, K3, and K4 levels corresponding to a particular level of Bloom's taxonomy. The average of all CO attainment in the formative tests (written, oral and practical), as well as summative examination, is taken as the student's attainment of the course outcome in that particular course. The indirect method of assessment is based on a survey conducted by students through online/offline mode based on the course.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ngmc.org/cdn/uploads/igac/C2/2_6_2.pdf">https://ngmc.org/cdn/uploads/igac/C2/2_6_2.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1665

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.ngmc.org/wp-content/uploads/igac-documents/CoE-Annual-Report-2021-2022.pdf">https://www.ngmc.org/wp-content/uploads/igac-documents/CoE-Annual-Report-2021-2022.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://ngmc.org/cdn/uploads/igac/C2/2\\_7\\_1.pdf](https://ngmc.org/cdn/uploads/igac/C2/2_7_1.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research committee comprises of members as per the Guidelines of UGC including The Principal and Head of the Departments to facilitate the realization of the organization's vision and mission, as well as contribute to national development. To facilitate the researchers of Nallamuthu Gounder Mahalingam College to foresee the broad spectrum of research, constantly challenge the evolving innovations at the global level and empower our nation with their

prominent and intellectual resources. Our mission is to equip the inquisitive minds of our college with a distinguished academic ambience for research, accelerate external findings and global recognition for their findings and promote interdisciplinary research culture. Objectives:

- To motivate and support the presentation of communication of the research works/projects through academic events like workshops/seminars.
- To motivate and support the research findings through various academic events like international and national seminars, symposiums, conferences, and workshops by providing research funds to the faculty members and scholars.
- To promote quality research through proper funds and grants/ various awards such as Best Researcher, Best Research Guide, Best Research Paper, Best Popular Article, and Best Participant in seminars/symposiums and conferences.
- The institution also provides the platform for the researchers and assures the quality of their research by drawing proper research codes, rules and guidelines, and ethical and legal norms in the conduct of research.
- To enhance the research practices through interdisciplinary collaboration.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.ngmc.org/research/">https://www.ngmc.org/research/</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

375000



File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

5

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

650000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ngmc.org/cdn/uploads/igac/C3/3_2_1.-3_2_2---3_2_4---Final.pdf">https://ngmc.org/cdn/uploads/igac/C3/3_2_1.-3_2_2---3_2_4---Final.pdf</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

128

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://ngmc.org/cdn/uploads/igac/C3/3_2_4.pdf">https://ngmc.org/cdn/uploads/igac/C3/3_2_4.pdf</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The IIC at NGM College provides students with an open space to come up with new ideas and collaborate with others to bring them to life. It's a nurturing environment where students can experiment and create without fear of failure or judgment.

To create awareness about IPR for faculty and students to conduct workshops, seminars and training course on IPR. To disseminate knowledge on the patent registration process in India and foreign countries. To encourage the faculty and students to work towards patents. Entrepreneurship Development Cell organized technical training sessions for students in various disciplines.

Entrepreneurship Awareness Camp Sponsored by Entrepreneurship Development Institute Of India (EDII) Department Of Science And Technology, Government Of India, New Delhi - DST-NIMAT Project 2019-2020 has been conducted.

An inauguration of Rural Entrepreneurship Development Cell and Workshop on Red Cell Action Plan Approved by MGNCRE was organized by Nallamuthu Gounder Mahalingam College, Pollachi, in collaboration with Mahatma Gandhi National Council of Rural Education, Hyderabad, Government of India.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/igac/C3/3_3_1-Final.pdf">https://ngmc.org/cdn/uploads/igac/C3/3_3_1-Final.pdf</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

52

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

133

File Description	Documents
URL to the research page on HEI website	<a href="https://www.ngmc.org/wp-content/uploads/2023/08/Ph.D-Registered-2021-2022-To-Be-Upload.pdf">https://www.ngmc.org/wp-content/uploads/2023/08/Ph.D-Registered-2021-2022-To-Be-Upload.pdf</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

181

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

119

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/igac/C3/3_4_4--Book-Chapters-Content.pdf">https://ngmc.org/cdn/uploads/igac/C3/3_4_4--Book-Chapters-Content.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

