

DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES
NALLAMUTHU GOUNDER MAHALINGAM COLLEGE
POLLACHI - 642001

8th Board of Studies Meeting in the Department of
COMMERCE-BUSINESS PROCESS SERVICES

Date & Time: 22nd May 2021 AT 10.00 A.M.
THROUGH ONLINE MODE

Agenda

BoS / BP 8.1	:	Welcome address and Opening Remarks by Chairman, Board of studies in the COMMERCE-BUSINESS PROCESS SERVICES
BoS / BP 8.2	:	Confirmation of the Minutes of the 7 th / Previous meeting of Board of studies in the COMMERCE-BUSINESS PROCESS SERVICES held on 22 ND FEBRAUARY 2020 and Action taken report of 7 th meeting of Board of studies
BoS / BP 8.3	:	NN.3.1 Syllabus of I B.COM -BUSINESS PROCESS SERVICES under Regulation 2021
		NN.3.2 Syllabus of II B.COM -BUSINESS PROCESS SERVICES under Regulation 2021
		NN.3.3 Syllabus of III B.COM -BUSINESS PROCESS SERVICES under Regulation 2021
		Any other Discussions if any
BoS / BP 8.4	:	Suggestion given by BOS Members
BoS / BP 8.5	:	Any other items

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NALLAMUTHU GOUNDER MAHALINGAM COLLEGE

POLLACHI

DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES

MINUTES OF BOS MEETING

The 8th Meeting of the Board of studies of the DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES was held on 22ND JUNE 2021 at 10.00 a.m. THROUGH ONLINE MODE , NALLAMUTHU GOUNDER MAHALINGAM COLLEGE, POLLACHI.

1. The following members were present:

	Dr. S. Poornimadevi Associate Professor & Head in B.COM.BPS	Chairman
	Dr.M.Akilanayaki Assistant Professor in B.COM.BPS	Internal Members
	Dr.P.Gurusamy Associate Professor in B.COM.BPS	
	Ms. T.Pavithra Assistant Professor in B.COM.BPS	
	Ms. R.Amsaveni Assistant Professor in B.COM.BPS	
	Dr. S. Karthikeyan Assistant Professor, Dept. of Commerce Govt. Arts College, Udumalpet.	University Nominee
	1.Dr.G.John Dean & Associate Professor Department of Commerce St. Josephs College Trichy-2 9443637465 2. Dr.Geetha Head Department of Commerce Avinashilingam Deemed University Coimbatore .	Academic Experts
	Mr.Stephen Dinakaran Program Lead-AIP TCS , Chennai	Industrial Expert
	Ms.R.M. Sri Rajamani	Alumnus nominated

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Assistant Manager (OSG) Kotak Mahindra Bank Bangalore.	by Principal / HoD
P. Nivetha (18-BP-44) III.B.COM.BPS (2018-2021 BATCH) NGM.College, Pollachi.	Student Members

M. Akil

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BoS/BP 8.3.1 I B.COM.BUSINESS PROCESS SERVICES (I & II SEMESTER)

• **21 UBP 102 Core - II : Business Management**

The presented syllabus was accepted by the experts and a few suggestions were given as follows:

To add a topic "planning premises and its types and importance" in Unit-2; to add topic "servant leadership and transactional leadership" in Unit-4

• **21 UBP 1A1 Allied - I : Business Mathematics**

The presented syllabus was accepted by the experts and a few suggestions were given as follows:

To remove the topic "derivative as rate measure second order derivatives" in Unit-2

- The following papers from B.COM.BPS were accepted by the experts fully without further suggestions:

