

BA / BSC / BCOM PROGRAMME :: (SEMESTER PATTERN)**REGULATIONS****(Effective from July , 2017)****I. PROGRAMMES OFFERED AND ELIGIBILITY FOR ADMISSION****A. PROGRAMMES OFFERED**

The College provides instruction for the following Under - Graduate and Post Graduate programmes of study:-

S.NO.	AIDED PROGRAMMES	ALLIED/ ANCILLARY COURSES
UNDER GRADUATE PROGRAMMES		
1	B.A.-HISTORY	i Tourism ii Indian constitution iii Tourism Development iv Journalism
2	B.A.-ENGLISH LITERATURE	i Literary forms ii Social History of England iii History of English Language and Phonetics iv History of English Literature
3	B.A.-ECONOMICS	i Financial Accounting ii Banking law and practice iii Agriculture and Rural Development iv Business Communication
4	B.Sc.-MATHEMATICS	i Mathematical Statistics –I ii Mathematical Statistics –II iii Physics for Mathematics & Chemistry -I iv Physics for Mathematics & Chemistry -II
5	B.Sc.-PHYSICS	i Ancillary Mathematics for Physics Paper - I ii Ancillary Mathematics for Physics – II iii Allied Chemistry Paper – I: Inorganic, Organic and Physical Chemistry iv Allied Chemistry Paper – II: Inorganic, Organic and Physical Chemistry
6	B.Sc.-CHEMISTRY	i Ancillary Mathematics for Chemistry paper - I ii Physics for Mathematics & Chemistry – I iii Ancillary Mathematics for Chemistry – II iv Physics for Mathematics & Chemistry - II
7	B.Sc.-BOTANY	i Ancillary Zoology Paper – I: Non Chordata and Chordata ii Allied Chemistry Paper – I: Inorganic, Organic and Physical Chemistry iii Ancillary Zoology Paper – II : Applied Zoology iv Allied Chemistry Paper – II Inorganic, Organic and Physical Chemistry

8	B.Sc.-ZOOLOGY	i Ancillary Botany Paper – I ii Allied Chemistry Paper – I: Inorganic, Organic and Physical Chemistry iii Ancillary Botany Paper - II iii Allied Chemistry Paper – II : Inorganic Organic and Physical Chemistry
9	B.Sc.-COMPUTER SCIENCE	i Mathematics - I ii Computer based optimization techniques iii Mathematics – II iv Accountancy for Decision Making
10	B.Com- COMMERCE	i Business Economics ii Business Mathematics iii Business Application Software & Internet iv Statistical Methods

POST GRADUATE PROGRAMMES

11	M.Sc.- MATHEMATICS
12	M.Sc.- PHYSICS
13	M.Com

SELF FINANCING PROGRAMMES

14	B.A.-TAMIL LITERATURE	i jkpof tuyhWk; jkpoh; gz;ghLk; ii fzpdpAk; mYtyfg; gad;ghLk; iii jkpo; ,yf;fpa tuyhW iv Nfhapw;fiyfs;
15	B.A.-ENGLISH LITERATURE	i Literary Forms ii Social History of England iii History of English language & Phonetics iv History of English Literature
16	B.Sc.-MATHEMATICS	i Mathematical Statistics – I ii Financial Accounting iii Mathematical Statistics - II iv Cost and Management Accounting
17	B.Sc.-COMPUTER SCIENCE	i Mathematics – I ii Computer based optimization Techniques iii Mathematics – II iv Accountancy for Decision Making
18	B.Sc.-INFORMATION TECHNOLOGY	i Statistical Methods ii Microprocessor & ALP Language Programming iii Mathematical Foundations for Computer Science iv Grid and Cloud Computing