61

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

14

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.01225

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution is very much concerned on the development of the neighborhood community. The institution has taken various initiatives towards the community development like creating awareness on health, human rights, government schemes and programmes, career counseling for students, environment protection, life skills, gender sensitization, child labour, drug abuse and alcoholism, entrepreneurship, women empowerment, etc. The institution through NSS, department of Social Work, Unnet Bharat Abhiyan, Rural community Development club continuously engage in transforming the rural neighbourhood community on waste management by creating awareness, distribution of waste bins and income through

waste strategy. With the help of the local governance this initiative is carried out successfully and on-going. Apart from the above, the institution has conducted various rural and tribal camps to address the needs of the community.. Most of the extension works are taken up by the institution in collaboration with the government, non-government and private organizations like National Child Labour Project, ABT industries, Local Panchayats, Native Medicare Trust, REST NGO, etc. The institution has also registered itself under "Unnet Bharat Abhiyan" under which various extension activities are carried out in the selected 5 villages approved by the UBA. Thus, NGM College is well known for its extension activities by the neighbouring communities over the past 6 decades due to the impact it has created and thus the institution is marching towards bringing excellence in it.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/iqac/C3/3_6_1-MERGED.pdf">https://ngmc.org/cdn/uploads/iqac/C3/3_6_1-MERGED.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

12

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

114

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year****7477**

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work****22**

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)****25**

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

**The Institution has the requisite infrastructure and sufficient physical utilities for teaching and learning, viz., classrooms,**



laboratories, and computing equipment, etc., NGM College is capacious of 26 Acres of Land with prominence to its ambiance and serenity. Modern infrastructure, State-of-the-art equipment, and amenities include 135 classrooms, well-equipped laboratories for all basic science programmes, including a museum in the History Department, the Zoology Lab, and a Herbarium in the Botany lab, 9 computer labs with 582 computers and the Research Departments are having an adequate number of Computers with 140 numbers. Advanced E-content rooms with added amenities on the campus to access the e-resource Digital Library consists of 25 computer Systems and Language Lab consists of 50 Systems. Faculty inside the campus can access up to 200 Mbps of internet connectivity to enrich the teaching and learning Process. There are 15 smart boards and 35 LCD projectors, software and education CDs, and conventional blackboards that are well maintained. To intensify communication skills, two Language Labs are available with a LAN facility. The Fine Arts Department plays a major role in encouraging young talents to practice and participate in co-curricular and extracurricular activities. A spacious computerized library of 2570.5 Sq.m holds 68189 volumes of Books, 70 Journals, 25 Magazines, a Library Front Office and a Digital Library consisting of 35 Computers, and a place for Reprography.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/infrastructure/">https://ngmc.org/infrastructure/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

A huge auditorium of 1500 seat capacity, and four seminar halls, facilitate the smooth conduct of events and functions. Yoga Hall with 546.46 square meters is built to support Human Excellence Department. An Indoor Auditorium and a Gym with modern equipment add galore to the resplendent college infrastructure. The institution has a competent facility for cultural activities, yoga, sports, and games (indoor and outdoor) including a Gymnasium, Yoga Halls, auditorium, etc.) Inter-Collegiate Tournaments, Inter-School Tournaments, and Intra University Tournaments and Games are conducted on campus. 200-meter Standard Track with Six Lanes, an 820-square-meter Floodlit Basketball Court with a Gallery, a

13596-square-meter Cricket Field, a 12200-square-meter Football Field, a Volley Ball Court, a Kho-Kho Court, a Kabaddi Court, facilities for Indoor games such as Table Tennis, Carom and Chess extol of the Physical Education Department. Modern Fitness Centre is available to both Faculty and Students. NGM College maintains its uniqueness by integrating Ethics and Values into the curriculum for UG students. With a conducive atmosphere, the Department of Human Excellence has two spacious halls, a meditation room, and a Yoga Centre where qualified teachers train students in Meditation, Self-Introspection, Yoga, and Kayakalpa exercises. The Department has introduced the "NGM Yoga Therapy Centre" for the welfare of the Public. The Fine Arts Department plays a major role in encouraging young talents to practice and participate in co-curricular and extracurricular activities.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmcollege.in/department-profile/department-of-human-excellence/">https://ngmcollege.in/department-profile/department-of-human-excellence/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

135

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

523.103

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using Integrated Library Management System (ILMS). Internet facility is provided for the registered users. Intranet -OPAC can be viewed in the library. OPAC provides details about Books, Periodicals, and Thesis dissertations. The digital library gives access to major e-resources of (Subscribed) such as NLIST, DELNET online, and NDL. There are more than 1000 academic-related links to access through the Digital library and also access open access journals. The Auto lib is a web-based ILS with the Features using JAVA and MySQL With static IP to maintain the Circulation of books. Online Public Access catalog is utilized to register the Administration Records, Reports, and Gate Entry of visitors. The Barcode ID card is provided for entry to the users. The entry of the users is documented by a scanner at the entrance of the library.