21 UBP 101 Core - I : Financial Accounting

21 UBP 203 Core - III : Higher Financial Accounting

21 UBP 204 Core - IV : Finance And Accounting For Business Process Services

21 UBP 2A2 Allied - II : Programming Language – Business Application Software And Internet

The following courses were revised with minor modifications

21 UBP 102 Core - II : Business Management

21 UBP 1A1 Allied - I : Business Mathematics

New Course Added: NIL

BoS/BP 8.3.2 II B.COM.BUSINESS PROCESS SERVICES

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- 21 UBP 3N1 Non Major Elective - I : / Entrepreneurial Development
The presented syllabus was accepted by the experts and a few suggestions were given as follows:
To add the topics "Angel funding and crowd funding" in Unit- 4
- 21 UBP 306 CORE VI : Commercial Law

The presented syllabus was accepted by the experts and a few suggestions were given as follows:

To add an additional topic " introduction to law" in Unit-1

21 UBP 412 CORE XII: Retail Environment & Market Research

~~The presented syllabus was accepted by the experts and a few suggestions were given as follows:~~

To change 5Ps of Marketing as 7Ps of Marketing in Unit-3

The following papers from B.COM.BPS were accepted by the experts fully without further suggestions:

- 21 UBP 305 CORE V : Corporate Accounting
- 21 UBP 306 CORE VI : Commercial Law
- 21 UBP 307 CORE VII : Insurance For Business Process Services
- 21 UBP 308 CORE VIII: Supply Chain Management for Business Process Service
- 21 UBP 3A4 ALLIED III : Business Economics
- 21 UBP 409 CORE IX : Higher Corporate Accounting
- 21 UBP 410 CORE X: Campus to Corporate Transition
- 21 UBP 411 CORE XI : Banking For Business Process Services
- 21 UBP 4A5 ALLIED-IV : Statistics Methods
- 21UBP4N3 / 21UBP4N4 Non major Elective – II Project Management / Service Marketing

The following courses were revised with minor modifications.

- 21 BP 3N1 Non Major Elective - I : / Entrepreneurial Development
- 21 BP 306 CORE VI : Commercial Law
- 21 UBP 412 CORE XII: Retail Environment & Market Research

New Course Added: NIL

BoS/BP 8.3.3 III B.COM.BUSINESS PROCESS SERVICES

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• **21 UBP 618 CORE XVIII : Management Accounting**

The presented syllabus was accepted by the experts and a few suggestions were given as follows:

To add a topic "Zero Based Budgeting" and bring other budgets in functional budgets in Unit - 5.


• **21UBP5AL1-Advanced Learner Course - 1 (Optional) – Research Methodology -Self Study**

The presented syllabus was accepted by the experts and a few suggestions were given as follows:

To add a topic "data collection through google forms" in Unit-4 and add "sampling and types" in Unit- 3

The following papers from B.COM.BPS were accepted by the experts fully without further suggestions:

21 UBP 513	CORE XIII : Cost Accounting
21 UBP 514	CORE XIV: Income Tax
21 UBP 515	CORE XV : Capital Market For Business Process Services
21 UBP 516	CORE XVI :Managing Business Processes –I
21UBP 517	CORE XVII : Institutional Training
21UBP5E1	CORE ELECTIVE-1 :Company Law and Secretarial Practice
21UBP 5E2	CORE ELECTIVE-1 Modern Marketing
21UBP5S1	Skill Based Subjects- Major elective- I Human Resources Capital Management
21UBP5S2-	Skill Based Subjects- Major elective- I/Retail Business Management
21 UBP 618	CORE XVIII : Management Accounting
21 UBP 619	CORE XIX: E-Commerce & Information Security
21 UBP 620	CORE XX :Managing Business Processes – II
21 UBP 621	CORE XXI : Programming Lab In Tally
21 UBP 6E4	CORE ELECTIVE-II : Case Analysis
21UBP 6E5	CORE ELECTIVE-II Security analysis and Portfolio Management
21 UBP 6E7	CORE ELECTIVE-III: Indirect Taxation
21 UBP 6ES	CORE ELECTIVE-III: International Business


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- 21UBP6AL2 Advanced Learner Course - II (Optional) – Credit Management -Self
Study
- 21UBP6S3 Skill Based Subjects – Major elective – II Technology Management/
- 21UBP6S4 Skill Based Subjects – Major elective – II Logistic Management

The following courses were revised with minor modifications.