19	B.Sc.-COMPUTER TECHNOLOGY	- i Mathematical Structure for Computer Science - ii Computer System Architecture - iii Discrete Mathematics - iv Microprocessor and ALP
20	B.C.A	- i Mathematics – I: Computer Oriented Numerical & Statistical Methods. - ii Accountancy for Decision Making - iii Marketing and HR Management - iv Mathematics – II: Computer based optimization Techniques
21	B.B.A	- i Mathematical Techniques – I - ii Mathematical Techniques – II - iii Business Economics. - iv Management Information System
22	B.Com	- i Business Economics - ii Business Mathematics - iii Business Application Software & internet - iv Statistical Methods
23	B.Com.-C.A	- i Business Economics - ii Business Mathematics and Statistics - iii Executive Communication Practicals - iv Operations Research
24	B.Com.- E-COMMERCE	- i Business Economics - ii Business Mathematics and Statistics - iii Principles of Management - iv Modern Banking
25	B.Com.- FINANCE	- i Business Economics - ii Business Mathematics - iii Office Automation - iv Business Statistics
26	B.Com.- PROFESSIONAL ACCOUNTING	- i Quantitative Aptitude-I - ii Quantitative Aptitude – II - iii Computer Applications-I: Programming Lab in MS Office - iv Computer Applications – II: Programming Lab in Tally

27	B.Com.-BANKING INSURANCE	i Business Economics ii Business Application Software iii Business Mathematics and Statistics iv Operations Research
28	B.Com.-BUSINESS PROCESS SERVICES	i Business Economics ii Business Mathematics iii Business Application Software and Internet iv Statistical Methods
29	B.Com.- INTERNATIONAL BUSINESS	i Elements of Management ii Statistics for Business iii Business Application Software – I iv Business Application Software – II

POST GRADUATE PROGRAMMES

30	M.C.A
31	M.I.B
32	M.A.-TAMIL
33	M.A.-ENGLISH
34	M.S.W
35	M.Sc.-COMPUTER SCIENCE
36	M.Com.-C.A
37	M.Sc.-CHEMISTRY
38	M.Sc.-BOTANY

CERTIFICATE PROGRAMMES

39	CERTIFICATE IN TALLY
40	CERTIFICATE IN FLUENCY IN ENGLISH
41	CERTIFICATE IN DTP
42	CERTIFICATE IN PSYCHATRIC SOCIAL WORK
43	CERTIFICATE IN HINDI

Part – IV

- Human Rights in India Course will be conducted during the First Semester.
- Environmental Studies Course will be conducted during the Second Semester.
- Special Tamil Courses(a) and (b) will be conducted during the Third and Fourth Semesters.
- Non- Major Elective courses will be conducted during the Third and Fourth Semesters.
- Skill based (Elective) Courses will be conducted during the Fifth and Sixth semesters.
- General Awareness Course will be conducted during the Fifth Semester and it is a Self-Study Course.
- Human Excellence Course will be conducted during all Six Semesters. One paper is to be answered at the end of each semester of the Degree Programme.

Part – V – EXTENSION ACTIVITIES

NSS, NCC and Sports and Games.

Under the Part V, students will be assigned according to their aptitude and suitability to one of the three Extension Activities Programmes, namely the NSS or NCC or Sports and Games. Every student of the first and second year degree programme shall be required to join the NSS or NCC or take active part in Sports and Games, Rotaract Club, RRC(Red Ribbon Club, YRC(Youth Red Cross, Consumer Awareness Club, Entrepreneurship Development Cell, NGM – CRD(Centre for Rural Development), SGS(Student Guild of Service), Green Society, Equal Opportunity Cell(Only Ladies)

ELIGIBILITY FOR ADMISSION UG PROGRAMME

Candidates seeking admission into the Undergraduate Programme shall be required to have passed

i. The Higher Secondary Examination (Academic or Vocational Stream) conducted by the Government of Tamil Nadu;

(OR)

ii. An Examination accepted as equivalent thereto by the Syndicate of the Bharathiar University:

subject to such conditions as may be prescribed therefor from time to time.

ELIGIBILITY FOR ADMISSION: PG PROGRAMME

A Candidate who has passed the Degree examination as main subject of study of Bharathiar University or an examination of some other University accepted by the syndicate as equivalent thereto shall be eligible for admission to the Master Degree of this university.