The Auto lib is a web-based ILS with the following Features

1. Developed using JAVA and MYSQL
2. Complete Web-Based Support
3. Works on Windows OS and Linux
4. This application works with the internet and intranet using static IP
5. Data import utility from Excel for books and members
6. Circulation: Issue, Return, and Renewal
7. Cataloguing: Entry and Search The Documents
8. OPAC: Online Public Access catalog

**9. Administration: Maintenance of Records and Documents****10. Report the statistics and budgets****11. Gate Entry: Maintain the records of visitors**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://lib.ngmcollege.in/">https://lib.ngmcollege.in/</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**6.920**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)****4.2.4.1 - Number of teachers and students using the library per day during the year**

**404**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

**Information Technology Policy** The NGM College Information Technology (IT) Policy, henceforth will govern the responsible usage of all users of the College's Information Technology Resources. This comprises the IT facilities distributed over the Campus or any user, who connects to the Campus Network. Every user of IT Resources of the College is expected to be known with and strictly adhere to this policy. Each user of the College Information Resources must ensure that it is used for promoting the Goals & Objectives of the College towards Teaching, Learning, Research, and Administration. In particular, the major objectives of this document are:

- To ensure the Integrity, Reliability, Availability, and Superior Performance of the College IT Systems/Establishments.
- To ensure that the IT Resources protect the Official identity (allocated by the college) of an Individual.
- To ensure that all the users of the College are responsible to Adhere to the Procedures Governing the Implementation of this IT Policy

The IT Policy applies to all College Faculties, Students, and all others using the IT Facilities/Resources, whether personally or of College-owned which Accesses, Transmits, or Stores various types of related information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ngmc.org/it-policy/">https://www.ngmc.org/it-policy/</a>

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5090	582

File Description	Documents
Upload any additional information	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	<b>A. 250 Mbps</b>
---	--------------------

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	<b>A. All four of the above</b>
--	---------------------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/e-learning/">https://ngmc.org/e-learning/</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

<b>4.4 - Maintenance of Campus Infrastructure</b>
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>
330.34

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

NGM College has established a well-planned system to elevate the physical, academic, and mental stability of the campus. Qualified technicians and electricians are appointed to ensure the smooth running of the laboratories, LCD, and SmartBoard services. The fully automated Integrated Library Management System (ILMS) and Online Public Access Catalogue facilitate the easy location of books that are categorized and cascaded according to subjects and titles. The book stock is continuously updated with regular budget allocations from the management and is well maintained and protected with herbal insecticides. The fitness centre is maintained and serviced by authorized dealers. The construction work of buildings and classrooms is carried out by qualified civil contractors appointed by the college. Campus cleanliness is taken care of by housekeeping. Incinerators are effectively used and maintained. Annual Quality Assurance Report of Nallamuthu Gounder Mahalingam College

Maintenance of several gadgets, including generators, reprography machines, computers, printers, CCTV cameras, audio systems, fire suppression equipment, air conditioners, and water purifiers, is outsourced and done at regular intervals. A separate parking facility for both two-wheelers and four-wheelers is available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://lib.ngmcollege.in/">https://lib.ngmcollege.in/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

199

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

**824**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.ngmc.org/">https://www.ngmc.org/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

**4274**



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of outgoing students who got placement during the year**

**880**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of outgoing students progressing to higher education**

347

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

13

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

100

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Institution promotes active student participation in all academic and administrative bodies and committees. The college has established a strong Student Council, which provides a platform for students to express their ideas and concerns. The student council has been formalized by the institution and has the following

composition.