21 UB 618 CORE XVIII : Management Accounting

21UBP5AL1-Advanced Learner Course - I (Optional) – Research Methodology -Self
Study

New Course Added:

21UBP5E3- AUDITING PRINCIPLES AND PRACTICES

21UBP6E6- EXECUTIVE COMMUNICATION

21UBP6E9 – FINANCIAL MANAGEMENT

These changes have been made effect for the students admitted in 2021 with SEMESTER I to VI
Semesters accordingly.

BoS/BP8.4 SUGGESTIONS GIVEN BY THE BOS MEMBERS


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The members had a brainstorming discussion and interaction among themselves. After discussion, fruitful suggestions were incorporated appropriately in the Curriculum and Syllabi.

Based on the suggestions given by the members, BOS resolved to recommend the following to the Academic Council for further approval.

8.4.1: 21 UBP 102-To add a topic "planning premises and its types and importance" in Unit-2; to add topic "servant leadership and transactional leadership" in Unit-4

8.4.2: 21 UBP 1A1- To remove the topic "derivative as rate measure second order derivatives" in Unit-2

8.4.3: 21 UBP 3N1 - To add the topics "Angel funding and crowd funding" in Unit- 4

8.4.4 : 21 UBP 306- To add an additional topic " introduction to law" in Unit-1 8.4.5

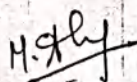
8.4.5 : 21 UBP 412 - To change 5Ps of Marketing as 7Ps of Marketing in Unit-3

8.4.6.: 21 UBP 618 - To add a topic " Zero Based Budgeting" and bring other budgets in functional budgets in Unit – 5.

8.4.7 : 21UBP5AL1 - To add a topic "data collection through google forms" in Unit-4 and add " sampling and types " in Unit- 3

- a) The syllabus of First Year B.COM.BPS under Regulation <<8.3.1 >>.
- b) The syllabus of Second Year B.COM.BPS under Regulation <<8.3.2 >>.
- c) The syllabus of Third Year B.COM.BPS under Regulation <<8.3.3 >>.

Members Present:



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ANNEXURE I

Minutes of the 7th/ Previous Meeting – Action Taken Report

S.No	Suggestion given by expert members	Action taken
	To introduce a new paper " supply chain management"	Reviewed and Implemented
	Rename international trade paper as international business	Implemented
	Ratification for 2019 – 2022 batch in 3,4,5 & 6 semesters	Implemented
	Minor Modifications in financial accounting management accounting , logistics management, programming laboratory in Tally, indirect taxation and entrepreneurial development	Implemented

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**List of Courses having focus on local, national, regional and global developmental needs
offered by the DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES**

DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES						Year:2021-2022
Programme: B.COM.BPS						Rationale
Course Code	Course Title	Need				
		Lo cal	National	Regional	Global	
21 UBP 101	Financial Accounting				✓	
21 UBP 102	Business Management				✓	
21 UBP 1A1	Business Mathematics		✓			
21 UBP 203	Higher Financial Accounting		✓			
21 UBP 2A2	Programming Language – Business Application Software And Internet				✓	
21 UBP 305	Corporate Accounting				✓	
21 UBP 306	Commercial Law		✓			
21 UBP 3A4	Business Economics		✓			
21 UBP 3N1	Non Major Elective - I: Entrepreneurial Development				✓	
21 UBP 3N2	Non Major Elective - I: Advertising and Sales Promotion				✓	
21 UBP 409	Higher Corporate Accounting				✓	
21 UBP 4A5	Statistics Methods				✓	
21UBP4N3	Non major Elective – II Project Management				✓	
21UBP4N4	Non major Elective – II Service Marketing				✓	
21 UBP 513	Cost Accounting		✓			
21 UBP 514	Income Tax		✓			
21UBP 517	Institutional Training			✓		
21UBP5E1	Company Law and Secretarial Practice		✓			
21UBP 5E2	Modern Marketing				✓	

