



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR NOORIL SHIFANA P,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE

HARSHENDRA BALAJI K M
B.Sc
Nallamuthu Gounder Mahalingam College - Pollachi

Dear Sir/ Madam,

Hearty Congratulations

We are happy to inform you that you have come out successful in the Campus Recruitment Process conducted for the post of Associate in Non-Officer (Clerical) cadre. Accordingly, you are provisionally empanelled for absorption in Banks service as an Associate, subject to detailed verification of documents submitted by you, background verification and other terms & conditions to be intimated separately. If at any stage it is found that you are ineligible for the applied post, your candidature is liable to be cancelled at any stage, without notice & compensation.

In this assignment you shall be placed in any of the Branches/Offices of the Bank as per the administrative requirements. You will be on probation for a period of six months from the date of joining and is expected to execute a Service Level Agreement for a minimum period of two years service in the Bank.

We take this opportunity to welcome you to join our innovative and dynamic team to begin an excellent career. We are sure you will find the career at Federal Bank both enriching and challenging. The offer letter for appointment will be sent to you separately.

Once again hearty congratulations on your achievement. Wishing you all success and a wonderful life ahead.. !

Warm Regards,

Vice President (HR)





PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear P Wincyangel (B.Sc Mathematics (SF))

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

**Talent Acquisition
Sutherland**

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



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DEAR PRIYADHARSHINI K,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

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We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Ragavi N,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

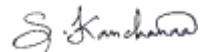
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2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager



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DEAR RAMPRIYA R,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 26-07-2021

Dear Rithika. P

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
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8. You shall fulfill any other criteria as set by the Company from time to time.

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions.

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchana S
Key Account Manager



Ref: TCSL/DT20217705631/1518368/Chennai

Date: 25 June 2021

MS. RUPIKA S

7/195 Amanasamuthiram South Thottam,
Valavadi, Udumalpet,
Tamilnadu-642132.
Tel# 919894362430

Sub: Joining Letter

Dear Ms. Rupika S,

Welcome to TATA Consultancy Services Limited (TCSL). We are glad that you have accepted our offer and look forward to you being a part of our family.

We are pleased to inform you that your Initial Learning Program (ILP) at TCSL will commence on **01st July 2021** at **Chennai** . You are requested to report at the address detailed below on **01st July 2021** at **08:00 AM** .

M/s. Tata Consultancy Services Ltd TCSL "Chennai One" - SEZ Unit, (IGGGL- SEZ)
200 Ft. Thoraipakkam - Pallavaram Ring Road,Thoraipakkam,,
Chennai - 600 096,Tamil Nadu, India,
Chennai, Tamil Nadu-600096.

(Route map of the ILP Centre can be viewed on TCS NextStep>>ILP Corner>>ILP Centres)

Contact Person: Mr. Suganth Infin Bilavendran
Phone: 09940376116
Email Id: suganth.infin@tcs.com
(Contact Hours: Monday - Friday, 9 AM to 6 PM)

You will continue to receive further communication through the pre-employment orientation (PEO) platform. Your exact time of reporting will be published through announcements on PEO.

Please download the Joining Letter Annexure (TCS NextStep>>ILP Corner>> Joining Letter) detailing the formalities to be complied with prior to the commencement of your learning.



Initial Learning Program (ILP)

Continuous Learning is a way of life in TCSL and forms a critical part of your employment with TCSL. On joining TCSL, you will be given the opportunity to undergo our Initial Learning program at Ignite, Chennai.

This formal learning will add value to you as a professional and help you to excel in your career.

Formal assessments will be carried out during your learning period. The weighted average of these evaluations will be a major component of your first appraisal.

You may please note that in the event of your performance during this program falling short of the required standard, your learning program would be extended or your services would be liable for termination as the case may be.

Only you will be allowed to enter our office. As the whole joining process may be of 3-4 hour duration, please make suitable arrangements for anyone accompanying you.

TCSL will not provide accommodation in Chennai. You will have to arrange for your accommodation. Travel expenses to the location of this Learning Program will not be reimbursed.

As communicated to you through various forums during the recruitment process your appointment is subject to completion of your course within the stipulated time as specified by your University/Institute and as per TCSL selection guidelines.

If you remain unauthorized absent for a consecutive period of 10 days, you shall be deemed to have abandoned your traineeship and your name will automatically stand discontinued from the list of ILP trainees without any further intimation/separate communication to you.

We would like you to confirm your acceptance of joining this batch by clicking on the 'I Accept' button online. In the event of us not receiving an update, TCSL reserves the right to withdraw the offer. If you fail to join on the date provided in the TCSL Joining letter, the offer dated 01-06-2021 will stand automatically terminated at the discretion of TCSL.



Together, let us take TCSL to greater heights! Wish you the very best!

Warm regards,

Janardhan S
Global Head - Talent Development



[Click here](#) or use a QR code scanner from your mobile to validate the joining letter



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DEAR SABARIVASANTH M,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Sakthi Adithya K (B.Sc IT)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an “Associate”. Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

Talent Acquisition
Sutherland

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Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Shanmugasundaram A,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

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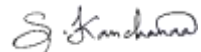
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We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Shree Muke (B.Sc Physics)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

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Yours sincerely,

Talent Acquisition
Sutherland

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DEAR SUBASHINI G,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

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Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Subash R,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

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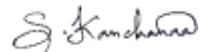
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Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Sudhan Kumar B,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

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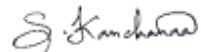
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Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager



To

18th MARCH 2020,

THE PLACEMENT HEAD,

NALLAMUTHU GOUNDER MAHALINGAM COLLEGE,

PUDUCHERRY.

Sub: Offer Letter –Reg

This is with reference to your application for employment with SURETI Insurance Marketing Pvt Ltd as ‘Business Development Officer’ and subsequent discussions and interviews had with us at your college campus.

We congratulate all of your selected students for having been successfully made it through the selection process. We are pleased to extend the offer of employment with SURETI Insurance Marketing Pvt Ltd as ‘Business Development Officer’ on agreed terms and conditions for the below mentioned list of students who got selected during the campus drive held on FY 20-21.

A formal letter of appointment will be issued as per company policy upon joining the organization.

A BUSINESS DEVELOPMENT OFFICER (BDO/SBDO/BI) will be eligible for,

1. Fixed Salary. (3 LAKHS P.A INCL. BONUSES)
2. Quarterly Productivity Bonus.
3. Annual Productivity Bonus.
4. Self-Sourced business pay-out.

During the training we train you on Learning Corporate work culture and Skills Development

A) Training Functional Area	:	HR/Finance/Operations/Sales & Marketing.
B) Training Period	:	60 days.
C) Training	:	IC 38 for IRDA Licensing exam, Insurance basics, Our Company Products, KYC & AML Sales & Marketing activities.
D) Developing Skills	:	Communication Interpersonal skills. Corporate Working Culture.
E) Stipend	:	Rs. 15,000/- (only on achievement target)

This is to inform that the following students got selected

SL.NO	NAME	DEPARTMENT
01	DINESH SUNDARAM A	B.COM (CA)
02	ARUNDHATHI G	B.COM (SF)
03	AARTHI S	B.COM (SF)
04	JANANI N	B.COM (SF)
05	ANUJAVARSHINI M	B.COM (SF)
06	VASANTHI K	B.COM (CA)
07	SUHANA J	B.COM (SF)
08	SANDHIYA M	B.COM(SF)
09	ASHWIN KUMAR	B.COM (CA)
10	NITHYASHREE N	B.COM(CA)
11	DHINESHAJAI	B.SC(MATHEMATICS)
12	APSARA BANU B	B.COM(SF)
13	PRIYADHARSHINI K	B.COM(SF)
14	JAYASRI N	B.COM(AIDED)
15	KAVINKUMAR S	B.COM(SF)
16	AJITH KUMAR M	B.COM(CA)
17	MONIKA B	B.COM (SF)
18	VIJAY K	B.COM(Aided)
19	VIBINKUMAR G	B.COM (SF)
20	SANJAI	B.COM(SF)
21	NARMATHA S	B.COM (PA)
22	MANJU R	B.COM (SF)
23	NANDHINI N	B.COM (CA)
24	AKARSHANA R	B.COM (CA)
25	RAJESWARI P	B.COM(CA)
26	SRISARAN M S	B.COM (CA)
27	SWATHIKA K	B.COM(I B)
28	MONISH	B.COM (PA)
29	RANJITH KUMAR C	B.COM(I B)

30	KALAISELVI D	B.COM (CA)
31	PRADHAP S	B.COM (CA)
32	CHANDRA PRAKASH S	B.COM(PA)
33	VIGNESH	B.COM (CA)
34	ANU SRE THARIGA R	B.COM(CA)
35	KIRUTHIKA D	B.COM(AIDED)
36	KAVI PRIYAN C	B.COM(CA)
37	PRIYANKA P	B.COM (CA)
38	KOUSHIKA R	B.COM(CA)
39	KEERTHANA J	B.COM (CA)
40	DINESH S	B.COM(AIDED)
41	RITHIKA P	B.COM(AIDED)
42	INDHUPRIYA N	B.COM(SF)
43	SAILANTHRI K	B.COM(SF)
44	MEGA K	B.COM(SF)
45	DIVYA S	B.COM(AIDED)
46	AARTHIMALATHI	B.COM(SF)
47	SWETHA	B.COM(SF)
48	KAVINKUMAR E	B.COM(SF)
49	MAHESH KUMAR A	B.COM(SF)
50	MOHANRAJ P	B.COM(BI)
51	MADHUMITHA A	B.COM(SF)
52	SENTHILRAGHAVAN	B.COM (CA)
53	KEERTHANA K	B.COM (SF)
54	GANESHRAMKUMAR	B.COM(CA)
55	PRASANTH M	B.COM (BI)
56	AJITH P	B.COM(SF)
57	SUDHANKUMAR B	B.COM(SF)
58	RAJALAKSHMI KAB	B.COM(AIDED)
59	KAVIARASU E	B.COM(PA)
60	VIJAIBHARATHI S D	B.COM(CA)
61	BHARANI S	B.COM(PA)

62	MOHANPRASAD M	B.COM(SF)
63	MANGALA THARANI E	B.COM(AIDED)
64	PAVITHRA S	B.COM(CA)
65	MONISHA B	B.COM(IB)
66	DHANALAKSHMI M	B.COM(E.COM)
67	RESHMA V	B.COM(CA)
68	SUBASHINI KM	B.COM(CA)
69	SHASWATHA MAHALAKHSMI M	B.COM(CA)
70	BABY SHALINI A	B.COM(CA)
71	KARTHIKA R	B.COM(AIDED)
72	SANTHIYA A	B.COM(SF)
73	MURALEEDHARAN R	B.COM(CA)
74	SASIDARAN S	B.COM(IB)
75	VIVETHA T	B.SC(MATHEMATICS)
76	SRUTHI LAVANYA B	B.COM(CA)
77	SHANMUGAPRIYA P	B.COM(AIDED)
78	SOWMIYA VK	B.COM(PA)
79	NARAMATHA DEVI S	B.SC(MATHEMATICS)
80	ISWARYA LAKHSMI	B.COM(IB)
81	SOWTHA BANU K	B.COM(BI)
82	GEETHANJALI P	B.COM(CA)
83	MEENA B	B.COM(CA)
84	INDHIRAPRATHA S	BBA
85	MAYURI M	B.COM (FINANCE)
86	SANTHAKUMARI V	B.COM (BPS)
87	DHEENADHAYALAN M	BBA
88	SARANYA S	B.COM(FINANCE)
89	EVANGELIN CHRISTY PM	BBA
90	SARANYA T	B.COM(FINANCE)
91	SULOCHANA S	B.COM (FINANCE)
92	KALPANA J	B.COM(CA)
93	VISHNU PRABHA C	BBA
94	SHEK MOHAMMAD B	B.COM(BI)

95	SANTHOSH S	B.COM(IB)
96	JANANI SRI M	B.COM(FINANCE)
97	VIGNESH S	B.COM (BI)

M. J. S. S.

**SENIOR BRANCH HEAD,
SURETI IMF PVT LTD
COIMBATORE,
PH: 8668014272**



OFFICIAL SEAL



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR SURYA A,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Swetha L N,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

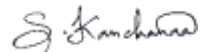
1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Tharun Selvan (B.Com BPS)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an “Associate”. Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

Talent Acquisition
Sutherland

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Thunshifa K,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

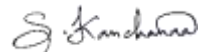
1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR DEEPA DHARSHINI S,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR GOKUL KRISHNAN M,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE



REG: OFFER LETTER

Inbox



info@triemp.com 5 Jul

to me ▾



DEAR KARTHIKADEVI P,

Congratulations! We take immense pleasure in offering you to

work with us. kindly note to attachment for your offer letter. we will

once again send the call letter in which we will mention the date of joining. keep in touch with us for further assessment process.