II. MEDIUM OF INSTRUCTION AND EXAMINATION

The medium of instruction in all programme of study other than Part I (TAMIL) Part IV, (a) and (b) and (Human Excellence programme) and Human Rights in India shall be ENGLISH and the candidates shall answer the question papers in ENGLISH.

In the case of Part I (TAMIL) Part IV , (a) and (b) and Human Excellence Programme and Human Rights in India the candidates shall answer the question papers in TAMIL.

III. DURATION OF THE SEMESTERS

The Semester pattern shall be followed in all the programme of study . All undergraduate programme shall consist of SIX semesters and all Post Graduate Programme shall consist of FOUR Semesters.

The duration of each semester shall be not less than 90 working days.

The first academic year will comprise the first and second semesters, the second academic year will comprise the third and fourth semesters and third academic year will comprise the fifth and sixth semesters respectively.

The first, third and fifth semesters shall ordinarily be between June and November, and the second, fourth and sixth semesters shall ordinarily be between December and April.

CBCS FOR 4 SEMESTER POST GRADUATE PROGRAMMES

SUBJECT	No.of Subject	Credit per Subject	Total Credit
Major Subjects (including practicals)	14-17	4-5	70
Electives (Major/Non-Major/Projects)	4-5	4-5	20
Total			90

CBCS For 6 SEMESTER POST GRADUATE PROGRAMMES

SUBJECT	No.of Subject	Credit per Subject	Total Credit
Major Subjects (including practicals)	20-25	4-5#	120
Electives (Major/Non-Major/Projects	4-5	4-5	20
Total			140

CBCS FOR UNDER GRADUATE PROGRAMMES WITH LANGUAGE FOR 4 SEMESTERS

Study Components		No.of Subject	Credit per subject	Total Credit
Part – I Tamil / Other Language		2+2=4	3	12
Part – II English		2+2=4	3	12
Part – III Core Subjects Allied Subjects Project/Elective with three courses		13-15 4	4-5 5	60 20 15
Part –IV 1(a)	Those who have not studied Tamil up to XII std and taken a non – Tamil language under Part – I shall take Tamil comprising of two courses (level will be at 6 th std)			
(b)	Those who have studied Tamil upto XII Std and taken Advanced Tamil Language under Part-I shall take Advanced Tamil comprising two courses.			
(c)	Others who do not come under a or b can choose non – major elective comprising two courses.	1+1=2	2	*4
2	Skill based subjects (Electives)	1+1=2	2	4
3	Human Rights in India	1	2	2
4	Environmental Studies	1	2	2
5	General Knowledge & General Awareness	1	2	2
6	Human Excellence	3	2	*6
Part –V	# Extension Activities (NSS, NCC & Sports & Games, Rotaract Club, RRC(Red Ribbon Club, YRC(Youth Red Cross, Consumer Awareness Club, Entrepreneurship Development Cell, NGM –CRD(Centre for Rural Development), SGS(Student Guild of Service), Green Society, Equal Opportunity Cell(Only Ladies)	1	1	1
Total				140

CBCS FOR UNDER GRADUATE PROGRAMMES WITH LANGUAGE FOR 2 SEMESTERS

Study Components		No.of Subject	Credit per subject	Total Credit
Part – I Tamil / Other Language		2	3	6
Part – II English		2	3	6
Part – III Core Subjects Allied Subjects Project/Elective with three courses		13-15 4	4-5# 5	72 20 15
Part –IV 1(a) (b) (c) 2 3 4 5 6	Those who have not studied Tamil up to XII std and taken a non – Tamil language under Part – I shall take Tamil comprising two courses (level will be at 6 th std)			
	Those who have studied Tamil upto XII Std and taken a non-Tamil Language under Part-I shall take Advanced Tamil comprising two courses.			
	Others who do not come under a or b can choose non – major elective comprising two courses.			
	Skill based subjects (Electives)	1+1=2	2	*4
	Human Rights in India	1+1=2	2	4
	Environmental Studies	1	2	2
	General Knowledge & General Awareness	1	2	2
	Human Excellence	3	2	*6
Part –V	# Extension Activities (NSS, NCC & Sports & Games, Rotaract Club, RRC(Red Ribbon Club, YRC(Youth Red Cross, Consumer Awareness Club, Entrepreneurship Development Cell, NGM –CRD(Centre for Rural Development), SGS(Student Guild of Service), Green Society, Equal Opportunity Cell(Only Ladies)	1	1	1
Total				140**