1. Sports Secretary
2. Cultural Secretary
3. One Representative from each class.
4. Student Representatives
5. Clubs and Associations of various Disciplines

Committees Students also actively participate in the Institution's various committees and cells. The institution encourages students to participate in the organization and planning of various activities of cells and committees in order to promote the importance of decentralization. The Institution values the opinions and suggestions of its students equally. Students representative committees are: the Internal Quality Assurance Cell Rotaract Club Equal Opportunity Cell Academic Advisory Committee Board of Studies Hostel Committee (Boys and Girls) Department Associations Entrepreneurship Development Cell Grievance Redressal Committee Website Committee Library Committee Red Ribbon Club Youth Red Cross Consumer Awareness Club Centre for Rural Development. Apart from this, each Department has an association with various Student Representatives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/igac/C5/5_3_2--PDF-file--to-be-uploaded--portal.pdf">https://ngmc.org/cdn/uploads/igac/C5/5_3_2--PDF-file--to-be-uploaded--portal.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

20

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

NGM has emerged as a great institution with 64 years of historical background and with more than 50,000 alumni working in Business, Industry, Commerce, Politics, Science, Research, and Technical Institutions both in India and Abroad.

Alumni Foundation provides scholarships to poor and deserving students in various disciplines and also identifies deserving students for post-graduate courses and offers them scholarships to pursue their Research Programmes either in India or Abroad.

Alumni Association contributes every year a considerable sum as scholarships to the economically poor and meritorious students, and Dr.S. Ramakrishnan, Founder of The Pollachi Cardiac Centre, contributes Rs.1,00,000 as a Scholarship to the students.

Alumni contribute their practical working experience in designing the curriculum and helping students prepare for interviews and competitive examinations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.ngmc.org/alumni-association/">https://www.ngmc.org/alumni-association/</a>

**5.4.2 - Alumni's financial contribution during the year**

**C. 5 Lakhs - 10 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### Vision

Our dream is to make the College an institution of excellence at the national level by imparting quality education of global standards to make students academically superior, socially committed, ethically strong, spiritually evolved, and culturally rich citizens to contribute to the holistic development of the self and society.

## Mission

Training students to become role models in the academic arena by strengthening infrastructure, upgrading curriculum, developing faculty, augmenting extension services, and imparting quality education through enlightened management and committed faculty who ensure knowledge transfer, instill research aptitude, and infuse ethical and cultural values to transform students into disciplined citizens in order to improve quality of life.

## CORE VALUES

- To have Parent-Child connectivity at NGM.
- To instill core human values - empathy, sympathy, and integrity.
- To implant self-respect as the crux of the character.
- To empower students to convert knowledge into wisdom.
- To grow into a green citizen.

## QUALITY POLICY

Nallamuthu Gounder Mahalingam College designs academic programmes to impart quality education that promotes the holistic development of students by

- Providing domain knowledge
- Exploiting technology for learning
- Pursuing research leading to the dissemination of knowledge
- Fostering the talents of the students
- Devising strategies for quality assessment
- Adopting prudent financial management
- Ensuring fair governance
- Promoting social values and inclusiveness

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.ngmc.org/quality-policy-and-objectives/">https://www.ngmc.org/quality-policy-and-objectives/</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The NGM College has been practicing Decentralisation and Participative Management of its leadership Since the inception of the college. The college committee is led by the President, Secretary, Treasurer, and Members. The decisions of the Institution are governed by the Management. The Decentralization of Academic and Administrative functions paves the way for the smooth functioning and growth of the Institution.

The supportive role is played by the Dean of Academic Affairs and Dean of Research in monitoring the Curriculum Design, Research, Publication, and all Quality initiatives with the support of HODS and faculty members. The Management, various Departments, and IQAC analyze feedback collected in their respective domains to make necessary inclusion like solar systems. The participative culture is promoted in the College premises through which the Teachers and Students cooperate with each other for the successful implementation of the Programmes in every sphere of activity. The Examination process is perfectly carried out by the Examination section by the Controller of the Examinations and Deputy Controller along with the Staff members. Equal responsibilities are shared by the faculty members in various committees and clubs like Admission, Academics, ISO audit, Library, Magazine, College Calendar, Alumni association, discipline, and Training & Placement.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ngmc.org/cdn/uploads/iqac/C6/6_1_2--_Final.pdf">https://ngmc.org/cdn/uploads/iqac/C6/6_1_2--_Final.pdf</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institution has carved a locale for itself in the realms of Academics through meticulous efforts for the successful implementation of the Strategic plans laid down by the Visionaries of the Institution.