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR NARMATHA N,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR RAMYA S,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR VIDHYA BHARATHY R,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE

NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044



GROUP OFFER LETTER

Congratulations!

We take immense pleasure in Confirming you that the following candidates have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

<i>POSITION</i>	<i>PAYSCALE</i>
<i>JUNIOR DEVELOPER</i>	<i>264000</i>

We look forward to mutually rewarding employment experience for following candidates at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that the following candidates will find this position exciting and rewarding.

We are confident that the following candidates contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

LIST OF CANDIDATES GIVEN BELOW

S NO	NAME	DEPT	MOBILE NO
1	Renukadevi	B Com Aided	7708345745
2	Neha Patil	B Com CA	6382626099
3	Hariprasath K	B Com CA	9944925640
4	Karthik sridhar N	B Com IB	8220338950
5	Raghajothi R	B Com PA	9787737716
6	Tamilarasi	B Com SF	7708998445
7	Mohanprasad M	B Com SF	6374820559
8	Rajagopal R	BSc CS	6383023813
9	Naveenkumar S G	BSc CS	9940989917
10	Jenifer Beaula J	BSc CS	7373438793
11	Karthik K	BSc CS	9566841642
12	Naveen Kumar S	BSc CS	9600430379
13	Jeethendran M	BSc CS	6382714670
14	Nithiyashri D	BSc Cs	9965728889
15	Manoj Prem SP	BSc CS	6383198252
16	Raj Kumar S	BSc CS	9025326719
17	Vasanth M	BSc CS	6383314645
18	Jothika	BSc CS	9952435539
19	Deepa Dharshini S	BSc CS	6379098237
20	Afsar S	BSc CS	8870482247
21	Nikhil Anbu K	BSc CS	9942197616
22	Surya A	BSc CS	8526911503
23	Selvaprakash C	BSc CS	9943120520
24	Rampriya R	BSc CT	6383774116
25	Nooril Shifana	BSc CT	8760568539
26	SABARIVASANTH M	BSc CT	9025182199
27	Yogesh P	BSc CT	9384483714
28	Priyadharshini K	BSc IT	9942384583
29	Nandhakumar L	BSc IT	6383122416
30	Monisha M	BSc IT	9715056168
31	Subashini G	BSc IT	6379250812
32	ADHIRA D	BSc Maths	9597203424
33	NARMATHA N	BCA	8072331430
34	Nidin N	BCA	8072278033
35	Vidhyabharathy R	BCA	6383783280
36	Archana devi M	BCA	7339100311
37	Gopalakrishnan K	BCA	9626532665

38	Sethupathi C	BCA	6382128775
39	Siddharthan	BCA	7558143739
40	GOKUL KRISHNAN	MSc CS	9944996023

Offer of Appointment - Annexure
Documents to be submitted for Enrollment to get joining letter

Kindly,

1. Two passport size photo
2. Academic certificates (all from 10th to highest) and requested to submit photocopies on the same.
3. Bank passbook
4. For identity proof
PAN card and Aadhar card photocopy

Recruitment Authority Signature

A handwritten signature in blue ink, consisting of a large, stylized 'A' followed by a series of loops and a final flourish.

AVINASH.S.M

HEAD -- HUMAN RESOURCE

TRIEMP TECHNOLOGY SERVICES-COIMBATORE

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Vasupratha S,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

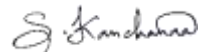
We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,

For Global Talent Track Private Limited



Kanchana S

Key Account Manager

Wipro Candidature Update



Wipro | WILP Candidature Update

Dear Candidate,

Greetings from Wipro!

We hope you are safe amidst the prevailing COVID-19 pandemic in the country.

We are delighted on your acceptance of Letter of Intent (LOI) to be a part of Wipro's Work Integrated Learning Program (WILP) hiring. We would like to capture few details regarding your academic schedule and course completion. Your responses will help us in processing your profile further.

Kindly help us know the details by responding to our survey below latest by **7th June 2021, 6 PM**.

Click [HERE](#) to record your response.

In case of any queries please reach out to manager.campus@wipro.com

Looking forward to your responses.

Regards,

Global Campus Hiring Team
Wipro Limited

Note: Stay tuned on your registered mail ID for further updates!

Dear Jaikrishnan M ,
Resume Number - 20812429

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

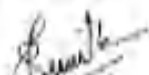
Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*)You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance Corporation Act (at **0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by clicking on this link [Click to Complete](#) and accepting the contents of this communication within 15 calendar days. Your confirmation of interest is a precondition to the issuance of offer of appointment.

Yours sincerely,
For Wipro Limited,





Wipro Campus

Update_LOI Inbox



Campus HR Team Jun 25

to me ▾



June 25, 2021

Dear Kousalya S ,
Resume Number - 20794253

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below. Do reach out to us should you have any clarifications.

Compose

104

Starred

Snoozed

Sent

17

More

Meet

New meeting

Join a meeting

Hangouts

No recent chats
Start a new one

Welcome to Wipro | Virtual Onboarding Day – 19th August 2021

Dear MURALIRAJ KRISHNASAMY

Resume Number - 20860347.

Greetings from Wipro!

We hope you and your loved ones are staying safe and well.

We are pleased to inform you that your joining in Wipro is scheduled on 23rd August 2021.

In order for a successful joining in Wipro, we would like to onboard you virtually on **19th August 2021** for completion of your joining formalities as per the information mentioned below.

Please click on the below mentioned link for joining the onboarding virtually from your laptop/desktop. Please ensure that you have good network connectivity in order to complete the joining formalities.

Joining Link for Virtual Onboarding - <https://wiprocon.webex.com/meet/alen.koshy>

Virtual Onboarding Date	Time	Contact Person
19th August 2021	9:00:00 AM	Alen Arun John

*Kindly note,

- ❖ In case you do not have any of the mandatory documents currently, please submit the documents within 90 days of joining Wipro.
- ❖ If you have not yet written your final semester exam, Wipro will provide you 2 weeks of paid leaves which you can avail during the exam time. However, we will require an official mail from your college, confirming the same.



June 7, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dudda Kanhalli
Sajapur Road, Bengaluru - 560 035
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear Shantini Devi A,

Sub: Enrollment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee - Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee - Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

The duration of the academic program shall be 48 months from the **date of enrollment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro" or "Company").

Please read through the terms and conditions of your enrollment as provided below.

We look forward to having a long and fruitful relationship with you at WILP. With you all the best!

Yours sincerely,
For Wipro Limited,

Aparna Shaiten
General Manager - Human Resources

Endorsement

I accept the enrollment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Terms & Conditions of Scholarship**1. PROFILE:**

You have been selected to be a part of Wipro's WILP and are enrolled as a Scholar Trainee - Work Integrated Learning Program. Upon joining WILP, you will have to undergo a "Project Readiness Program" (PRP) that prepares you to participate in projects at the Company as part of this learning program. This robust academic program will also enable you to obtain **M. Tech degree from one of the premier engineering institution / University** upon successful completion of the course.

2. DURATION:

The duration of your academic program will be for a period of 48 months from the date of enrollment to the academic program. You will be enrolled into the academic program within 12 months from date of joining. Unless the Company extends the period of your study in writing, which is done solely at the discretion of the Company, your enrollment would automatically terminate at the end of the stated 48 months.

(In case the Company extends the academic period (in writing), you will continue to be enrolled as a Scholar Trainee - Work Integrated Learning Program with WILP.

3. Scholarship/Stipend and Benefits

During your period of enrollment, you would be entitled to a consolidated monthly scholarship:

Apart from the monthly scholarship, the Company will provide you with life & accidental insurance that would include a cover for you; the premium / cost will be taken care of by Wipro. This is a voluntary benefit offered by the Company and the details of the same are listed below:

- (i) A Group Personal Accident Insurance (GPAI) coverage of **INR 12,00,000/-**. You could also choose to get additional coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies section in myWipro, the HR portal at Wipro.
- (ii) Group Life Insurance coverage of **Rs.14,00,000/-**. This sum insured is inclusive of cover as per EDLI (Employee Deposit Linked Insurance). You can also get an extra coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

In addition to the above, you are also eligible for medical insurance cover towards hospitalization.

You are eligible for a **quarter coverage of Rs. 2,00,000/-** per annum for family (self, spouse & children) towards hospitalization. There will be a deduction from your monthly scholarship/stipend depending on your marital/family status towards the base sum insured premium. 10% of the claim amount would need to be borne by the employee/Scholar trainee.

If you wish to enhance the coverage, a top up cover option is also available for a highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

Base Medical Insurance is to be availed by the employee as default. It is accounted for in deduction as a nominal monthly charge. Top-up cover is voluntary and charged as applicable during renewal timelines.

The below table lists down your scholarship details:

Period	Scholarship	ESI	Consolidated Scholarship (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

CONFIRMATION ON SHARING PERSONAL INFORMATION (AS REQUIRED UNDER INFORMATION TECHNOLOGY ACT, 2008)

I (Student/ User), confirm that I am voluntarily sharing my Personal Information with Wipro Limited ("Wipro") being a part of WILP of Wipro for the following purpose(s):

- validating my application form and retaining records on the same for any future reference/verification;
- processing my application form including background verification checks;
- academic study related actions including record keeping, processing scholarship advance and benefits and any action required in the context of my enrolment with Wipro, being a part of WILP.

In this context, I also agree to the retention of such Personal Information by Wipro for any future reference/verification and authorize Wipro to transfer the same to a third party.

I understand that "Personal Information" means any information relating to me that is available with Wipro and is capable of identifying me.

ANNEXURE II

I hereby confirm that I shall submit the required academic certificate including but not limited to mark sheet and Provisional or Convocation Degree Certificate within 3 months from my date of joining. I understand that my enrolment is subject to my aggregate meeting the Wipro eligibility criteria and submission of the above mentioned documents.

I hereby declare that all the particulars mentioned above are true to the best of my knowledge. In the event of my failure to submit the above mentioned documents or in case of any discrepancy, I shall be liable for termination of my enrolment with Wipro.

ANNEXURE - III**INITIAL INDUCTION PROGRAM**

The Talent Transformation team at Wipro groom campus selectee to help them face the challenges of the corporate world.

A holistic 360 degree approach to training is adopted and helps them hone their fundamental computer skills followed by insights into Wipro businesses, process, technology and behavioral skills.

To understand and appreciate the mindset of the young Trainees and ensure that the transformation is smooth, the induction program is done by a team of dedicated professionals who have exposure to the academic and corporate sectors alike. Project Readiness Program (PRP) is a training program designed to address the basic learning needs of the Trainees.

Corporate Readiness Program - CRP

The CRP program is focused on making young Trainees comfortable in a corporate environment. This program starts with a corporate induction.

"PINNACLE" a behavioral skills building training program ensures that the fresh Trainees start feeling at ease in the "corporate world". This activity based behavioral intervention informs the new standards about the corporate work culture and business etiquette.

Technology Readiness Program - TRP

The technology training provides critical technical skills required to work on projects allocated to Trainees and prepare to face the demands of the project world. We begin doing this by familiarizing with Wipro's businesses and work environment.

The methodology of training is "Project Based Learning" (PBL) approach, the entire learning is designed around a series of projects that the recruits are expected to complete individually by learning and applying various topics required to complete the project. Starting with individual projects, the PBL approach ends with recruits working on a team project.

ANNEXURE - IV

I have read and understood the terms of my enrolment letter I agree and acknowledge that I am a Student/Scholar trainee with Wipro's WILP. I further undertake that I shall not represent to any person within Wipro or any other third party that I am an employee of Wipro Ltd and I fully understand that such false representation shall entail severe disciplinary action including immediate cancellation of my enrolment.

Travel, Accommodation, Food & Other Miscellaneous Expenses**Travel**

- You would be entitled for Rs. 1500 from the date of appointment as a lump sum amount that will be credited with your first month stipend. You may utilize this amount towards Travel and you would not need to submit bills towards usage of this amount.
- There is no provision for reimbursement/allowance towards any expenses incurred in lieu of attending training or classes at different locations in the same city.