Note:

- i. Distribution of marks between External and Internal Assessment
Theory : External : Internal :: 75:25
Practical : External : Internal :: 60:40 | 30:20
- ii. There is a passing minimum for external and overall marks.
- iii. Project:
Report 80
Viva – Voce 20
Total 100

*Human Excellence (HE) courses consisting six papers are offered under value education and non – major electives.

Extension Activities Every Student shall participate compulsorily for a period of not less than two years (4 semesters) in any one of the above mentioned programmes.

** Extra credits can be earned through

- i. Through Certificate courses offered by colleges.
- ii. Certification offered by approved / respective bodies / authority.

IV. EXAMINATIONS :**(a) Parts I, II & III**

1. Each paper will carry a maximum of 75 marks.
2. The examination in each paper shall consist of TWO parts:
 - (i) CONTINUOUS ASSESSMENT - carrying a maximum of 25 marks.
 - (ii) An END-OF-SEMESTER EXAMINATION covering the whole syllabus prescribed for the paper carrying a maximum of 75 marks.

(b) Parts IV and V

There will be no continuous assessment for these parts.

- (i) Part - IV : There shall be one written paper at the end of each respective semesters.
The MAXIMUM MARKS for each paper shall be 50.
- (ii) Part : V : (i) The assessment will be made for a MAXIMUM of 50 marks by the NCC Officer or the NSS Programme Officer or the Physical Director, as the case may be, based on the actual performance, regularity, aptitude and discipline.
 - (ii) Break up Marks :

Active participation / Special Camps / Representation in College and University Level / State Level / National Level	- 30 Marks
Blood Donation / Exemplary Awards / Prizes / Fine Arts	- 10 Marks
Attendance	- 10 Marks
 - iii) AWARD OF BONUS MARKS FOR CO-CURRICULAR ACTIVITIES
Additional marks will be awarded to students for outstanding performance as specified below.

a) All India/Inter-university placement/National level camp	- 5 Marks
b) Representing Bharathiar University & participation in all India tournaments	- 3 Marks
c) Inter-collegiate/District Level placement/camp	- 2 Marks

The bonus marks will be added to the Internal (CIA) score of each of the relevant semester.

- (c) EACH WRITTEN PAPER; SHALL BE OF THREE HOURS DURATION IN PARTS I, II & III AND OF TWO HOURS DURATION IN PART IV.

(d) PRACTICAL EXAMINATIONS :

- (i) Each Practical Paper shall carry a MAXIMUM of 50/100 marks.
- (ii) The examination in each practical paper shall consist of TWO Parts:-
 - (i) CONTINUOUS ASSESSMENT carrying a maximum of 20/40 marks
 - (ii) A practical examination carrying a maximum of 30/60 marks.

DURATION OF PRACTICAL PAPERS:-

All UG and PG Practicals (Major & Ancillary) - 3 hours each

V. **MINIMUM ATTENDANCE REQUIRED TO APPEAR FOR THE
END –OF-SEMESTER EXAMINATIONS.**

Students should earn 75% of attendance (67 ½ days) in every semester to eligible to appear for End of Semester Examinations.

If a student is absent for more than 22 ½ days, in a semester, the Principal can condone the shortage of attendance on valid reasons up to a maximum of 10% (i.e.9 days) and for this the students have to pay the Condonation fee.

Those students who fail to earn the attendance of 58 ½ days shall not be permitted to write the End of Semester Examination. However they will be permitted to go to the next semester where they have to compensate the previous semester's lack of attendance and then only they will be permitted to write both semesters, examinations.