The Perspective Strategic plans of the Institution are:

1. **Examination and Evaluation:** The College follows standard regulations prescribed by the University Reforms Committee for Examination and Evaluation. The COE plans the Examination dates well in advance i.e. 20 days prior to the commencement of the Examination and it is incorporated into the College Academic calendar.
2. **Teaching and Learning:** The College reviews its Teaching and Learning process in a regular manner in order to inculcate digital skills among Teachers and several FDPs were also conducted.
3. **Curriculum Development:** The Learning Outcomes - based Curriculum Framework (LOCF) is based on specific learning outcomes and academic standards expected to be attained by graduates of a Programme. The Curriculum Development Cell is responsible for designing, reviewing, and updating the academic curriculum of our institutions. Its main function is to ensure that the curriculum aligns with the latest educational standards and meets the needs of the Students, Employers, and Society focusing on Regional, National, and Global levels with frequently updating innovative technologies.
4. **Scholarship for Students:** The Nodal officer and Committee members of our college conveys the Scholarship opportunities to the Students and provides guidance on the application process. They also track the number of Scholarship applications received and awarded.
5. **Regular maintenance of Solar Systems**

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/iqac/C6/6_2_1-Strategic-Plan.pdf">https://ngmc.org/cdn/uploads/iqac/C6/6_2_1-Strategic-Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The internal organization of NGM College has a well-defined organizational structure. The internal organization of the college is structured in such a way that managerial decision-making is done by the Governing body comprised of the President, Secretary, Treasurer, and Members.

The organizational structure is as follows:

The Statutory bodies of the Institution are the College Committee, Governing Body, Academic Council, Board of Studies, Finance Committee, and IQAC.

The Principal as the Head of the institution leads the academic and administrative activities and services.

The College Council is composed of the Principal, the Heads of Departments apart from two senior faculty members. It is an academic body meant to assist the Principal in the proper working of the College.

The Deans keep track of the various academic affairs and HODs, associated with the academic activities of the concerned departments.

The Manager of the college is the representative of the management who deals with administration and financial matters.

The office of the Controller of Examinations monitors all activities related to the conduct of end-semester examinations. All the major decisions regarding Policies and procedures related to recruitment and appointment are carried out in accordance with the code of conduct framed by Management members of the Governing body.



File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://www.ngmc.org/organization-chart/">https://www.ngmc.org/organization-chart/</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.ngmc.org/code-of-conduct/">https://www.ngmc.org/code-of-conduct/</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Well-being of the staff is important for effective functioning of the Institute. The institution has effective welfare measures for all the staff members. The institution conducts quality improvement programs for faculty and training programs for non-teaching staff periodically. In order to improve the qualification, update their knowledge/skill sets faculty members are given academic leave or special leave to attend FDPS, Workshops/Seminars/Conferences/Industrial training programs organized by premier institutions. Registration fee/ travel grant is paid by the institute to the faculty to attend to these programs. Faculty is encouraged to register for PhD programs and special leave is given to the faculty to attend to the course work by the affiliating university or premier institution. In addition the following are the welfare Measures that exist for teaching and non-teaching staff of NGM College.

- EPF
- Gratuity
- Accidental Group Insurance
- Medical Leave
- Maternity and paternity leave
- Earned Leave encashment
- ESI for Non-Teaching Staff
- Incentives for Research Publications
- Career Growth Incentives
- Promotions
- Other Facilities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/igac/C6/6_3_1-S_taff-welfare-measures.pdf">https://ngmc.org/cdn/uploads/igac/C6/6_3_1-S_taff-welfare-measures.pdf</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

755

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

The institute regularly follows internal and external financial audit systems. The institutional accounts are audited regularly by both internal and statutory audits. Qualified internal auditors have been permanently appointed and a team of staff under them verify all vouchers of the transactions that are carried out in each financial year. The internal auditor shall evaluate and confirm the effectiveness of the internal system of accounting for the receipts. The internal auditor should verify that the fees are collected from all the students and if there is any concession, the same is granted by a person who is so authorized. The internal auditor should also ensure that the fees received in advance and fees receivable are properly accounted for and irrecoverable fees are written off under the authorization of the appropriate person. So far there has been no major objection in financial auditing, minor errors or omissions when pointed out by the audit team are immediately corrected/rectified and precautionary steps are taken to avoid the recurrence of such errors in the future. The auditor verifies the income and expenditure details of the college as per the balance sheet and provisions stipulated by law. The external auditing is done by a Chartered Accountant, specially designated for this purpose. The external audit is also carried out in an elaborate way on a quarterly basis. All the audited statements for the past years are uploaded to the college website to maintain transparency in financial matters.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/igac/C6/6_4_1-Internal---External-audit.pdf">https://ngmc.org/cdn/uploads/igac/C6/6_4_1-Internal---External-audit.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