Accommodation, Food & other Miscellaneous Expenses

- You would be entitled for Rs.400 per day for 6 days (total amount of Rs.2,400) from the date of joining. You may utilize this amount towards accommodation, food & other miscellaneous expenses. This would be paid as a lump sum amount that will be credited with your first month stipend and you would not need to submit bills towards usage of this amount.
- If your posting location (the location where you would be based out of after training) is different from the training location (location where you undergo initial training), you would be entitled for the following:
 - Settlement and Miscellaneous Expenses: Rs. 1200 per day for 7 days (total amount of Rs. 8,400) from the date of reporting to the posting location. You may utilize this amount towards boarding, lodging, conveyance & other miscellaneous expenses.
 - Any location change after reporting to posting location will be treated as relocation/transfer and will be covered under the Transfer policy for Team Rainbow. For details you can refer the policy at myWipro->My Policies->India->My Travel->Transfer Policy-Team Rainbow.
- Campus powers would not be eligible for accommodation at the Wipro guest houses.

Please note in the event that the employee leaves the organization within 6 months from the date of joining, all payments processed under Joining & Relocation Entitlements shall be recovered from the employee at the time of exit.

Signature Shanthi Devi S 716/2021 8.25 PM

(checking the checkbox above is equivalent to a handwritten signature)

Registered Office:
Wipro Limited T-91, 3/3, 844, 301
 Bangalore-56
 T-403, 100, 844, 301/4
 Bangalore-56
 E: info@wipro.com
 Bangalore-56
 W: wipro.com
 India S. Lakshminarayanaiah

20844862



April 6, 2021

Dear ShanthiniDevi. A ,
Resume Number - 20844862

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below.
Do reach out to us should you have any clarifications.

Period	Scholarship	₹5)	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*)You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance Corporation Act (**at 0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by clicking on this link [Click to Complete](#) and accepting the contents of this communication within 15 calendar days. Your confirmation of interest is a pre-condition to the issuance of offer of appointment.

Yours sincerely,
For **Wipro Limited**,



Sunil Kalachar
General Manager - Talent Acquisition



July 22, 2021

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Programme
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear Shanthini Devi A,

**Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee
– Work Integrated Learning Program**

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program. This is a scholarship program customized as a robust academic and training program which will enable you to obtain M. Tech degree from one of the premier engineering institution / University in India.

The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For Wipro Limited,

Aparna Shailen
General Manager - Human Resources

Endorsement



Wipro Campus Update_LOI

Inbox



Campus HR Team Jun 21

to me



June 21, 2021

Dear V. SHRIYA ,
Resume Number - 20752953

Based on our discussion with you, we would like to inform you of our intent to offer you the role of **Scholar Trainee- Work Integrated Learning Program** which will be in Career Band **WASE/WIMS** of the organization.

The stack for this role is detailed below.
Do reach out to us should you have any clarifications.

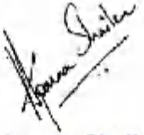
Period	Scholarship	ESI	Consolidated Scholarship* (INR Per Month)
First year	15000	488	15,488/- (*)
Second year	17000	553	17,553/- (*)
Third year	19000	618	19,618/- (*)
Fourth year	23000	0	23,000/- (*)

(*)You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance Corporation Act (at **0.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by clicking on this link [Click to Complete](#) and accepting the contents of this communication within 15 calendar days. Your confirmation of interest is a precondition to the issuance of offer of appointment.

Yours sincerely,
For Wipro Limited,



Apama Shailen
General Manager - Human Resources



From careers@wipro.com

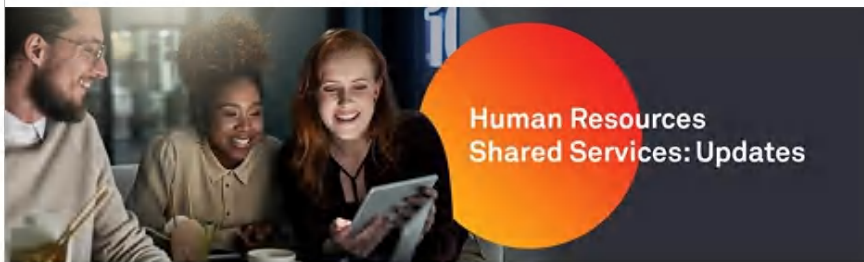
To sivakumarvsk5712@gmail.com
siva.veeramanikkam@wipro.com

Date 2 Aug 2021, 12:19 am



Standard encryption (TLS).

[See security details](#)



Welcome

Dear Sivakumar,

Congratulations and welcome to the Wipro Family! We are committed to provide you a great onboarding experience.

Your employee ID is 40086211, your date of joining is August 02, 2021.

As a part of your onboarding, we request you to log in to the Wipro Webmail and myWipro. Please follow the below steps to successfully log in and acquaint yourself with the Wipro world:

A. Webmail Login procedure:

(Please note: You will be able to access Wipro Webmail from your personal computer/laptop/mobile, only on/after your joining date)

1. Go to <https://webmail.wipro.com/owa> from your system or mobile. Wipro Webmail login page will appear with login account preference.
2. Click on 'Wipro Limited' to get to the Sign-on page.
3. Enter your Wipro AD ID as ADID@wipro.com, which is made up of the first two letters of your first name, followed by your employee ID and @wipro.com, e.g. If your name is John Doe and your employee ID is 12345678, your AD ID is J012345678 (or J012345678@wipro.com in the email format).
4. Enter your default password, which is made up of the first two letters of your first name, followed by @WL and your employee ID, e.g. the password of Rahul Singh with Employee ID 12345678 will be ra@WL12345678. (Please note that this password is case sensitive and you need to change it the first time you log in)
5. A new page will open to change your password from default to a new one
6. Enter the default password under the field 'Old Password' and your new password in the 'New Password' & 'Confirm Password' fields.
7. Your new password should be at least 8 characters long, be alphanumeric, include an uppercase letter and a special character.
8. Click on 'Submit'.

B. MyWipro login procedure:



Wipro Enrollment Letter

Inbox

**campus offerletters** 15 Jul

to me ^



From campus offerletters · wipro+email+1l6q3-82774618e7@talent.icims.com

Reply to campus offerletters · wipro+email+1l6q3-82774618e7@talent.icims.com

To sivakumarvsk5712@gmail.com

Date 15 Jul 2021, 10:20 pm



Standard encryption (TLS).

[See security details](#)

July 15, 2021

Dear Sivakumar Veeramanikkam,

Congratulations! We are pleased to offer you the position of Scholar Trainee - Work Integrated Learning Program at Wipro.

Please click on the link below to review and accept your enrollment letter at the earliest.

[Click to Complete](#)

We request you to accept the iCIMS Offer Letter within 10 days from the receipt of the offer Letter, failing which we will be forced to infer that you are no longer interested to be a part of Wipro fresher hiring process. To save your copy of Offer Letter, please open this

Letter of Intent

22nd May'2021

Akshay M
Nallamuthu Gounder Mahalingam
coimbatore

Dear Akshay M

We congratulate you on being selected for our “Graduate Trainee - WILP” program.

This is a customized scholarship and working program that will enable you to obtain an M.Tech degree from Birla Institute of Technology and Science (BITS), Pilani.

On joining, you will be enrolled in our Preparatory program conducted by our Corporate University to prepare you for work in real-time projects. On successful completion of this program, you will be enrolled in the BITS Work Integrated Learning Program (WILP).

During the four-year academic program, you will be entitled to remuneration as detailed below.

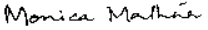
Period	Scholarship (INR Per Month)	ESIC (Company Contribution) (INR per month)	Total Remuneration (INR per month)
The first year of Work Integrated Learning Program (WILP)	19000/-	618	19,618/- *
Second-year of WILP	21000/-	683	21,683/-*
	Total Cost to Company (INR Per Annum)		
Third-year of WILP	Rs.3,25,000*		
Fourth-year of WILP	Rs.3,82,000*		

**You will be responsible for payment of all statutory contributions, taxes, dues, and levies as applicable under different Acts, including the ESIC Act.*

You will be required to sign a service agreement for 60 months from the date of joining. Your date of joining will be intimated later. You will receive a formal letter of scholarship/appointment with all the terms and conditions at the time of joining.

As a token of your acceptance, that you have read and understood this Letter of Intent, please countersign, scan and email the document as your confirmation within a week of receiving this letter to campusconnect@hexaware.com,

Truly yours,

For Hexaware Technologies Limited	Accepted
	Candidate Signature and Date
Monica Mathur Vice President-Asia Pacific Recruitment	Akshay M



HEXAWARE TECHNOLOGIES LTD.

Regd. office: Bldg No. 152, Millennium Business Park, Sector - III, 'A' Block, TTC Industrial Area, Mahape,
Navi Mumbai, 400710, Tel. : +91 22 6791 9595, Fax : +91 22 6791 9500
(CIN) : L72900MH1992PLC069662 URL: www.hexaware.com



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Arundhathi G (B.Com (SF))

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an "Associate". Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

Talent Acquisition
Sutherland

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



NO 5/45, SECOND FLOOR
NVN LAYOUT
NEW SIDDHAPUDUR
COIMBATORE-641044

DEAR BHARATHRAJ S,

Congratulations! We take immense pleasure in Confirming you that you have been selected to work for **TRIEMP TECHNOLOGY SERVICES**. We are delighted to make you the job offer for the following position.

SNO	POSITION	PAYSCALE
1	JUNIOR DEVELOPER	264000

We look forward to mutually rewarding employment experience for you at **TRIEMP TECHNOLOGY SERVICES**. It is our anticipation that you will find this position exciting and rewarding.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Recruitment Authority Signature

Candidate signature

AVINASH.S.M
HEAD -- HUMAN RESOURCE
TRIEMP TECHNOLOGY SERVICES-COIMBATORE



Dear Chandragirishwaran,

Greetings!!!!

Based on your Interview Performance we would like to hire you for our company "**FOSS INFOTECH PRIVATE LIMITED**".

We are pleased to offer you as an "**Junior Programmer Analyst**" in our organization.

We wish you to utilize this opportunity and gain more knowledge.

Kindly Note:

- You will be having two years of Service Agreement and 1st 6months will be a Probation period
- 1st year, your CTC will be Rs.1,20,000/= Per annum,
- Next year, your CTC will be 1,92,000/= Per annum

Kindly confirm your offer and joining date.

Thanks & Regards,

Talent Acquisition Team

FOSS INFOTECH PRIVATE LIMITED

No.36, S.T.V Nagar, Avinashi Road, Peelamedu,
Coimbatore – 641004, Tamil Nadu, INDIA

Mobile: +919489000213, +919952107999 | **Phone:**
+914224960213 | **Fax:** +914224960213

Email: careers@fossinfotech.com | **Website:**

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Deepthika devi R,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

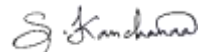
We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,

For Global Talent Track Private Limited



Kanchanaa S

Key Account Manager

KG Information Systems Private Limited

KGISL**100% EPU Under STP (CIN : U72200TZ1994PTC005317)**

#365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore - 641 035 INDIA

Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/ 07

To,

N. Dharani Sree
12/3, Valliammal layout,
Netaji Road, Pollachi.

Sub: Letter of Intent

Dear N. Dharani Sree

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "Junior Process Associate" in our organization. You shall report for duty on 7th June 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

*****Subject to meeting set performance standards.**

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

The terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period; you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you must hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

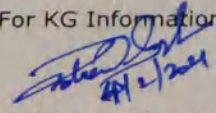
A regular letter of appointment will be issued to you at time of your joining.

We look forward to your joining, and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands cancelled in case if you fail to report to us on or before pre-decided date. We would have to assume that you have not accepted this job offer.

You are requested to attend the Induction program on 7th June 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,


Authorized Signatory

offer accepted
N. Dharani Sree

We make IT happen**SW SEI - CMM
Level 4
COMPANY**

**Sample Salary Annexure A
Compensation & Benefits**

Name: *N. Sharanani free*
Dept: VBT

Designation: Junior Process Associate

BSS			
Annual CTC			246000.00
I	Salary Components	Monthly (Rs.)	Annual (Rs.)
1	Basic	4510.00	54120.00
2	Conveyance/TA	450.00	5400.00
3	HRA	3380.00	40560.00
4	EDU Allowance	200.00	2400.00
5	SPL Allowance	1053.00	12636.00
6	Bonus	1690.00	20280.00
	Earnings (1)	11283.00	135396.00
	Variable Pay **	8000.00	96000.00
	YLB	0.00	12000.00
	Earnings (2)	19283.00	243396.00
Less : Statutory Deduction (Employee)			
1	PF	948.00	11376.00
2	ESI	85.00	1020.00
	Take Home Salary Before Tax	18250.00	231000.00
II	Retirals		
1	Gratuity	217.00	2604.00
	Monthly Cost to Company	19500.00	246000.00

For KG Information Systems Private Ltd

[Signature]
4/2/2021
Authorised Signatory

Note:

1. Rate of Professions Tax will vary based on Salary Scale, current rates are for Organisations located within Panchyat Limit
 2. Rate of TDS is subject to Declaration and submission of related information and documents by employee
 3. Gratuity @ 15 days Basic salary for every completed year of service, on completion of 5 years of service.
 4. ESI will be deducted from the total earnings.
- ** Variable pay will be paid on completion of training, based on your performance, which will attract PF & ESI

7:11 PM

4G LTE 96%



Congratulations! Selected
for Cognizant's GenC
Programmer Trainee - IT PT
(for BSc, BCA) 2021 batch



Inbox



Superset 6:26 pm
to me



Dear Flora Jenifer J,

Greetings from Cognizant!