Students absent for more than 45 days will not be permitted to write the End of Semester Examinations and they will not be permitted to go to the next semester. In such a case the student has to rejoin that semester during which the lack of attendance has occurred.

The facility of compensating the lack of attendance will be given only once during the course of study and beyond that level the student has to re-join the course.

VI. **SCHEME OF END-OF –SEMESTER EXAMINATIONS.**

The number of End-of-Semester Examinations for Languages and Subjects shall be as given separately.

VII. **CONDUCT OF END-OF-SEMESTER EXAMINATIONS.**

- (i) The End of Semester Examinations shall be conducted twice a year, in November/December and in April/May for the **WRITTEN PAPERS**. Practical examinations shall be conducted only at the end of the II, IV and VI Semesters for Botany / Zoology / Physics & Chemistry Courses except IT Courses.

(ii) RESTRICTIONS TO APPEAR FOR THE EXAMINATIONS:

Candidates who fail in any of the papers under Part I, II, III & IV of the UG End-of-Semester Examinations and Core & Elective papers of the PG End-of-Semester examinations shall complete the paper concerned within 5 years from the date of admission to the particular courses. If they fail to do so, they shall take the examination in the texts/revised regulations/syllabus of the paper prescribed for the subsequent batch of candidates, in force at the time of their reappearance. In the event of the removal of that paper consequent to change of regulation and/ or curriculum after 5 year period, the candidate shall have to take up an equivalent paper in the revised syllabus as suggested by the Chairman, Board of Studies concerned. Appearance in SUPPLEMENTARY EXAMINATIONS shall NOT count for the purpose of this regulation.

(iii) (a) Re-appearance of Examinations shall be taken in subsequent examinations.

(b) SPECIAL SUPPLEMENTARY EXAMINATION

In order to provide an opportunity for the final UG and PG students to complete the programmes in the same year itself and help them vertical mobility, special supplementary End-of-Semester Examinations will be conducted in about 20 days from the date of publication of results every year for the final semester subjects and also for the candidates who fail by only two papers of the previous semesters. Students, who wish to apply for special supplementary End-of-Semester Examinations, can do so within 7 days from the date of publication of results.

The examination fee for special supplementary examination will be three times that of the regular fee per theory paper/practical.

(c) In the case of Part I,II and III, if the percentage of failures is more than 70, a SPECIAL SUPPLEMENTARY examination shall be held for the failed candidates within TWO MONTHS from the date of publication of the results.

(iv) All candidates who are undergoing regular courses of study in any given semester shall register for all the papers to be taken at the end of semester as per the Scheme of Examinations.

Even if the candidate absents himself / herself from an examination for which he/she has so registered, it will be deemed to be "FIRST APPEARANCE" for the purposes of Rule (ii) of this section.

VIII. STUDENT EVALUATION**A. ASSESSMENT PROCEDURE**

The performance of the student in each paper will be evaluated.

- (a) continuously during the programme of the semester (CONTINUOUS ASSESSMENT) :
and
- (b) by an examination at the end of semester (END-OF-SEMESTER EXAMINATION).

CONTINUOUS ASSESSMENT- TRANSPARENCY IN VALUATION**CIA ANSWER SCRIPTS:**

Personal Verification: As a measure to safeguard against indifferent and indiscriminate valuation, the answer scripts of Pre-Model and Model examinations after valuation are handed over to students for verification by Examiner / Authority/Staff member concerned, so that they can satisfy themselves that all questions have been valued, correct marks awarded and totalling has been done correctly. If any student is absent on the day of issuance of answer scripts, any of their classmates may verify the answer scripts. Anyhow at least 75 percent of the answer scripts should have been verified by the students, even though 100 percent of the answer scripts shall be made available for the verification. Those students who are absent may request for personal verification on the next day, subject to the administrative convenience.

Further the total marks shall be displayed on the first page of the answer scripts with the initials of the staff member who evaluated the answer script. The students also, after verification, shall make signature with name and date near the total marks after verification.