15

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution always monitors the effective and efficient use of available financial resources for infrastructure development to support the teaching-learning process. The Institute has a well-defined mechanism to mobilize and utilize the funds judiciously. The main source of income is the tuition fee, miscellaneous fees from Government and Non-Government agencies, consultancy projects and funding from alumni are add-on resources for the mobilization of funds. The sponsoring society- NGM College also obtains voluntary contributions towards corpus funds for construction and development activities. Therefore, Finance has never been a constraint for any developmental activity.

The utilization of funds is carried out in a well-defined manner. Based on the long-term and short-term goals of the Institution, the governing body prepares an action plan for the development activity.

The planned utilization of funds is as given below:

- For salary, arrears & welfare measures;
- For mandatory deposits, annual fees of statutory bodies/Universities, etc;
- For the creation and maintenance of academic infrastructure;

- For purchasing equipment and software;
- For research and development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ngmc.org/cdn/uploads/igac/C6/6_4_3--solar-maintenance.pdf">https://ngmc.org/cdn/uploads/igac/C6/6_4_3--solar-maintenance.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

NGM College has a strategic plan to promote and develop measures for constituting quality enhancement practices to improve the overall performance of the college. IQAC is vibrant and is constituted as per the norms of NAAC. The IQAC mainly focuses on:

- Realizing the Mission and Vision of the institution.
- Defining the POs and Documenting the quality-assuring strategies
- Continuous improvement in the strategies
- Redefining the new goals and observing the attainment level.

The objectives of IQAC are:

- To develop a consistent system to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning toward quality enhancement.

The Institute established a quality monitoring cell (ISO Cell) to foster activities to increase the quality standard in the teaching-learning process.

Best practices - 1

Development of Learning Management System(LMS)

Best practices - 2

MOOCs/ Internships

Best practices - 3

Use of ICT in the teaching-learning Process:

Best practices - 4

Outcome Based Education (OBE)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/iqac/C6/6_5_1-best-practices.pdf">https://ngmc.org/cdn/uploads/iqac/C6/6_5_1-best-practices.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews and monitors academic activities such as:

- Planning and implementation of academic and activity calendar
- Curriculum delivery plans (Teaching Plans) and its follow-up for adherence to BharathiarUniversity standards
- Conduct and evaluation of all internal assessment activities
- Effectiveness of the delivery process through feedback collected through class committee meetings, feedbacks and passing on the information to the concerned through HODs
- Conducting Academic Audits department wise

Academic audit:

- The academic audit is carried out by the Quality Monitoring Cell/IQAC in coordination with the Academic Committee. The committee verifies the:
- Annual curricular plans and implementation;
- Activity registers of students
- The teaching-learning process includes registers, assessment procedures, lab records, lab functioning, etc.,

- Co-curricular activities are conducted to fill the gaps.
- Faculty publications, profiles, and course files
- Maintenance and utilization of resources marked.

The student feedback is obtained through various ways as mentioned below:

1. Proctor-Ward Interaction
2. Class Committee Meeting
3. Anonymous Student Feedback
4. Academic Audit
5. Peer Review (Faculty interaction Session)
6. Suggestion Box
7. Exit Interview

The Institution has provided the template & Standard Operating Procedure for each method. The IQAC reviews the attainment and issues further recommendations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ngmc.org/cdn/uploads/iqac/C6/6_5_2-A TR.pdf">https://ngmc.org/cdn/uploads/iqac/C6/6_5_2-A TR.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://ngmc.org/cdn/uploads/igac/C6/6_5_3-Annual-report-portal.pdf">https://ngmc.org/cdn/uploads/igac/C6/6_5_3-Annual-report-portal.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### Safety and Security

The Curricular and Co-curricular aspects of NGM College make the classrooms places of Gender Equity by offering courses that elevate Self-Identities, are free of Gender Stereotyping, and open new vistas for achievement. The Equal Opportunity Centre of the college sensitizes students about Gender Equality and promotes Female Students'talents.