Congratulations on clearing the Cognizant interview for GenC Programmer Trainee - IT PT (for BSc, BCA) 2021 batch! We are happy to inform you that you've been selected for the role. Your journey with Cognizant will be full of learning experiences that help you grow as a professional. You will soon receive communication from Cognizant detailing the steps ahead in the process.

The online selection approach has necessitated a few additional verification process steps and we are in the final stage of completing the same before the offer rollout

We really look forward to you joining Cognizant and contributing to the growth of the company in the years to come.

Stay safe and healthy!

Best Regards
Human Resources- GenC Program
Cognizant



Congratulations! Selected for Cognizant's GenC Programmer Trainee - IT PT (for BSc, BCA) 2021 batch

Inbox



Superset

to me

6:29 pm [View details](#)



Dear Sakthivel Navaneethan,

Greetings from Cognizant!

Congratulations on clearing the Cognizant interview for GenC Programmer Trainee - IT PT (for BSc, BCA) 2021 batch! We are happy to inform you that you've been selected for the role. Your journey with Cognizant will be full of learning experiences that help you grow as a professional. You will soon receive communication from Cognizant detailing the steps ahead in the process.

The online selection approach has necessitated a few additional verification process steps and we are in the final stage of completing the same before the offer rollout

We really look forward to you joining Cognizant and contributing to the growth of the company in the years to come.

Stay safe and healthy!

Best Regards

Human Resources- GenC Program
Cognizant

GREETING FROM IDBI FEDERAL LIFE INSURANCE

(GROUP OFFER LETTER)

Dear *[Candidates]*,

We're delighted to extend this offer of employment for the position of *[ADVISORY come AGENCY LEADER]* .

Please find the below candidates are selected from our organization.

We are all looking forward to having you on our team.

THANKING YOU

SNO	NAME	DEPARTMENT
1	DEEPTHIKA DEVI	B.Com
2	SINDHUJA	B.Sc Maths
3	SOWMIYA. P	B.Com (B&I)
4	KESHAVA RAJASEKARAN. K	B.Com (PA)
5	RAM NAVEEN. L	B.Com (E.Com)
6	MOHAN RAJ. P	B.Com (B&I)
7	NAGAARJUN. R	B.Com (CA)
8	NANDHANA DEVI. G	B.Com
9	VINU PRIYA. S	BBA
10	NISHA. S	BBA
11	KOUSHIKA. R	B.Com (CA)
12	GEETHA. M	B.Com (E.Com)
13	GIRIJA MADHU. V	B.Com (B&I)
14	VIVETHA.T	B.Sc Maths
15	PERIYASAMY. K	B.Sc Maths
16	PRAVEEN KUMAR. P	B.Com (CA)
17	PRIYADHARSHINI. M	M.Com
18	RESHMA. V	B.Com (CA)
19	VIJAYARAGAVI. V	B.Com (B&I)
20	SENTHIL RAGAVAN	B.Com
21	AJITH KUMAR. K	B.Com
22	ARASI. S	B.Sc Maths
23	TAMILARASI. K	B.Com
24	VIBIN KUMAR. G	B.Com
25	SANTHIYA. K	B.Sc Maths
26	AJITH KUMAR. V	B.Com (B&I)
27	SABARI GANESAN. R	B.Com (B&I)
28	NANDINI. V	B.A English SF
29	SANJAI. S	B.Com CA
30	AGNI JEVASRI. K	B.Com (PA)
31	AKARSHANA.R	B.Com (CA)
32	SOWMYA. S	B.Com (CA)
33	ANANDHI. M	B.Com Aided
34	SUPRIYA. S	B.Sc Maths
35	PAVADHARANEE. R	B.Sc Maths (SF)
36	KAVIN KUMAR. E	B.Com (SF)
37	ABISHEK. K	B.A English Aided
38	NIVETHINI. P	B.SC Maths (SF)
39	SHIVA GAYATHRI. R	B.Sc Maths
40	KARTHIKA. N	B.Sc Maths
41	AARTHI. M	B.Com (PA)
42	RITHANYAA. L	B.Com (PA)
43	NANDHINI. N	B.Com (CA)
44	NATHAABINAYA. M	B.Com (E.Com)
45	VIGNESH. S	B.Com (B&I)
46	DINESH SUNDARAM. A	B.Com (CA)
47	JAGAN MOORTHY. P	B.Sc Maths
48	MADHU VARSHINI	B.Com Aided
49	MEENAKSHI GAYATHRI. S	B.Com (B&I)
50	BOOMOIKA. S	B.Sc Maths (SF)
51	ROSHAN SARIKA	B.Com
52	LAVANYA. M	B.Sc Maths (SF)
53	SARANYA	B.Com (CA)
54	CATHERIN STANLEY. S	B.A English
55	NISHA FATHIMA	B.A English



Offer of employment

Inbox**bpm_olg** 2 days ago

to me, Ricky, Suprabha, Ve...



Hi Gunaseelan A,

Congratulations! We are pleased to extend you an offer of employment as Process executive. Welcome to the Infosys BPM family.

At Infosys BPM, we don't just come to work. We realize our dreams and those of our clients, and we are sure, so will you. We believe in setting the bar high for new industry benchmarks, and raising them as soon as we set them. Excellence is what we look to achieve in all our engagements.

The soft copy of the offer letter is enclosed for your reference that includes a list of benefits that you are entitled to upon joining. The hard copy of the offer letter will be handed over to you on the day of joining. This letter is conditional to your confirmation on relocation.

We look forward to working with you.

Joining Date & Time: 27.08.2021 at 08:30 AM.



Offer of employment



Inbox

**bpm_olg** 28 Jul

to me, Ricky, Suprabha, Venkatesh,...



Hi Karthik sridhar N,

Congratulations! We are pleased to extend you an offer of employment as Process executive. Welcome to the Infosys BPM family.

At Infosys BPM, we don't just come to work. We realize our dreams and those of our clients, and we are sure, so will you. We believe in setting the bar high for new industry benchmarks, and raising them as soon as we set them. Excellence is what we look to achieve in all our engagements.

The soft copy of the offer letter is enclosed for your reference that includes a list of benefits that you are entitled to upon joining. The hard copy of the offer letter will be handed over to you on the day of joining. This letter is conditional to your confirmation on relocation.

We look forward to working with you.

Joining Date & Time: 29.07.2021 at 08:30 AM.

Note:

1. Please ensure Launchpad and banking formalities are completed 2 days prior to onboarding .
2. You are required to complete your web registration with National Skills Registry before you join the Organization. You will also have to produce the proof of registration when you join the organization. The cost of your registration with



Infosys BPM Ltd. Campus Documentation - 2021

Inbox



Eslavath Anil Kumar Naik 30 Jul

to ▾



Dear Candidate,

With reference to your interview with Infosys BPM Ltd you are requested to share the below listed documents (soft copies only) **Submit by 07-August-21 as you a Select**

1. Please fill the attached soft copy and share it with us. (Photo and signature with Jpeg format to be attached)
2. 10th Mark Sheet & Board Certificate. **(Original Scanned Copy)**
3. 12th Mark sheet & Board Certificate. **(Original Scanned Copy)**
4. All Graduation Mark Sheets till Fifth Semester. Each year separate mark Sheet or consolidated mark sheet. **(Original Scanned Copy)**
5. ID Proof – Voter ID/Passport/Driving license. **(Original Scanned Copy)**
6. Updated Resume
7. Photo- Clear passport size Photo

Note : A) You should be all clear in all the semester attended so far.

B) Kindly download Cam Scanner/ Doc Scanner or any other application to Scan the documents.

C) Kindly select any one Essay topic

Infosys offer letter

18-BC-96 Gokilavani

to me

Tue, Jun 22, 5:57 PM (17 hours ago)



cid:image001.jpg@01D6FEF7.F139C2C0

Dear Gokilavani K,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

----- Forwarded message -----

From: Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>

Date: Thu, 6 May 2021, 18:35

Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer

To: abinyaramezkavi@gmail.com <abinyaramezkavi@gmail.com>

cid:image001.jpg@01D6FEF7.F139C2C0

Dear Abinaya R,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

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June 30, 2021

HRD/1001986245/21-22

Ms. Gokilavani K
3/200, Periya Vadambacheri
Sulur(Tk), Coimbatore
Coimbatore-641669
India

Ph: +91-6383840494

Dear Gokilavani,

Congratulations! We are delighted to make you an offer as **Operations Executive - Trainee** and your role is **Operations Executive**.

Here are the terms and conditions of our offer:

Joining

Your scheduled date of employment with us will be **22-Jul-2021**.

Location

Your location of training is **MYSORE, India**. The location of posting ("work location") would be communicated to you upon successful completion of training. You may be asked to relocate to any of our units, departments or the offices of our affiliates* and/or the offices of our customers, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant Policies of the Company in that work location."

Please be advised that you, by accepting this offer, hereby give your irrevocable consent to the above.

** For the purpose of this agreement, "affiliate" means any entity that controls, is controlled by, or is under common control with the First Party. For purposes of this Agreement, "control" means possessing, directly or indirectly, the power to direct or cause the direction of the management, policies or operations of an entity, whether through ownership of voting securities, by contract or otherwise."*

Training

The training program will consist of classroom/virtual training and on-the-job training. The duration of the classroom/virtual training will be based on the business requirement. Your continued employment with the Company is subject to your meeting the qualifying criteria till the end of the training and successful completion of the training.



Infosys Campus Recruitment Program: Congratulations! You have a job offer

Inbox



Infosys Freshers Recruit... 6 May

to me ▾



Dear Harshendrabalaji K M,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

From Infosys Limited • offers@infosys.com

To jaikmanickam@gmail.com

Date Jun 29, 2021, 17:40



Standard encryption (TLS).

[View security details](#)

Dear Candidate,

Greetings! We hope you and your family are safe and well.

You have been selected for Operations Executive role and as we are initiating our virtual onboarding process for Freshers, we request you to provide us with some vital system information.

Kindly [click here](#) to update your details at the earliest.

Please note, it is essential for you to update details on the link shared above for us to accelerate your virtual onboarding process.

If you have any queries, please write to us at offer_update@infosys.com.

We look forward to welcoming you at [Infosys](#).

----- Forwarded message -----

From: Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>

Date: Thu, 6 May 2021, 7:57 pm

Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer

To: kaviprabhaganesh@gmail.com <kaviprabhaganesh@gmail.com>

cid:image001.jpg@01D6FEF7.F139C2C0

Dear Kavi Prabha G,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

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HRD/2T/21-22/1001986958

July 29, 2021

Mr. Mohamed Sharuk S
Candidate ID: 1001986958
4, Rose Garden, Laxmi Kanapathinagar,
Suleswaranpatti Post, Pollachi
Pollachi - 642006
Tamil Nadu
India
Ph: (91) 95977 11135

Dear Mohamed Sharuk,

SUB: LETTER OF INTENT TO HIRE

Congratulations! Further to your application for Employment with Infosys Limited ('Company') and the subsequent selection process, we are delighted to communicate to you our intent to make you an offer for the position of **Operations Executive** in Job Level 2 with the company. Your DoJ is **October 18, 2021** and you will receive the Letter of Appointment with all the elaborates soon.

This letter of intent would be superseded by a formal employment contract. The employment contract will detail out the scope, terms and conditions of your employment with the company, break up of your salary, proposed location of posting, date of joining etc.

Please be advised that our offer to you will be conditional upon you having successfully completed your graduation qualification and having completed all course requirements and examinations required for the award of the educational qualification mentioned by you in your application for employment with the Company. You are required to submit all marks sheets and other relevant documents (if any), on the day you join the Company. Further, you should have been declared as passed by the relevant examination authority. Please note that the determination of the adequacy or authenticity of all or any of the proofs and any condoning delay in submission of the same will be at the Company's absolute and sole discretion.

Should you meet the conditions of employment, your **Total Gross Salary** will be **INR 222972** per annum. The complete breakdown of the compensation and increment will be provided in the Letter of Appointment.

This is a letter of intent only. It is not intended to be, and shall not constitute in any way a binding or legal agreement, or impose any legal obligation or duty on either you or the Company. Should you have any questions regarding the above, please do not hesitate to write to us at offer_update@infosys.com.