Further, wherever possible this procedure shall be followed including in the case of consolidated internal marks.

(a) WRITTEN PAPERS

The Continuous Assessment will carry 25 of the total marks of 100 allotted to the paper. The assessment will be based on the following components.

- (i) Written Tests 2 per semester - Maximum 75 marks for each Test
- (ii) Seminar / Assignment ... – Maximum 25 marks

(b) QUESTION PAPER PATTERN :

UG & PG (2009-2010 Batch onwards) Maximum External Marks – 75

Section A	-	Multiple Choice	-	(5 x 1 = 5 marks)
		Short Answer Questions	-	(5 x 1 = 5 marks)
Section B	-	Either or type	-	(5 x 5 = 25 marks) &
Section C	-	Either or type	-	(5 x 8 = 40 marks)

(CONTD.....12)

For students admitted from 2017-2018 academic year.

- (c) UG & PG (2017-2020 batch onwards) Maximum External Marks = 75
- Two simple topics selected for self study topics in each paper earmarked in the respective syllabus.
 - CIA Pre-Model and Model Pattern changed into Test – I and Test – II pattern.
 - Test – I : Pre Model Minimum 50% of the portions (or) 2.5 units
 - Test –II/Model : Remaining 50% of the portions (or) remaining 2.5 units/ the full portions.

Question Paper Pattern for 100 Marks:**Section – A (10x1=10 marks)**

- Q.No. 1-5 : Multiple Choice Questions into four choices
 Q.No. 6-10 : Short answer (one question from each unit)

Section – B (5 x 5 = 25 marks)

- Q.No. 11-15 : Either (a) or (b) pattern

Section – C : (4 x 10 marks)

Answer any four out of six questions. 16th question is compulsory. 17th to 21st question answer any three.

- Q.No. 16-21 : One question from each unit and not exceeding two questions from each unit.

(d) Question Pattern for 50 Marks :

- Section – A - (10 x 1 = 10 marks)
 Q.No. 1- 5 : Multiple Choice Questions with four choices
 Q.No. 6-10 - Short Answer Question - One Question from each unit
 Section – B (5 x 8 = 40 Marks)
 Q.NO. 11 – 18- Answer any five questions out of eight questions.

Minimum one question from each unit. Not exceeding two questions from each unit.

(e) ASSESSMENT UNDER CONTINUIOUS INTERNAL ASSESSMENT**Test**

During every semester two centralized CIA test for each paper conducted. Each Test carries a maximum marks of 75 or the marks equivalent to that of the external maximum marks of a paper. The Pre Model test is conducted after completion of 50% working day in the middle of each semester covering minimum 50% of the syllabus and the Model test / at the end of the semester covering full portion of the syllabus.

Assignment / Seminar

One Assignment / Seminar for each paper must be presented by a student in each semester. The marks allotted for this component will be awarded based on the performance of the candidate. Maximum marks for the component is 25.

Sum of the marks obtained in Pre-Model (Test – I), Model (Test – II) and Assignment/Seminar is divided by seven in order to get marks obtained for 25 marks so obtained is the CIA component of the candidate for the paper.

Observation notebook and regularity: The marks allotted for observation notebook & regularity are awarded based on the performance of students in writing procedure, results of the practical done during every practical class, regularity in attending practical class, which will be accounted based on the attendance maintained separately for practical class, and punctuality in the submission of observation note book.

PRACTICALS : Continuous Assessment will be based on the following:

- (i) Practical Skill (ii) Laboratory Record Note Book

The following is the distribution of Internal Marks for Practicals of UG and PG programmes.

- I. Minimum 10 experiments to be conducted per practical paper / per semester
- II. Tests : Two tests out of which one will be during the mid – semester and the other to be conducted as model test at the end of the semester.
- III. Records :

I)	Experiments	20	8
II)	Tests	15	7
III)	Record	5	5
	Total Marks	40	20

The following is the distribution of marks for external and internal for practical papers of UG courses.