For girls' students and teaching and Non -teaching staff to provide safety and security the college have a dedicated counselor, lady guard, CCTV, Anti-Ragging Committees, Grievance Redressal Committee, and a girls' common room. Webinars on Women's Safety and GirlChild Day have been organized bythe college. A seminar on health and hygiene for women has been conducted exclusively for girls.

The safety and security of girl students are ensured by tight security at all the entrances and exit points of the campus. The movements of the students, employees, and visitors are under surveillance. A Visitors' register is maintained at the hostels and exclusive wardens are appointed at the hostel premises to cater to the needs of the inmates.

##### Common Room

A lady's waiting hall by the name Mariammal Magalir Mayyam is exclusively designed for girl students as a relaxation lounge and



lodging during industrial visits and sports events. The hall includes two Sickrooms with First-Aid facilities. Counseling A Counseling Centre is in operation for Psychological Mentoring. Proctors of the respective classes act as Counselors too and help their wards deal with difficult situations in their Academic and Personal life.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://ngmc.org/cdn/uploads/igac/C7/7_1_1.pdf">https://ngmc.org/cdn/uploads/igac/C7/7_1_1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

#### **Solid Waste Management**

For segregation and collection of waste at source 'waste bins' are placed inside the campus. The College has taken measures to eradicate plastics within the campus and the slogan 'Say no to Plastics' was mounted in and around the college premises. NGM took the initiative to make compost i.e. (Black Gold) out of natural organic waste generated in the college. The shedder dry leaves and kitchen waste were utilized for making compost. The compost pile was prepared in layers and it was covered with leaves. Proper moisture was maintained in the pile as moisture is vital for the health of the micro-organisms.

#### **E-waste management**

E-waste management is adopted as a regular practice in the

institution. The institute periodically organizes e-waste collection drives to collect electronic waste products that can be recycled. The collected E-waste is given to the industries for recycling purposes.

#### Liquid waste management

Liquid waste is treated for minimizing its toxicity before being discharged into the sewer systems or dumped into land pits or burn it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b> <ol style="list-style-type: none"> <li>1. Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5.Beyond the campus environmental promotional activities</li> </ol>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of</b>	<b>A. Any 4 or all of the above</b>
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**reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

NGM promotes social cohesion in a pluralistic society with diverse religious, communal, and ethical values, and cultural and linguistic traditions. In the realm of linguistic diversity, students have the option to choose one first language (Tamil/Hindi/French) along with English as a second language. The Annual College Magazine features creative writing by Students and Staff in Tamil, Hindi, Malayalam, and English. Apart from the Curriculum, additional Communication and Soft Skill Classes are conducted to make students from different backgrounds cope with the Global Demand for English language Communication Skills. Students are encouraged to participate in various Co-Curricular and Extracurricular activities to make them mingle with one another and share their opinions and disagreements in a harmonious manner. Industrial Visits enhance the student's awareness of other Cultural, Regional, and Linguistic Contexts. The institution celebrates National Festivals like Pongal, Onam, Saraswathi Pooja, and Commemorative Days to promote equity and foster meaningful interactions between Students and Staff from Diverse Religions, Cultures, and Social Identities. During such Celebrations, Eminent Personalities are invited to emphasize the Importance of Tolerance and Harmony towards Cultural, Regional, Communal, Socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

### 7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

College focuses on various initiatives by organizing various activities that promote values such as human dignity, discipline, equality, social justice, human rights, and the rule of equity and respect, which aids in educating students and employees about their constitutional duties. All the students are mandated to take Human Rights and Cyber Security as a course in order to learn about the rights, obligations, and responsibilities of Citizens.

The college offers English Literature, Human Excellence (Yoga and Meditation) and Social Work programmes focusing on developing conscientious students who work for the benefit of the society by helping people overcome challenges like poverty, addiction, unemployment, disability, abuse and mental illness.