Welcome to Infosys Ltd. We are confident you will be able to make a significant contribution to the success of Infosys Limited. We wish you a long, rewarding and fulfilling career and look forward to working with you.

Yours sincerely,

RICHARD LOBO
EVP and Head Human Resources – Infosys Limited



Dear Mohamed Sharuk S,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition

Infosys

From: Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>

Date: Thu, 6 May, 2021, 6:34 pm

Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer

To: muralimk3600@gmail.com <muralimk3600@gmail.com>



Dear Muraliraj K,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys



1001983864.pdf



HRD/2T/21-22/1001983864

July 29, 2021

Mr. Nandhakumar V
Candidate ID: 1001983864
3/211 Doctor Thottam
Sungaramadakku
Tiruppur - 642205
Tamil Nadu
India
Ph: (91) 63828 13472

Dear Nandhakumar,

SUB: LETTER OF INTENT TO HIRE

Congratulations! Further to your application for Employment with Infosys Limited ('Company') and the subsequent selection process, we are delighted to communicate to you our intent to make you an offer for the position of **Operations Executive** in Job Level 2 with the company. Your DoJ is **November 15, 2021** and you will receive the Letter of Appointment with all the elaborates soon.

This letter of intent would be superseded by a formal employment contract. The employment contract will detail out the scope, terms and conditions of your employment with the company, break up of your salary, proposed location of posting, date of joining etc.

Please be advised that our offer to you will be conditional upon you having successfully completed your graduation qualification and having completed all course requirements and examinations required for the award of the educational qualification mentioned by you in your application for employment with the Company. You are required to submit all marks sheets and other relevant documents (if any), on the day you join the Company. Further, you should have been declared as passed by the relevant examination authority. Please note that the determination of the adequacy or authenticity of all or any of the proofs and any condoning delay in submission of the same will be at the Company's absolute and sole discretion.

Should you meet the conditions of employment, your **Total Gross Salary** will be **INR 222972** per annum. The complete breakdown of the compensation and increment will be provided in the Letter of Appointment.

This is a letter of intent only. It is not intended to be, and shall not constitute in any way a binding or legal agreement, or impose any legal obligation or duty on either you or the Company. Should you have any questions regarding the above, please do not hesitate to write to us at offer_update@infosys.com.

Welcome to Infosys Ltd. We are confident you will be able to make a significant contribution to the success of Infosys Limited. We wish you a long, rewarding and fulfilling career and look forward to working with you.

Yours sincerely,

RICHARD LOBO
EVP and Head Human Resources – Infosys Limited



From: Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>

Date: Thu, May 6, 2021, 18:42

Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer

To: naveenambrose2@gmail.com <naveenambrose2@gmail.com>



Dear Naveen Prasath N,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

HRD/InfosysBPM/1002251923

28-July-2021

Mr. Rajkumar ,S

12A Thangamal oodai street

STRICTLY PRIVATE & CONFIDENTIAL

Dear Rajkumar ,S,

We refer to your application for employment and the subsequent interview you had with Infosys BPM Limited ("the Company"), we are pleased to make you an offer of employment with the Company on the following terms and conditions ("Letter of Offer"). The offer of employment is subject to your obtaining an appropriate release from your present employer.

You will devote the whole of your time and attention to the business of the Company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavor to promote the interests of the Company in all matters and will observe the utmost good faith towards the Company and keep secret all information, which you may obtain with regard to the business and affairs of the Company.

- | | | | |
|----|-------------------------------|---|--------------------------|
| a) | Role | : | Process Executive |
| b) | Role designation | : | Process Executive |
| c) | Job Level | : | 2B |
| d) | Date of Joining | : | 29-July-2021 |
| e) | Location of Posting | : | Bangalore |
| f) | Gross Salary per month | : | Rs. 19798/- |

Please refer to the Appendices to this letter for details of your CTC and other allowances.

1. Voice and Shift Allowances

In addition to the gross salary mentioned above, you may be eligible to the following conditional allowances which will be paid as applicable based on Company policies. These are not a guaranteed part of your compensation and will be paid if you are eligible to receive them.

- **Voice Allowance** - This amount becomes payable once you are allocated to a voice process code and based on your performance. If during the course of your employment, you get allocated to a data process code, the voice allowance will not be payable. This is not applicable for employees in various BEF streams.
- **Shift Allowance** - This allowance is paid based on the shift that you work in. This is not payable while working in a day shift. For further details on shift allowance, refer to Appendix 3.

All allowances are payable as per the policies of the Company, which are subject to change from time to time

2. Joining Bonus

You will be paid a joining bonus of Rs.1000 with your 2nd month's salary.

3. Submission of documents

You are required to submit originals and two photocopies of the following documents on the date of joining the Company. In case of any discrepancy found in the documents/details furnished, the company reserves the right to revoke the offer letter/terminate your employment without any prior notice or notice period.

Sl. No.	Document	Details
1	10 th standard marks card*	Mandatory

Dear Rajeswari R,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

----- Original message -----

From: Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>

Date: 06/05/21 7:31 pm (GMT+05:30)

To: "rajiraja042@gmail.com" <rajiraja042@gmail.com>

Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer



Dear Rajeswari R,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

From: Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>

Date: Thu 6 May, 2021, 7:36 PM

Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer

To: ramyagopalakrishnan2012@gmail.com <ramyagopalakrishnan2012@gmail.com>



Dear Ramyapriya G,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys



Infosys Limited | Virtual Onboarding Survey

Inbox



Infosys Limited 29 Jun

to me ▾



Dear Candidate,

Greetings! We hope you and your family are safe and well.

You have been selected for Operations Executive role and as we are initiating our virtual onboarding process for Freshers, we request you to provide us with some vital system information.

Kindly [click here to update your details](#) at the earliest.

Please note, it is essential for you to update details on the link shared above for us to accelerate your virtual onboarding process.

If you have any queries, please write to us at offer_update@infosys.com.

We look forward to welcoming you at Infosys.

NOTE: Please note, the information provided is subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke your candidature.

Regards,

Talent Acquisition

Infosys Limited

From: Infosys Freshers Recruitment <Talent.Acquisition@infosys.com>

Date: Thu 6 May, 2021, 8:22 PM

Subject: Infosys Campus Recruitment Program: Congratulations! You have a job offer

To: shaliniganeshpandy@gmail.com <shaliniganeshpandy@gmail.com>



Dear Shalini Ganeshpandi,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys

Dear Tamilselvi S,

Thank you for participating in the Infosys Campus Recruitment Program for 2020-21.

Congratulations! You have cleared the interview round to receive a final job offer for Operations Executive role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com.

You will soon hear from us about the next steps of the process.

We look forward to welcoming you into our Infosys family

Best regards,

Talent Acquisition
Infosys



Ref: TCSL/DT20217705631/1518368/Chennai

Date: 25 June 2021

MS. RUPIKA S
7/195 Amanasamuthiram South Thottam,
Valavadi, Udumalpet,
Tamilnadu-642132.
Tel# 919894362430

Sub: Joining Letter

Dear Ms. Rupika S,

Welcome to TATA Consultancy Services Limited (TCSL). We are glad that you have accepted our offer and look forward to you being a part of our family.

We are pleased to inform you that your Initial Learning Program (ILP) at TCSL will commence on **01st July 2021** at **Chennai**. You are requested to report at the address detailed below on **01st July 2021** at **08:00 AM**.

M/s. Tata Consultancy Services Ltd TCSL "Chennai One" - SEZ Unit, (IGGGL- SEZ)
200 Ft. Thoraipakkam - Pallavaram Ring Road, Thoraipakkam,,
Chennai - 600 096, Tamil Nadu, India,
Chennai, Tamil Nadu-600096.

(Route map of the ILP Centre can be viewed on TCS NextStep>>ILP Corner>>ILP Centres)

Contact Person: Mr. Suganth Infin Bilavendran
Phone: 09940376116
Email Id: suganth.infin@tcs.com
(Contact Hours: Monday - Friday, 9 AM to 6 PM)

You will continue to receive further communication through the pre-employment orientation (PEO) platform. Your exact time of reporting will be published through announcements on PEO.

Please download the Joining Letter Annexure (TCS NextStep>>ILP Corner>> Joining Letter) detailing the formalities to be complied with prior to the commencement of your learning.



Initial Learning Program (ILP)

Continuous Learning is a way of life in TCSL and forms a critical part of your employment with TCSL. On joining TCSL, you will be given the opportunity to undergo our Initial Learning program at Ignite, Chennai.

This formal learning will add value to you as a professional and help you to excel in your career.

Formal assessments will be carried out during your learning period. The weighted average of these evaluations will be a major component of your first appraisal.

You may please note that in the event of your performance during this program falling short of the required standard, your learning program would be extended or your services would be liable for termination as the case may be.

Only you will be allowed to enter our office. As the whole joining process may be of 3-4 hour duration, please make suitable arrangements for anyone accompanying you.

TCSL will not provide accommodation in Chennai. You will have to arrange for your accommodation. Travel expenses to the location of this Learning Program will not be reimbursed.

As communicated to you through various forums during the recruitment process your appointment is subject to completion of your course within the stipulated time as specified by your University/Institute and as per TCSL selection guidelines.

If you remain unauthorized absent for a consecutive period of 10 days, you shall be deemed to have abandoned your traineeship and your name will automatically stand discontinued from the list of ILP trainees without any further intimation/separate communication to you.

We would like you to confirm your acceptance of joining this batch by clicking on the 'I Accept' button online. In the event of us not receiving an update, TCSL reserves the right to withdraw the offer. If you fail to join on the date provided in the TCSL Joining letter, the offer dated 01-06-2021 will stand automatically terminated at the discretion of TCSL.



Together, let us take TCSL to greater heights! Wish you the very best!

Warm regards,

Janardhan S
Global Head - Talent Development



[Click here](#) or use a QR code scanner from your mobile to validate the joining letter

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Kamali R,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

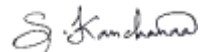
1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchana S
Key Account Manager

Letter of Intent

To,
Kousalya S

Address, - 1/202 Udumali road, Kolarpatty, Pollachi, 642107

Dear Kousalya S,

With reference to your application and candidature submitted to our Company, we take pleasure in evaluating and exploring the opportunity to Offer you the position of **“Trainee” in “Grade T0/T1”** with Atos Global IT Solutions and Services Pvt Ltd (referred as “Atos or Company”). We are pleased to inform that your candidature has been shortlisted for Training Program organised by Atos. Your offer is conditional subject to successful completion of training program and clearing the assessment/s (together known as “Training and assessment Program”) undertaken by Atos.

Subject to your successful completion of Training and assessment Program, selection and further documentation process, a detailed appointment letter will be issued to you, which will contain the following details:

- Date of Joining.
- Joining location.
- Other terms and condition.

The date of joining and the location of posting will be based on business requirements.

Atos solely reserves the right to make any changes to the date of joining and the location of posting.

Upon joining Atos,

1. You are expected to enter into an employment agreement with the Company which shall contain details including the scope, terms and conditions of your employment and various obligations with the Company.
2. You will be on probation for a period of 1 year as determined by the Company from your date of joining and subject to satisfactory performance your employment will be confirmed at the end of probation or such other extended period as the Company deems fit.
3. Your selection and further procedure ahead are subject to your being found medically fit to perform roles and responsibilities in Atos, successfully completion of training, selection and documentation process, with the specified eligibility criteria informed to you during selection process.
4. Atos reserves the right to make any changes to the training program, assessment/s, selection criteria at any time.
5. The terms of this letter of intent shall remain confidential and are not to be disclosed to any third party.
6. Upon successful completion of your training imparted, assessment/s conducted, and further final selection by Atos, a separate appointment letter will be issued to you by the Company with grade-position along with details of CTC.

7. You may note that this letter should neither be construed as an Offer of Employment from Atos nor should it in any manner confirm our obligations to make you an offer of employment. We may, at any time revoke this Letter of Intent considering incomplete documentation, failure to fulfil the eligibility criteria, background verification or failure to complete Training Program successfully or at our discretion.
8. Your access and use of the training site and any information, materials or documents (collectively defined as "Content and Materials") therein are subject to the following restrictions and prohibitions on use: You may not,
 - a) Copy, print (except for the purpose of self-learning), republish, display, distribute, transmit, sell, rent, lease, loan or otherwise make available in any form or by any means all or any portion of the Site or any Content and Materials retrieved there from
 - b) Make any portion of the Site available through any timesharing system, service bureau, the Internet, or any other technology now existing or developed in the future.
 - c) Share User-Id and password with any other person.