Total Marks	External		Internal	Overall Passing Minimum for Total Marks (Internal & External)
	Max Marks	Passing Minimum for external alone	Max Marks	
FOR UG COURSES				
100	60	24	40	40
50	30	12	20	20
FOR PG COURSES				
100	60	30	40	50

Under Graduate Students who pass all the papers coming under Part 1 to Part V are eligible for receiving degree.

Post Graduate students who pass all the papers prescribed and earn prescribed credits are eligible to receive their degrees.

Change in credit points per subject is permitted if warranted by the Board of Studies concerned.

SUBMISSION OF RECORD NOTE BOOKS FOR PRACTICAL EXAMINATIONS :

Candidates appearing for practical examination should submit bonafide record note books prescribed for practical examinations. Otherwise, the candidates will not be permitted to appear for the practical examination.

CONTINUOUS ASSESSMENT(CIA) & END SEMESTER EXAMINATIONS(ESE):**(a) WRITTEN PAPERS :**

i) The setting of question papers/evaluation of answer scripts shall be done by qualified internal/external experts for respective internal and external parts. If the Question paper setting and evaluation could not be done by the stipulated experts in time, for any administrative or academic inconvenience either in the case of internal part or in the case of external part or in the case of both internal and external parts only under unavoidable circumstances. The Principal and the Controller of Examinations may take any of the following remedies or actions depending upon the suitability, after recording the reasons for such decision, considering the interest and welfare of the students. However the Controller cannot be directed to exercise this option. This is purely his own discretion to take such action.

1. Ordering for conducting retest or re-examination. This includes all component types of Examination.
2. Awarding the average marks of other regular courses in the respective semester, for current & arrear courses, which could not be conducted as per regulations.
3. Appoint alternative question paper setters, examiners or to conduct fresh examinations.
4. Conducting examination for 100 percent marks as external and allocating the marks scored proportionately into internal & external ratio.

However, the conversion or enhancement of the score of Internal part into External part or vice versa shall not be done.

- ii) The Question Paper setters are selected out of a panel submitted by the respective Boards of Studies. In case of Part IV, Question papers will be set internally by duly appointed Paper setters who shall be the Course teachers and they will evaluate the papers concerned.
- iii) The answer scripts of each question paper will be valued by a SINGLE Examiner (Internal or External 30% : 70%). Internal Examiners, if any, will be from among the course teachers and External Examiners will be selected out of a Panel submitted by the Board of Studies as the case may be.

PRACTICAL EXAMINATIONS:

- (b) Practical Examinations shall be conducted jointly by TWO Examiners(One Internal and One External) duly appointed. The answer scripts will be valued jointly and the marks are awarded. The question paper for the Practical Examination shall be set jointly by the two examiners before the commencement of the examination. In case of Part IV Practicals, only internal examiners shall conduct & value the examinations.

IX. PASSING RESULTS.

A PASSING BOARD duly constituted for each subject shall meet and pass the results.

X. MALPRACTICES IN EXAMINATIONS

All cases of malpractice by the students in the Examinations(ESE and CA) shall be referred by the Principal to a Committee constituted for the purpose.

The Committee shall consist of THREE members representing the faculties of Science, Commerce and Humanities / Languages, the members being nominated by the Principal. The Principal shall nominate one of the members as the Convener of the Committee.

The Committee shall go into all classes of malpractice referred to it and recommend to the Principal, the action to be taken in each case.

XI. PUBLICATION OF RESULTS :

The results will be published within THREE WEEKS of the completion of the last Examinations.

XII. REQUIREMENT FOR A PASS :

(a) Parts I, II and III

A candidate shall be declared to have passed in any paper if

- (i) he / she obtains 40% of the total (C.A. + E.S.E.) marks (i.e. 40/100) for UG and for PG. (i.e. 50/100)

Parts IV and V

- (i) A student will be required to obtain the passing minimum of 40% in each paper under parts IV and V
- (ii) In Part V, students will be required to obtain 40% in each of the first and second years and the assessment will be made by the NCC Officer or the NSS Programme Officer or the Physical Director and the ECA Co-ordinators concerned, as the case may be, based on the actual performance, regularity, aptitude and discipline.
- (iii) The marks obtained in Parts IV and V will not be taken into account for the purpose of classification.