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21UBP 5E3	Auditing Principles and Practices		✓				
21UBP5AL1	Advanced Learner Course - I (Optional) – Research Methodology -Self Study				✓		
21UBP5S1	Skill Based Subjects- Major elective- I Human Resources Capital Management				✓		
21UBP5S2	Skill Based Subjects- I Retail Business Management				✓		
21 UBP 618	Management Accounting		✓				
21 UBP 619	E-Commerce & Information Security				✓		
21 UBP 621	Programming Lab In Tally		✓				
21 UBP 6E4	Case Analysis				✓		
21UBP 6E5	Security analysis and Portfolio Management				✓		
21UBP 6E6	Executive Communication			✓			
21 UBP 6E7	Indirect Taxation		✓				
21 UBP 6E8	International Business				✓		
21 UBP 6E9	Financial Management				✓		
21UBPAL2	Advanced Learner Course - II (Optional) – Credit Management -Self Study				✓		
21UBP6S3	Skill Based Subjects – Major elective - II Technology Management				✓		
21UBP6S4	Skill Based Subjects – Major elective - II Logistic Management				✓		


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**List of Courses having focus on employability/ entrepreneurship/ skill development offered
by the DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES**

DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES						
Programme: B.COM.BPS				Year:2021-2022		
Course Code	Course Title	Employability (EM) / Entrepreneurship (EN) / Skill Development (SD)			Focus	Year of Introduction
		EM	EN	SD		
21 UBP 204	Finance And Accounting For Business Process Services	✓				2014
21 UBP 307	Insurance For Business Process Services	✓				2014
21 UBP 308	Supply Chain Management for Business Process Service	✓				2014
21 UBP 410	Campus to Corporate Transition	✓				2014
21 UBP 411	Banking For Business Process Services	✓				2014
21 UBP 412	Retail Environment & Market Research	✓				2014
21 UBP 515	Capital Market For Business Process Services	✓				2014
21 UBP 516	Managing Business Processes -I	✓				2014
21 UBP 620	Managing Business Processes - II	✓				2014

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Percentage of Revision of B.COM.BPS Syllabus under Regulation 2021

DEPARTMENT OF COMMERCE-BUSINESS PROCESS SERVICES							
S.No	Course Code	Course Title	Change Details	% of Changes	Content Deleted	Content Updated	Reason for Change
1.	21 UB 102	Core - II : Business Management	added a topic "planning premises and its types and importance" in Unit-2; and added a topic "servant leadership and transactional leadership" in Unit-4	10%		✓	Subject Expert
2	21 UB 1A1	Allied - I : Business Mathematics	Removed the topic "derivative as rate measure second order derivatives" in Unit-2	5%	✓		Subject Expert & Course Teacher
3	21 UB 306	CORE VI : Commercial Law		5%		✓	Subject Expert

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			added an additional topic " introduction to law" in Unit-1 8.4.5				
4	21 UBP 3N1	Non Major Elective - I : Entrepreneurial Development /	Added the topics "Angel funding and crowd funding" in Unit- 4	10%		✓	Subject Expert
5	21 UBP 412	CORE XII: <i>Retail Environment & Market Research</i>	Changed the topic 5Ps of Marketing as 7Ps of Marketing in Unit-3	5%		✓	Subject Expert & Course Teacher
6	21UBPSAL 1	Advanced Learner Course - I (Optional) – Research Methodology -Self Study	added a topic "data collection through google forms" in Unit-4 and add " sampling and types " in	10%		✓	Subject Expert & Alumni Opinion

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7	21 UBP 618	CORE XVIII : Management Accounting	Unit- 3 added a topic "Zero Based Budgeting" and bring other budgets in functional budgets in Unit - 5.	10%	✓	✓	Subject Expert
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