We request you to confirm to us your acceptance of above terms and conditions herein by signing and returning the copy of this letter to recruitment team (siddarth.koul@atos.net and nanda.ancelm.external@atos.net) within 02 days from issuance of this letter, failing which this letter of Intent shall stand withdrawn/cancelled automatically. Should you have any query, please do not hesitate to contact Campus Recruitment team (siddarth.koul@atos.net and nanda.ancelm.external@atos.net).

We look forward to hearing from you soon and wish you a rewarding career with Atos

Thanking you.

Yours Sincerely,

From & behalf of Atos Global IT Solutions and Services Pvt Ltd,

Offer Management Team



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Kousalya S (BCA)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an “Associate”. Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

Talent Acquisition
Sutherland

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Kowsalya N,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

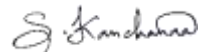
1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager



Offer Letter

Ms. Nithya M

Date: Wednesday, August 11, 2021

Welcome to BYJU'S!

Congratulations on your decision of partnering with us in our endeavor to change the face of education.

We are pleased to offer you the position of Maths- Faculty on following terms and conditions:

Offer Details:

Designation:	Maths- Faculty
Department:	Academics (51000008)
Employment Type:	Regular
Date of Joining:	Friday, August 20, 2021
Role Location:	Chennai

Compensation Details:

CTC per Annum:-	
Fixed Compensation:	450000 INR
Variable Compensation:	50000 INR
Variable Pay Frequency:	Annual

The company shall be entitled to deduct, from the above remuneration payable to you, the following contractual, statutory and compulsory deductions:

1. Provident Fund
2. Income tax deducted at source at the rates applicable
3. Employment/Professional taxes
4. Dues to company including loans and advances
5. Or any other applicable statutory deductions

The income Tax liability with regards your salary and perks and will be governed by the tax laws of the country as applicable from time to time.

1. You will be governed by and agree to abide by the General Terms & Conditions of Service of the Company, as enclosed in Annexure A.
2. You will be governed by and agree to abide by the provisions of the company's Code of Conduct, copy of which is enclosed with this letter.
3. You are requested to carry necessary documents on your joining date, as enclosed in Annexure B.

You are requested to join the services of the Company not later than **Friday, August 20, 2021**, failing which you may please consider the offer to be withdrawn, unless an extension to the date of joining has been mutually agreed in writing. Employment with Think & Learn Pvt Ltd is governed by the organisation employment policies as applicable, including satisfactory information from background checks post Joining.

We take this opportunity to thank you for the interest you have shown in our organization and look forward to welcoming you on-board for a fruitful career with us.

Please submit the signed copy of this offer letter on your date of joining.

Yours sincerely,

Think & Learn Pvt. Ltd.

Accept Job Offer by signing below

Human Resource

Signature:

This is system generated offer letter and does not require authorised signature.

Annexure A

All Confidential information, Coaching Materials, Developed Material and Documentation of the Company including any information concerning the organization, business or finances of the Company or of any third party, any trade secret, software program, functional methodologies, business plans, strategies, students list, records, reports, memoranda which is confidential to the Company or which the Company is under an obligation to keep confidential or is of such type and nature that a reasonable person would regard as confidential.

The Employee acknowledges that the unauthorized use or disclosure of the Confidential Information will be prejudicial to the interest of the Company or the entities with which the Company has business relationship and may amount to invasion of privacy or a misappropriation or improper disclosure of trade secrets.

Code of Conduct: Think & Learn Pvt. Ltd., endeavors to follow the best possible standards in its governance and has high levels of transparency and integrity. As an employee or consultant, or as a business partner, we would like to inform you of our Ethical Standards Practice applicable to our employee relating to their dealings with you in various business transactions. We ask you to read, understand, and adhere to this practice and also ensure that others represent you do the same (applicable for vendors or consultant). All correspondence in this regard shall be kept confidential. In case of any clarification, please do not hesitate to contact us.

Business Conduct: Our basic premise in conduct of business: employee should do nothing that might discredit or embarrass the Company, its clients, or themselves as employee of the Company. All Think & Learn Pvt. Ltd., employees are expected to act in accordance with the highest levels of personal and professional integrity, and ethical conduct. Honest conduct is that which is free from fraud or deception.

Employment with Think & Learn Pvt Ltd is governed by the organisation employment policies as applicable, including satisfactory information from background checks post Joining.

Annexure B

1. 10th Mark sheet
2. 12th Mark sheet
3. Graduation/Post Graduation Mark sheet–All semester mark sheet
4. Graduation/Post Graduation–Degree Certificate (Provisional Certificate/Course Completion Certificate for Trainees)
5. Resume
6. BYJU'S Offer Letter
7. Pan Card
8. Aadhaar Card
9. Voter ID/Passport/Driving License
10. Cancelled Cheque/Bank Statement/Bank Passbook
11. Passport Size Photograph
12. All current & previous companies relieving/experience letter(Only for experienced candidate)
13. Current/Last company's last three months' payslip(Only for experienced candidate)

This is system generated offer letter and does not require authorised signature.

LETTER OF INTENT

CIN: U74999PN2008PTC132520

Ref.:

Date: 24-08-2021

Dear Manju R,

Sub: Letter of Intent for your selection with Capgemini Business Services India Limited
("The Company")

We congratulate you and note with pleasure that you are selected in the final interview with the Company as Associate.

In terms of the understanding between the Company and Global Talent Track Private Limited (GTT), you will undergo Training with GTT and upon your satisfactory completion of the same; the Company will be pleased to make you an offer of employment subject to the following conditions being satisfied:

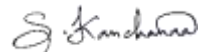
1. You shall attend and participate in all the classes and sessions of the Training Course to undergo and successfully clear the periodical assessment of your performance, both written and practical, as per the training schedule and curriculum of the Training Course.
2. You shall successfully complete your graduation without any backlog with an aggregate of minimum 60% marks
3. You shall successfully clear background checks, have confirmation and authentication of your educational certificates from the schools, universities or institutions concerned from where you have cleared those courses, undergo and pass out medical fitness tests including drug tests and other hiring screens as per the applicable Company policies from time to time.
4. You have completed eighteen (18) years of age and have produced documentary proof for the same.
5. You shall submit relevant documents as prescribed by GTT and the Company.
6. You shall be flexible to work in any Shift of work, including, Night shifts.
7. You will be included in the training as per the requirement of the Company.
8. You shall fulfill any other criteria as set by the Company from time to time.

We extend you a warm welcome, wish you all the best in your career and look forward for a long enduring relationship.

May we request you to sign and return a copy of this letter in token of your acceptance of the aforesaid Terms and Conditions .

Accepted and Agreed

With regards,
For Global Talent Track Private Limited



Kanchanaa S
Key Account Manager



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Mega K (B.Com (SF))

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an “Associate”. Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

Talent Acquisition
Sutherland

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Megala P (B.Sc Mathematics (Aided))

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an “Associate”. Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

**Talent Acquisition
Sutherland**

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



FIS Global Business Solutions India Private Limited,
“The Viceroy”, Old No.25, New no.22,
Sardar Patel Road, Guindy, Chennai – 600032.

05th February 2021

Mr. Mohamed Irshad,
Chennai.

Letter of Offer

Dear Mohamed Irshad,

We are pleased to make you an offer of employment with us and this letter sets forth the terms of appointment.

- 1) Designation: **Engineer / (Global Title: IT Trainee)**
- 2) Place of Posting: FIS Global Business Solutions India Private Limited
7th & 3rd, Floor, Block C, Ambit IT Park,
Plot 32 A & B, Ambattur Industrial Estate 1st Cross Rd,
Chennai, Tamil Nadu 600058
- 3) Date of Joining **08th February 2021**
- 4) Compensation & Benefits: Annual Fixed Pay : **Rs. 325,581** /-
Performance- Pay : **Rs. 24,419** /-
Total Compensation(TC): Rs. 350,000 /-
(Break up of above Compensation details are provided in Annexure 1)
- 5) Background Checks: Your appointment is subject to the background check clearance in all aspects, any discrepancies in the background check will lead to withdrawal of the offer. Our TPO Team will let you know the final status of your check once it is completed.
- 6) Confidentiality: You are requested to maintain confidentiality on all aspects of the letter of offer at all times. You shall not divulge, communicate or pass on any information, regarding the company, its business, customers, work practices and security practices to any outsider or any external vendor or contractor employed by the Company.
- 7) Notice Period: Notwithstanding anything stated above, your services are liable to be terminated by the Company without assigning any reason, by giving you 75 days' Notice or salary in lieu of such Notice. Likewise, you may resign from the services of the Company by giving 75 days' Notice or salary in lieu of Notice. Salary for this purpose will be computed on Basic Salary.
- 8) Probation period: You shall be on probation for a period of six months from the date of your joining. Your services shall be confirmed based on the performance review conducted by your Manager.

Sharing of this information will result in withdrawal of your letter of offer.

A detailed Appointment Letter will be issued to you soon after you have joined the Company.

We request you to submit

- 1) The documents listed in **Annexure 2** at the time of acceptance of offer.
- 2) The documents listed in **Annexure 3** on the day of joining

We look forward to having you on board with Team FIS.

Yours sincerely

Amol Gupta
Regional TPO Lead – India & Philippines

I hereby accept the above offer

Candidate's Name & Signature
Mohamed Irshad



ANNEXURE - Compensation and Benefits

Name: Mohamed Irshad **w.e.f.** 8-Feb-21

FIXED PAY

Particulars	Amount (PM)	Amount (PA)
Basic Salary	15,100	181,200
House Rent Allowance	7,550	90,600
Flexi Benefit Plan [^]	2,670	32,037
Employer's contribution to Provident Fund	1,812	21,744
BASE PAY (FIXED PAY)	27,132	325,581

Performance Bonus*	24,419
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TOTAL COMPENSATION (TC)	350,000
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ANNUAL BENEFITS

Benefit Particulars	Amount (PA)
Gratuity (As per payment of Gratuity Act)	8,716
Premium paid by the employer for Group Health Medical Insurance**	13,827

COST TO COMPANY (CTC)	372,543
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* Your Performance Bonus represents the target amount (at 100% payout). Actual payouts can vary depending on performance and subject to the terms and conditions of the Incentive plan policy. Plan details are at the sole discretion of the company and subject to change.

Taxes and other statutory deductions/payments as per applicable law.

** To know your eligibilities for Group Health Medical Insurance, please refer to the policy

**You will also be covered as part of Group Term Life Insurance & Group Personal Accident policy. To know your eligibility please refer to the respective policy.

[^] Please refer to FBP Policy for details

Your compensation can be restructured at any time protecting Total Compensation (TC)

All salary components are governed by the company policies and statutory guidelines

This salary sheet is strictly confidential and must not be discussed with anyone other than your Reporting Manager

Signature of Signing Authority

Signature of Associate



ANNEXURE 2

Dear Mohamed Irshad,

Congratulations for successfully clearing all the rounds!

You are requested to submit following documents at the earliest,

[A] Academic Qualification

- ✓ **SSLC certificate & Mark sheets**
- ✓ **HSC certificate & Mark sheets**
- ✓ **Graduation certificate & Mark sheets**
- ✓ **Post-Graduation certificate & Mark sheets**
- ✓ **Other Courses certificate & Mark sheets**

[B] Work Experience Certificate (Not applicable in case you are fresher)

- ✓ **Experience Letter/Relieving Letters from last two organization(s)**
- ✓ **Current Company appointment letter**
- ✓ **Latest 3 months Salary Slips**

[C] 2 Passport sized colored photographs

[D] Address Proof (Any of the following)

- ✓ **Ration Card**
- ✓ **Passport copy**
- ✓ **Utility Bills**

[E] Proof of Date of Birth (Any of the following)

- ✓ **Birth Certificate**
- ✓ **School Leaving Certificate**
- ✓ **Passport copy**

[F] Photo ID proof (Any of the following)

- ✓ **Passport copy**
- ✓ **Driver's License**
- ✓ **Pan Card**

You are required to submit originals and 1 photocopy of the above documents. TPO (The People Office) will retain the photocopies and return you the originals immediately. In case you are not able to submit the originals then attested photocopies from a Gazette Officer will be a must.

~
-



FIS Global Business Solutions India Private Limited,
“The Viceroy”, Old No.25, New no.22,
Sardar Patel Road, Guindy, Chennai – 600032.

ANNEXURE 3

Dear Mohamed Irshad,

You are also requested to submit us the filled-up documents, as detailed below, on your date of joining **08th February 2021 at 9.30 AM**).