XIII. APPEALS CONCERNING THE MARKS AWARDED FOR CONTINUOUS**ASSESSMENT**

- (i) A candidate who is not satisfied with the marks awarded to him / her for Continuous Assessment may appeal first to the Head of the Department concerned using the prescribed form.
- (ii) After the matter is disposed off by the Head of Department, the candidate may, if he/she chooses, address the duly constituted APPEALS Committee through the Principal using the prescribed form.

The decision of the above Committee shall be final.

XIV. GRIEVANCES REDDRESS COMMITTEE:

Any grievance in connection with the examination may appeal to the committee.

XV. PROVISION FOR IMPROVEMENT

A student who passes current paper (s) can reappear for the same paper(s) in the succeeding End-of-Semester Examination only, for improving his/her marks. Re-appearance for improvement is allowed for theory and practical subjects of all semesters, except for the final semester subjects. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.

RE-APPEARANCE FOR ARREAR SUBJECTS

Students who fail in the End-of-Semester Examinations can write Reappearing Examinations in subsequent semester.

XVI. PROVISION FOR RE-TOTALLING, REVALUATION AND OBTAINING PHOTOCOPY OF VALUED ANSWER SCRIPTS

UG candidates may apply for re-totalling/revaluation/photocopy of valued answer script, to the Controller of Examinations through the Head of Departments and Principal, in the prescribed forms, remitting the prescribed fee within 10 days, from the date of publication of results, Revaluation / obtaining photocopy of answer scripts is permissible only for the current semester papers and not for any arrear paper.

Those who wish to apply for the revaluation of final semester papers can do so within five days from the date of publication of results.

Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in revaluation/retotalling are higher than the marks obtained earlier. In other cases the original marks obtained earlier will be retained and the matter will be intimated to the student concerned as “No change”.

A candidate who applies for revaluation need not apply for retotalling.

Candidates, who desire to apply for revaluation after obtaining photocopy of the valued answer scripts, can do so within 7 days from the date of receipt of the photocopy, remitting the prescribed fee for revaluation.

There is no provision for revaluation and obtaining photocopy of the valued answer scripts, for PG courses as double valuation system is being adopted.

XVII. INFORMATION REGARDING EXAMINATIONS.

For the candidates who have completed the duration of the course and left the college, all information regarding Regular and Supplementary Examinations, results, issue of certificates and application for Graduation will be available in the College Website www.ngmc.org and general notice board of the College. Regular students will however be informed of the examinations by circulation, in addition to the modes mentioned above. No candidate will be individually communicated.

XVIII. CLASSIFICATION OF SUCCESSFUL CANDIDATES

CLASSIFICATION:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 – 10.0	O+	First Class-Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	
8.0 and above but below 8.5	D+	First Class with Distinction*
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	
6.5 and above but below 7.0	A+	First class
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	
5.0 and above but below 5.5	B	Second class
4.5 and above but below 5.0	C+#	
4.0 and above but below 4.5	C#	
0.0 and above but below 4.0#	U	Re-appear
0.0 and above but below 5.0@	U	

*The candidates who have passed in first appearance and within the prescribed semester of the UG Programme(Major, Allied and Elective Courses alone)/PG programme(Major and Non-Major Electives alone) are eligible.

#applicable only to UG Programme;

@ applicable only to PG Programme.

XIX. ELIGIBILITY FOR AWARD OF THE DEGREE

Candidates seeking award of the Degree of Bachelor of Arts. Bachelor of Science or Bachelor of Commerce shall be required to have pursued the prescribed Programme of instruction in the college for a period of not less than three academic years of Six Semesters and passed all the examinations prescribed there for and for Post –Graduate Degree, two academic years of four semesters and passed all the examinations prescribed there for.