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SREEJA NITHIN

BUSINESS ADMINISTRATION & HUMAN RESOURCE
SREEJA1805@GMAIL.COM | +919789470707

OBJECTIVE

To work with an organization that offers scope to grow as a successful professional and play an effective and constructive role in achieving its objectives and goals.

SKILLS

- Quick Learner
- Hard Worker
- Active Listening
- Motivator
- Teamwork
- Presenting & Public Speaking
- Written & Oral Communication
- Creativity
- Problem Solving

EXPERIENCE

HR TRAINER • NGM COLLEGE, POLLACHI • DATES 2014 - 2015

Joined as trainer coaching students aspiring professional courses after colleges. Guiding students develop skills to manage time, narration, appearance, body language and listening ability.

EDUCATION

M.PHIL (PURSUING) • FROM 2017 •

Thesis submitted awaiting VIVA for the completion of course.

MASTER OF BUSINESS ADMINISTRATION (MBA) • YEAR 2007 - 09 • DC SCHOOL OF MANAGEMENT & TECHNOLOGY

Completed MBA in Marketing Management and Human Resource from DC School of Management & Technology affiliated under Mahatma Gandhi University, Kerala.

BACHELOR'S DEGREE IN COMMERCE • YEAR 2004 - 07 • MAHATMA GANDHI UNIVERSITY

Completed Graduation from Vahזור College, Kottayam affiliated under Mahatma Gandhi University.

SCHOOLING

Did my schooling from Kendria Vidyalaya. (**CBSE**)



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LAGUANGES KNOWN

- English
- Tamil (Speak & Understand)
- Hindi
- Malayalam

SUMMER INTERNSHIP

Company: VST, Tillers & Tractors LTD, KR Puram, Bangalore

Position: Trainee

Period of work: 02 months (16 April 2009 to 16 June 2009)

Project Title: Training & Development

Scope: Study based on identifying the factors responsible for motivating the employees so that they can give their best to the organization, identifying the area where they lack & imparting training according to that.

PAPER PRESENTATION

- Presented paper on Status & Importance of Rural Entrepreneurship in India at PSGR Krishnammal College for Women, Coimbatore.
- Presented and published paper on Women Startup at SNMV College of Arts & Science Institute of Management, Coimbatore.
- Participated in two days' Workshop on Data Analysis for Research Using SPSS & AMOS at WISDOM School of Management, Pollachi.
- Presented a Paper on Management Issues and Challenges in Digital Era at SreeSaraswathiThyagarajaCollege, Pollachi.
- Presented a Paper on Impact of GST on Corporate Sector at Sree SaraswathiThyagaraja College, Pollachi.



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- Participated in the ICSSR sponsored One day National Level Seminar on Writing Seminar, Research Proposal and Thesis at VLB Janakiammal College of Arts & Science, Coimbatore.