- Joining forms
- Payment of Gratuity form
- Family Health Declaration Form
- Employee Confidential Agreement
- Nomination and Declaration form (two original copies)
- Relieving letter of your last employer

Place of Reporting - **FIS Global Business Solutions India Private Limited
“The Viceroy”, Old No.25, New no.22,
Sardar Patel Road, Guindy, Chennai – 600032**

Wishing you a great career ahead in FIS!!!



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Mohanapriya S (B.Sc IT)

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an “Associate”. Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

Talent Acquisition
Sutherland

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063



FIS Global Business Solutions India Private Limited,
"The Viceroy", Old No.25, New no.22,
Sardar Patel Road, Guindy, Chennai – 600032.

05th February 2021

Mr. Mohanprasath R,
Chennai.

Letter of Offer

Dear Mohanprasath R,

We are pleased to make you an offer of employment with us and this letter sets forth the terms of appointment.

- 1) Designation: **Engineer / (Global Title: IT Trainee)**
- 2) Place of Posting: FIS Global Business Solutions India Private Limited
7th & 3rd, Floor, Block C, Ambit IT Park,
Plot 32 A & B, Ambattur Industrial Estate 1st Cross Rd,
Chennai, Tamil Nadu 600058
- 3) Date of Joining **08th February 2021**
- 4) Compensation & Benefits: Annual Fixed Pay : **Rs. 325,581 /-**
Performance- Pay : **Rs. 24,419 /-**
Total Compensation(TC): Rs. 350,000 /-
(Break up of above Compensation details are provided in Annexure 1)
- 5) Background Checks: Your appointment is subject to the background check clearance in all aspects, any discrepancies in the background check will lead to withdrawal of the offer. Our TPO Team will let you know the final status of your check once it is completed.
- 6) Confidentiality: You are requested to maintain confidentiality on all aspects of the letter of offer at all times. You shall not divulge, communicate or pass on any information, regarding the company, its business, customers, work practices and security practices to any outsider or any external vendor or contractor employed by the Company.
- 7) Notice Period: Notwithstanding anything stated above, your services are liable to be terminated by the Company without assigning any reason, by giving you 75 days' Notice or salary in lieu of such Notice. Likewise, you may resign from the services of the Company by giving 75 days' Notice or salary in lieu of Notice. Salary for this purpose will be computed on Basic Salary.
- 8) Probation period: You shall be on probation for a period of six months from the date of your joining. Your services shall be confirmed based on the performance review conducted by your Manager.

Sharing of this information will result in withdrawal of your letter of offer.

A detailed Appointment Letter will be issued to you soon after you have joined the Company.

We request you to submit

- 1) The documents listed in **Annexure 2** at the time of acceptance of offer.
- 2) The documents listed in **Annexure 3** on the day of joining

We look forward to having you on board with Team FIS.

Yours sincerely

Amol Gupta
Regional TPO Lead – India & Philippines

I hereby accept the above offer

Candidate's Name & Signature
Mohanprasath R



ANNEXURE - Compensation and Benefits

Name: **Mohanprasath R** **w.e.f.** **8-Feb-21**

FIXED PAY

Particulars	Amount (PM)	Amount (PA)
Basic Salary	15,100	181,200
House Rent Allowance	7,550	90,600
Flexi Benefit Plan [^]	2,670	32,037
Employer's contribution to Provident Fund	1,812	21,744
BASE PAY (FIXED PAY)	27,132	325,581

Performance Bonus*	24,419
--------------------	--------

TOTAL COMPENSATION (TC)	350,000
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ANNUAL BENEFITS

Benefit Particulars	Amount (PA)
Gratuity (As per payment of Gratuity Act)	8,716
Premium paid by the employer for Group Health Medical Insurance**	13,827

COST TO COMPANY (CTC)	372,543
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* Your Performance Bonus represents the target amount (at 100% payout). Actual payouts can vary depending on performance and subject to the terms and conditions of the Incentive plan policy. Plan details are at the sole discretion of the company and subject to change.

Taxes and other statutory deductions/payments as per applicable law.

** To know your eligibilities for Group Health Medical Insurance, please refer to the policy

**You will also be covered as part of Group Term Life Insurance & Group Personal Accident policy. To know your eligibility please refer to the respective policy.

[^] Please refer to FBP Policy for details

Your compensation can be restructured at any time protecting Total Compensation (TC)

All salary components are governed by the company policies and statutory guidelines

This salary sheet is strictly confidential and must not be discussed with anyone other than your Reporting Manager

Signature of Signing Authority

Signature of Associate



ANNEXURE 2

Dear Mohanprasath R,

Congratulations for successfully clearing all the rounds!

You are requested to submit following documents at the earliest,

[A] Academic Qualification

- ✓ **SSLC certificate & Mark sheets**
- ✓ **HSC certificate & Mark sheets**
- ✓ **Graduation certificate & Mark sheets**
- ✓ **Post-Graduation certificate & Mark sheets**
- ✓ **Other Courses certificate & Mark sheets**

[B] Work Experience Certificate (Not applicable in case you are fresher)

- ✓ **Experience Letter/Relieving Letters from last two organization(s)**
- ✓ **Current Company appointment letter**
- ✓ **Latest 3 months Salary Slips**

[C] 2 Passport sized colored photographs

[D] Address Proof (Any of the following)

- ✓ **Ration Card**
- ✓ **Passport copy**
- ✓ **Utility Bills**

[E] Proof of Date of Birth (Any of the following)

- ✓ **Birth Certificate**
- ✓ **School Leaving Certificate**
- ✓ **Passport copy**

[F] Photo ID proof (Any of the following)

- ✓ **Passport copy**
- ✓ **Driver's License**
- ✓ **Pan Card**

You are required to submit originals and 1 photocopy of the above documents. TPO (The People Office) will retain the photocopies and return you the originals immediately. In case you are not able to submit the originals then attested photocopies from a Gazette Officer will be a must.

~
-



FIS Global Business Solutions India Private Limited,
“The Viceroy”, Old No.25, New no.22,
Sardar Patel Road, Guindy, Chennai – 600032.

ANNEXURE 3

Dear Mohanprasath R,

You are also requested to submit us the filled-up documents, as detailed below, on your date of joining **08th February 2021 at 9.30 AM**).

- Joining forms
- Payment of Gratuity form
- Family Health Declaration Form
- Employee Confidential Agreement
- Nomination and Declaration form (two original copies)
- Relieving letter of your last employer

Place of Reporting - **FIS Global Business Solutions India Private Limited
“The Viceroy”, Old No.25, New no.22,
Sardar Patel Road, Guindy, Chennai – 600032**

Wishing you a great career ahead in FIS!!!

KG Information Systems Private Limited

KGISL

100% EOU Under STP (CIN : U72200TZ1994PTC005317)

#365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore - 641 035 INDIA

Phone : 91 (422) - 441 9999, Fax : 91 (422) 266 8955, E-mail : info@kgisl.com, Website : www.kgisl.com

Ref: HRD/OFFER/ 06

To, *K. Monisha*
7/2 Ramadasar Street
Venkatesa colony
Pollachi

Sub: Letter of Intent

Dear *K. Monisha*

With reference to your application, tests and interview, we are pleased to inform that you have been selected for the post of "Junior Process Associate" in our organization. You shall report for duty on 7th June 2021 at 9.00 AM. This offer is subject to you, clearing the Reference check conducted by us.

Your Cost - to- Company (CTC) will be as follows:

	Month 1	Month 2	Month 3 onwards
Fixed Pay	11500	11500	11500
Variable Pay ***	NA	NA	8000

***Subject to meeting set performance standards.

You are also eligible for a loyalty bonus of **Rs. 12,000/-** (Rupees Twelve Thousand Only) at the end of each year.

The terms and conditions of your employment will be provided to you along with the appointment letter in due course. You will be on training for 3 months from the date of joining and on successful completion of your training period; you will be in probation period for 6 months. We expect you to get relieved from your present responsibilities and join us on the said date along with all your testimonials and passport size photograph. Ensure that you must hold a PAN card, if not apply for the same and produce the acknowledgement at the time of joining.

A regular letter of appointment will be issued to you at time of your joining.

We look forward to your joining, and building a long successful career with us. Should you require any assistance or information, please do feel free to call us. On acceptance, please sign a copy of this Letter of Intent and return the same to the undersigned, indicating the date of your joining. This offer is valid for 7 days only FOR YOUR ACCEPTANCE. Offer stands cancelled in case if you fail to report to us on or before pre-decided date. We would have to assume that you have not accepted this job offer.

You are requested to attend the Induction program on 7th June 2021 and please bring the photocopy (Xerox) of this Offer letter, only then you would receive the Appointment Letter. Find attached the annexure list and ensure to bring in all the documents as mentioned. Salary break up is attached for your better understanding.

With Warm Regards

For KG Information Systems Private Limited,



Authorized Signatory

Offer Accepted

M. K.

We make IT happen

SW SEI - CMM
Level 4
COMPANY

Sample Salary Annexure A
Compensation & Benefits

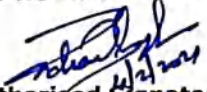
Name: *K. Monisha*

Dept: VBT

Designation: Junior Process Associate

BSS			
Annual CTC			246000.00
I	Salary Components	Monthly (Rs.)	Annual (Rs.)
1	Basic	4510.00	54120.00
2	Conveyance/TA	450.00	5400.00
3	HRA	3380.00	40560.00
4	EDU Allowance	200.00	2400.00
5	SPL Allowance	1053.00	12636.00
6	Bonus	1690.00	20280.00
	Earnings (1)	11283.00	135396.00
	Variable Pay **	8000.00	96000.00
	YLB	0.00	12000.00
	Earnings (2)	19283.00	243396.00
Less : Statutory Deduction (Employee)			
1	PF	948.00	11376.00
2	ESI	85.00	1020.00
	Take Home Salary Before Tax	18250.00	231000.00
II	Retirals		
1	Gratuity	217.00	2604.00
	Monthly Cost to Company	19500.00	246000.00

For KG Information Systems Private Ltd


Authorised Signatory

Note:

1. Rate of Professions Tax will vary based on Salary Scale, current rates are for Organisations located within Panchyat Limit
 2. Rate of TDS is subject to Declaration and submission of related information and documents by employee
 3. Gratuity @ 15 days Basic salary for every completed year of service, on completion of 5 years of service.
 4. ESI will be deducted from the total earnings.
- ** Variable pay will be paid on completion of training, based on your performance, which will attract PF & ESI**

Annexure to the offer letter

Welcome to KGiSL!

On the day of joining, please ensure that you bring the following documents:

1. SSLC Mark sheet + 1 Photo Copy.
2. HSC/Pre Degree mark sheet + 1 Photo Copy.
3. Degree Certificate/ Provisional Certificate + 1 Photo Copy.
(Final year students – Photocopy of semester mark sheets).
4. Photographs (Formal suits with White Background) Passport size – 8 Nos. &
2 photographs with 3cm H x 2.5cm W.
5. Date of birth of family members (Proof not required)
6. Bank Proof (Cancelled Cheque Leaf/ Passbook/Statement) – 1 Photo Copy
7. Address Proof - 2 Copies (Ration Card, Voter's ID, Passport, Driving License, AADHAR card, Postal Identity Card, etc.).
8. AADHAR Card Copy – 2 Nos. (Please ensure that Name, Gender & DOB
(dd/mm/yyyy) to be furnished completely in Aadhar card. In case there is a
deviation, please have the same updated before joining).
9. Two reference letter* (Original) from superiors/neighbours.
10. PAN Card Copy – 2 Nos. (If not, apply for a new card)
11. Community certificate copy.
12. Gazette copy (Only if name is changed)
13. Ensure to know your blood group

For experienced, with addition to the above

1. Relieving letter from previous employer.
2. Total Salary drawn certificate with deduction details for the current Financial Year i.e.
from April to till date. Latest pay slip is compulsory

Also provide the following details for PF transfers (For existing account holders only)

- Previous Employer's name and address (If possible Form 23, provided by PF authorities)
- Region Code, SRO Code (Sub Regional Office Code) ESTT Code & Account No.

* (Sample format – Reference letter)

"This is to inform that I know Mr. /Ms. _____ for the past ____ years. He/she is residing at
this address _____. I recommend him/her joining your services"



15-APRIL-2021

To:
KOWSALYA.C,
Department - BSC ZOOLOGY
College – NGM COLLEGE

Dear KOWSALYA.C
Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. If you successfully clear the medical coding training, then in the third month, the Company will Sponsor your CRC examination.
3. On Successful clearance of CRC exam, you will be observed in our rolls with a compensation Rs. 18,000 (+Rs 2000 shift allowance).

➤ **You will be joining us in our Coimbatore Branch at the below mentioned address:**

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Your ability to successfully clear CRC Examinations.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ Your acceptance to work in Night Shifts.
- ✓ Your acceptance to work from Office.