Every year, the institution commemorates Republic Day and Independence Day as a way of enhancing democratic principles, to encourage national pride and to inspire students to remember the contributions of the freedom warriors. The Institution's NSS and NCC team jointly organizes awareness procession to spread the information that voting is required during election periods. Every year, regular and unique camps are held in the adopted village by our NSS and NCC. The students participate in various social service and volunteer activities like Corona prevention measures, clean India, Tree saplings distribution, etc.,

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**S. No.**

**Name of the Event**

**Date**

**1**

**International Day of Yoga**

**21.06.2021**

**2**

**National Logistics Day**

**28.06.2021**

**3**

**Swami Vivekananda Death Anniversary**

**04.07.2021**

**4**

**MahakaviBharathiar Birthday**

**13.09.2021**

5

Human Rights Day

10.12.2021

6

Death Anniversary of MahakaviBharathiar

11.12.2021

7

National Consumer Day - Issuing Pamphlets

24.12.2021

8

International Day for Biological Diversity

29.12.2021

9

Swami Vivekananda's Birthday - Youth Day

12.01.2022

10

National Consumer Day - Competitions

21.02.2022

11

National Science Day

28.02.2022

12

National Science Day

28.02.2022

13

International Day of Action for Rivers

14.03.2022

14

World Consumer Rights Day

15.03.2022

15

World Consumer Rights Day

15.03.2022

16

World Social Work Day

17.3.2022

17

World Water Day

22.03.2022

18

World Water Day

22.03.2022

19

World Meteorological Day

23.03.2022

20



World Health Day

06.04.2022

21

World Health Day

07.04.2022

22

Ambedkar Jayanti

13.04.2022

23

World Heritage Day

18.04.2022

24

World IPR day

21.04.2022

25

World Intellectual Property Day

22.04.2022

26

World Hyper Tension Day

17.05.2022

27

Azadi Ka Amrit Mahotsav

06.06.2022

28

World Environment day

08.06.2022

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1.Title of the Practice:Weekly Forum

### 2.Objectives of the Practice

- To provide a unique learning experience to the Faculty members
- To help Faculty acquire professional competency and to develop their skill set.
- Faculty can learn and develop a range of personal and professional skills from alumni experiences.

### 3. The Context

- Expert talks are a great way to support the professional development of the faculty because they provide an opportunity to learn from professionals who have already achieved success in their fields.

### 4. The Practice

- Experienced professionals and Alumni share their knowledge on a specific topic related to their field.
- The sessions are conducted in virtual mode for one hour every Thursday.
- The query session at the end of the talk provides attendees with an opportunity to connect with other professionals in their field.

## 5. Evidence of Success

- Faculty members found the Weekly forum inspiring and motivating and also a valuable tool for learning and networking.

## 6. Problems Encountered

- Three resource persons per week with faculty/Alumni Students during examinations and class hours had been a difficult task.

## 7. Resources Required

- Three Resource Persons (one industrial speaker, one Faculty, and one alumnus)
- Two computer systems with Google Meet application.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.ngmc.org/weekly-forum/">https://www.ngmc.org/weekly-forum/</a>
Any other relevant information	<a href="https://ngmc.org/cdn/uploads/igac/C7/7_2---Any-other-information.pdf">https://ngmc.org/cdn/uploads/igac/C7/7_2---Any-other-information.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

### Uzhavu Bharatham

In a country like India, where agriculture significantly contributes to the economy, learning about farming and farmers is paramount. Agriculture is a primary source of employment and livelihood for a significant portion of the population in and around Pollachi. So with a view to helping students understand the challenges and opportunities in the agricultural sector and to create awareness about the need to preserve natural resources a Certificate course on Uzhavu Bharatham is given to all the students of our institution in their II, III, IV, V, and VI semesters. During the first four semesters, the students write theory exams. In these papers, students learn ways to promote sustainable agriculture, organic farming, conservation of biodiversity, and about the latest techniques and technologies in the agro-industry. In the fifth semester, students go for internships in agriculture farms where

they complete their allotted project work. After successfully completing their Viva Voce examination in the VI semester, the students are offered Certificates. The course on Uzhavu Bharatham not only helps to meet the demands of the local community but also promotes entrepreneurship and contributes to the economic development of the Pollachi region.

File Description	Documents
Appropriate link in the institutional website	<a href="https://www.ngmc.org/academic/admissions/certificate-programmes/">https://www.ngmc.org/academic/admissions/certificate-programmes/</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- The institution plans to start an Institute's Innovative Council(IIC).
- The institution plans to organize Azadi Ka Amrit Mahotsav Programs
- To inculcate students toward Green Environment
- To Unveil the Statue of the Founder of the Institution.
- To Unveil the statue of the great poet Maha Kavi Bharathiar, who gave importance to Women's empowerment and took part in the freedom struggle.
- To take steps to place more students in reputed companies.
- To motivate and to avail job opportunities for the student community the institution has planned to inaugurate " Business Startups "