On taking up your appointment, you will be provided with an induction program to help you settle into your new role. Exact training commencement date & other details will be sent to you before a week's time.

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokeshkc@visionaryrcm.com
Surendaran	0422 – 4029256	4233	8939004188	surendaran.shanmugasundaram@visionaryrcm.com
Akshitha	0422 – 4029243	4227	8489919602	

We expect the batch to commence in **APRIL 2021. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.**

We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:
KARPAKAM.S,
Department - MSC BOTANY
College – NGM COLLEGE

Dear **KARPAKAM.S**
Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S

VP-HR & Compliance



15-APRIL-2021

To:

PAVITHRA.K,
Department - BSC BOTANY
College – NGM COLLEGE

Dear PAVITHRA.K

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:
VETRIVEL.R,
Department - BSC BOTANY
College – NGM COLLEGE

Dear VETRIVEL.R
Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
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Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S

VP-HR & Compliance



15-APRIL-2021

To:

HARI PRAKASH.V,
Department - BSC ZOOLOGY
College – NGM COLLEGE

Dear HARI PRAKASH.V

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S

VP-HR & Compliance



15-APRIL-2021

To:

JAGADEESHWARAN.K,
Department - BSC ZOOLOGY
College – NGM COLLEGE

Dear JAGADEESHWARAN.K

Sub: Letter of offer

Ref: campus interview

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

SREEJITH.S,
Department - BSC ZOOLOGY
College – NGM COLLEGE

Dear SREEJITH.S

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. If you successfully clear the medical coding training, then in the third month, the Company will Sponsor your CRC examination.
3. On Successful clearance of CRC exam, you will be observed in our rolls with a compensation Rs. 18,000 (+Rs 2000 shift allowance).

➤ **You will be joining us in our Coimbatore Branch at the below mentioned address:**

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Your ability to successfully clear CRC Examinations.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ Your acceptance to work in Night Shifts.
- ✓ Your acceptance to work from Office.



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Name	Phone Number	Extension	Mobile Number	Email Address
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Surendaran	0422 – 4029256	4233	8939004188	surendaran.shanmugasundaram@visionaryrcm.com
Akshitha	0422 – 4029243	4227	8489919602	

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Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:
POONGODI.T,
Department - MSC BOTANY
College – NGM COLLEGE

Dear **POONGODI.T**
Sub: Letter of offer
Ref: campus interview

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Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

MAHALAKSHMI.B,
Department - MSC BOTANY
College – NGM COLLEGE

Dear MAHALAKSHMI.B

Sub: Letter of offer

Ref: campus interview

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Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

DINESHKUMAR.R,
Department - BSC ZOOLOGY
College – NGM COLLEGE

Dear DINESHKUMAR.R

Sub: Letter of offer

Ref: campus interview

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Renuka Devi.S

VP-HR & Compliance



15-APRIL-2021

To:

ARCHANA.R,
Department - MSC BOTANY
College – NGM COLLEGE

Dear ARCHANA.R

Sub: Letter of offer

Ref: campus interview

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Renuka Devi.S

VP-HR & Compliance



15-APRIL-2021

To:
SANGAVI.R,
Department - MSC BOTANY
College – NGM COLLEGE

Dear SANGAVI.R
Sub: Letter of offer
Ref: campus interview

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15-APRIL-2021

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MAHESHWAR.N,
Department - BSC BOTANY
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Dear MAHESHWAR.N

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6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Your ability to successfully clear CRC Examinations.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ Your acceptance to work in Night Shifts.
- ✓ Your acceptance to work from Office.



On taking up your appointment, you will be provided with an induction program to help you settle into your new role. Exact training commencement date & other details will be sent to you before a week's time.

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokeshkc@visionaryrcm.com
Surendaran	0422 – 4029256	4233	8939004188	surendaran.shanmugasundaram@visionaryrcm.com
Akshitha	0422 – 4029243	4227	8489919602	

We expect the batch to commence in **APRIL 2021. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.**

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

KRISHNASREYA.M,
Department - MSC BOTANY
College – NGM COLLEGE

Dear KRISHNASREYA.M

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. If you successfully clear the medical coding training, then in the third month, the Company will Sponsor your CRC examination.
3. On Successful clearance of CRC exam, you will be observed in our rolls with a compensation Rs. 18,000 (+Rs 2000 shift allowance).

➤ **You will be joining us in our Coimbatore Branch at the below mentioned address:**

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

VARSHINI.S.P,
Department - BSC BOTANY
College – NGM COLLEGE

Dear VARSHINI.S.P

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:
SNEHA.S,
Department - MSC BOTANY
College – NGM COLLEGE

Dear SNEHA.S
Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
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Name	Phone Number	Extension	Mobile Number	Email Address
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

SRIHARSHADIGESH.S,
Department - BSC BOTANY
College – NGM COLLEGE

Dear SRIHARSHADIGESH.S

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:
TAMILARASI.N,
Department - BSC ZOOLOGY
College – NGM COLLEGE

Dear TAMILARASI.N
Sub: Letter of offer
Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



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For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

PRANITHA.P,
Department - MSC BOTANY
College – NGM COLLEGE

Dear PRANITHA.P

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



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Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

DIVYA.A,
Department - MSC BOTANY
College – NGM COLLEGE

Dear DIVYA.A

Sub: Letter of offer

Ref: campus interview

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We expect the batch to commence in **APRIL 2021. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.**

We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

**UMADEVI,
Department - BSC BOTANY
College – NGM COLLEGE**

Dear UMADEVI

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. If you successfully clear the medical coding training, then in the third month, the Company will Sponsor your CRC examination.
3. On Successful clearance of CRC exam, you will be observed in our rolls with a compensation Rs. 18,000 (+Rs 2000 shift allowance).

➤ **You will be joining us in our Coimbatore Branch at the below mentioned address:**

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Your ability to successfully clear CRC Examinations.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ Your acceptance to work in Night Shifts.
- ✓ Your acceptance to work from Office.



On taking up your appointment, you will be provided with an induction program to help you settle into your new role. Exact training commencement date & other details will be sent to you before a week's time.

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokeshkc@visionaryrcm.com
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

SANJETH T,
Department - BSC BOTANY
College – NGM COLLEGE

Dear SANJETH T

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

**AISWARYA MV,
Department - MSC BOTANY
College – NGM COLLEGE**

Dear AISWARYA MV

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

**SHEREENA C,
Department - MSC BOTANY
College – NGM COLLEGE**

Dear SHEREENA C

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
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Name	Phone Number	Extension	Mobile Number	Email Address
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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

P PAVITHRA,
Department - BSC BOTANY
College – NGM COLLEGE

Dear P PAVITHRA

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



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Yours faithfully,
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Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

GOWSHIKA NAGARAJAN,
Department - BSC BOTANY
College – NGM COLLEGE

Dear GOWSHIKA NAGARAJAN

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



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Yours faithfully,
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Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

**KB SIVAKAMA SUNDARI,
Department - BSC ZOOLOGY
College – NGM COLLEGE**

Dear KB SIVAKAMA SUNDARI

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

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Board Numbers: 0422 4029243 / 4029257 / 4029256



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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



15-APRIL-2021

To:

**NIVETHA N,
Department - BSC ZOOLOGY
College – NGM COLLEGE**

Dear NIVETHA N

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

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3. On Successful clearance of CRC exam, you will be observed in our rolls with a compensation Rs. 18,000 (+Rs 2000 shift allowance).

➤ **You will be joining us in our Coimbatore Branch at the below mentioned address:**

Visionary RCM, 4th Floor, Tidel Park, Elcot SEZ, Aerodrome Post, Coimbatore – 641014.

Board Numbers: 0422 4029243 / 4029257 / 4029256



The break-up of your salary after being absorbed in our rolls (on successful clearance of training program and CRC)

#	Pay & Allowance	Monthly CTC	Annual CTC
1	Basic Pay	9000	108000
2	House Rent Allowance	4500	54000
3	Special Allowance	1842	22104
4	Gross Pay (1+2+3)	15342	184104
5	Company's Contribution to PF	1409	16908
6	Company Contribution to ESIC @ 3.25%	499	5988
7	Annual Bonus @ one month's basic pay- Paid annually	750	9000
8	Insurance	0	0
9	Total Cost to Company (4+5+6+7+8)	18000	216000
Approximate Statutory Deductions			
10	Employee's Contribution to PF **	1301	15612
11	Employee's Contribution to ESIC @ 0.75% **	115	1380
12	Professional Tax	209	2508
13	Income tax **	0	0
14	Approximate Take Home***	13717	164604

This offer is conditional upon:

- ✓ Your ability to successfully clear all the internal & final assessments, Panel Interview (Single/Multiple rounds).
- ✓ The successful verification of all your academic credentials and fulfilment of all our employment eligibility criteria as per our policies.
- ✓ Your ability to successfully clear CRC Examinations.
- ✓ Minimum 95% attendance during the training & assessment days.
- ✓ The decision of Panel members is final. They will evaluate the candidates based on subject knowledge, attendance, and attitude.
- ✓ Your acceptance to work in Night Shifts.
- ✓ Your acceptance to work from Office.



On taking up your appointment, you will be provided with an induction program to help you settle into your new role. Exact training commencement date & other details will be sent to you before a week's time.

➤ **HR Department SPOC Name & Contact details:**

Name	Phone Number	Extension	Mobile Number	Email Address
Lokesh	0422 -4029257	4235	8939207603	lokeshkc@visionaryrcm.com
Surendaran	0422 – 4029256	4233	8939004188	surendaran.shanmugasundaram@visionaryrcm.com
Akshitha	0422 – 4029243	4227	8489919602	

We expect the batch to commence in **APRIL 2021. The HR team shall reach out to you with exact date of joining. Failing to report to on boarding on the specified date, the offer will be null and void. This offer shall not be extended to any further date in case of a delay from your end.**

We hope that the conditions outlined above are very clear and we believe you will be an excellent addition to our team and are very much looking forward to having you on board.

Welcome to Visionary RCM Family!

Yours faithfully,

For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S

VP-HR & Compliance



15-APRIL-2021

To:

**KAVIPRASATH M,
Department - BSC ZOOLOGY
College – NGM COLLEGE**

Dear KAVIPRASATH M

Sub: Letter of offer

Ref: campus interview

Greetings from Visionary RCM, A CorroHealth Company.

Following your interview, we are very pleased to offer you the position of **Trainee – Coding Services** under **Train and Hire program**. Congratulations!

As discussed and mutually agreed by us:

1. Company will provide intensive Medical coding training for 2 months from the Date of training on boarding. You will be paid a stipend of Rs. 5000 for both the months which will be credited to you along with your first and second month salary post clearing the CRC (Certified Risk Adjustment Coder by AAPC) certification. If you do not clear the final training assessment you will not be absorbed in our rolls and the company does not owe you anything.
2. If you successfully clear the medical coding training, then in the third month, the Company will Sponsor your CRC examination.
3. On Successful clearance of CRC exam, you will be observed in our rolls with a compensation Rs. 18,000 (+Rs 2000 shift allowance).

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Welcome to Visionary RCM Family!

Yours faithfully,
For Visionary RCM Infotech (India) Private Limited

Renuka Devi.S
VP-HR & Compliance



PROVISIONAL OFFER LETTER

College Name: Nallamuthu Gounder Mahalingam College

Date: 26-March-2021

Dear Nireshma M (B.Sc Mathematics (Aided))

Congratulations!!!

With reference to the Interview you had with us, we are pleased to inform that you have been shortlisted as an “Associate”. Your employment with us will be established on clearing further rounds of interview which would be conducted online/remotely or at our Perungulathur facility (No.16, GST Road, Gateway office Parks A-1 Block, Ground Floor, Perungulathur, Chennai 600063). The offer letter would be shared to your registered email ID upon successfully completing your further interviews.

We at Sutherland are privileged to have you with us and we look forward to launching your career on a successful note.

You will have to furnish the following documents during the hiring/onboarding process

- 10 Passport size photographs.
- 10th,12th and UG/PG education certificates – (whichever completed).
- E-Aadhar card- Mandatory for address proof.
- Pan Card- Mandatory to open bank account.
- In addition, you can also submit Ration card, Driving license/Passport, Voter ID for address proof.
- Medical Fitness Certificate- saying you are fit enough to work in night shifts.
- Offer letter / Relieving letter / Last 3 consecutive months pay slips (Applicable only for experienced candidates).

Yours sincerely,

Talent Acquisition
Sutherland

This is digitally generated soft copy hence signature is not required

Sutherland, The Gateway Office Parks, IT/ITES SEZ Bloc- A1, 6th floor, Chennai, Tamil Nadu, PIN 600063