

Name of the Department: English Language

Activity Calendar for the ODD Semester of Academic Year 2025-26

S.No of days	Week	Date	Academic activities		Coordinator if any	NAAC Metric Number
			As per the time table	Proposed activity Beyond the class hours		
1	16.06.25 to 22.06.25	16.06.25	HoD Meeting with students & Introduction of Faculty	Department Meeting for Regular Academic classes (3.00 - 4.00 pm)	All faculty in the department	
2		17.06.25	Regular classes	Announcement of time table & subjects allotment for faculty (9.00 - 10.00 am)	All faculty in the department	2.3.1
3		18.06.25	Regular classes		Respective subject staff	
4		19.06.25	Regular classes		All faculty in the department	
5		20.06.25	Regular Classes		Respective Faculty	2.3.1
		21.06.25	Saturday			
		22.06.25	Sunday			
6		23.06.25	Regular classes	Result Analysis of previous semester with students (4.00 - 5.00 pm)	All faculty in the department	2.6.1
7		24.06.25	Regular classes		Respective Faculty	
8		25.06.25	Regular classes	Kaizen meet (4.00 -5.00 pm)	All faculty in the department	2.3.3
9	23.06.25 to 29.06.25	26.06.25	Regular classes		Respective Faculty	
10		27.06.25	Regular classes	Monthly report submission to the Dean office (3.00 -4.00 pm)	Dr.R.Kiruthiga	
		28.06.25	Saturday			
		29.06.25	Sunday			

11		30.06.25	Regular classes			
12		01.07.25		Meeting to organize Induction programme for UG 1 ST YEAR Students (4.00 -5.00pm)	All faculty in the department	2.3.3
13		02.07.25	Regular classes		Respective Faculty	
14		03.07.25	Regular classes		Respective Faculty	
15	30.06.25 to 06.07.25	04.07.25	Regular classes	Unit Test I - II Year (4.00 -5.00pm)	All Faculty in the department	2.2.1
		05.07.25	Saturday			
		06.07.25	Sunday - Moharam			
16		07.07.25	Regular classes	Kaizen Meet (4.00-5.00 pm)	All Faculty in the department	2.3.3
17		08.07.25	Regular classes		Respective Faculty	
18		09.07.25		Syllabus PPT Presentation (4.00 -5.00 pm)	Mr.M.Nandha Gopu, Ms.V.Gomathi& Ms.S.Pooja	1.2.1
19		10.07.25	Regular classes	Remedial Class Discussion (4.00 -5.00 pm)	Respective Subject Faculty	2.2.1
20	07.07.25 to 13.07.25	11.07.25	Regular classes		Respective Faculty	
		12.07.25	Saturday			
		13.07.25	Sunday			
21	14.07.25 to	14.07.25	Regular classes	Plans to attend FDP	All Faculty in the department	6.3.4

22	20.07.25	15.07.25	Regular classes		Respective Faculty	
23		16.07.25	Regular classes		Respective Faculty	
24		17.07.25	Regular classes	Kaizen Meet (4.00 -5.00 pm)	All faculty in the department	2.3.3
25		18.07.25	Regular classes	Extension activity to school students	All faculty in the department	3.4.1
		19.07.25	Saturday			
		20.07.25	Sunday			
		21.07.25	Regular classes	Question Bank Preparation (4.00 -5.00pm)	Ms.A.Velumani, Ms.G.Amutha &Ms.M.Abinaya	1.2.1
26	22.07.25	Regular classes		Respective Faculty		
27	23.07.25	Regular classes		Respective Faculty		
28	24.07.25	Regular classes		Respective Faculty		
29	25.07.25	Regular classes		Respective Faculty		
30	21.07.25 to 27.07.25	26.07.25	Saturday			
		27.07.25	Sunday			
31		28.07.25	Regular classes	Monthly Report Submission to Dean Office (4.00 – 5.00 pm)	Dr.R.Kiruthiga	
32	28.07.25 to 03.08.25	29.07.25	Regular classes	Unit Test I - II Year (4.00 -5.00 pm)	All faculty in the department	2.2.1

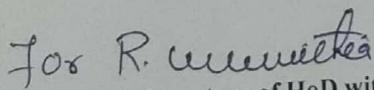
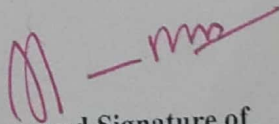
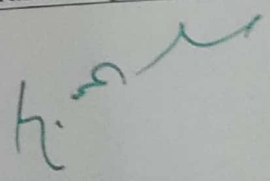
33		30.07.25	Regular classes		Respective Faculty	
34		31.07.25	Regular classes			
35		01.08.25	Regular classes	Pre model question paper preparation (4.00-5.00pm)	Dr.R.Kiruthiga, Dr.P.Kalaivani & Ms.P.Mariammal	
		02.08.25	Saturday			
		03.08.25	Sunday			
36		04.08.25	Regular classes	Remedial class (4.00 -5.00pm)	Respective Subject Faculty	2.2.1
37		05.08.25	Regular classes		Respective Faculty	
38		06.08.25	Regular classes	Skill Based Guest Lecture to UG 1 st &2 nd Year Students (3.00 -4.00 pm)	All Faculty in the department	5.1.3
38		07.08.25	Regular classes		Respective Faculty	
39	04.08.25 to 10.08.25	08.08.25	Regular classes	Class revision Test -II (4.00 -5.00pm)	All Faculty in the department	2.2.1
		09.08.25		Saturday		
		10.08.25		Sunday		
39		11.08.25	Regular classes		Respective Faculty	
40		12.08.25	Regular classes	Kaizen meet (4.00 -5.00 pm)	All Faculty in the department	2.3.3
41		13.08.25	Regular classes	Essay writing Competition (Independence day celebration) (2.00 -4.00 pm)	All Faculty in the department	7.1.1
42		14.08.25	Regular classes		Respective Faculty	
	11.08.25 to 17.08.25	15.08.25	Regular classes	Independence day (independence day)		
		16.08.25	Krishna Jayanthi -			

			Holiday			
		17.08.25	Sunday			
43	18.08.25 to 24.08.25	18.08.25	TEST -I			
44		19.08.25	TEST -I			
45		20.08.25	TEST -I			
46		21.08.25	TEST -I			
47		22.08.25	TEST -I			
		23.08.25	Saturday			
		24.08.25	Sunday			
48	25.08.25 to 31.08.25	25.08.25	Regular classes			
49		26.08.25	Regular classes	Discussion of TEST -I with students (4.00 -5.00pm)	All faculty in the department	2.2.1
		27.08.25	Vinayagar Chaturthi			
50		28.08.25	Regular classes	Rangoli&Poo kolam competition (Onam Celebration) (2.00 -4.00 pm)	All faculty in the department	7.1.1
51		29.08.25	Regular classes	Monthly Report submission to Dean office (4.00 -5.00pm)	Dr.R.Kiruthiga	3.2.1
		30.08.25	Saturday			
		31.08.25	Sunday			
52	01.09.25 to 07.09.25	01.09.25	Regular classes	Paper Publication(UGC/ Scopus)	All faculty in the department	3.4.3
53		02.09.25	Regular classes	Remedial class (4.00-5.00pm)	Respective subject Faculty	2.2.1
54		03.09.25	Regular classes	Kaizen meet (4.00-5.00pm)	All faculty in the department	2.3.1
55		04.09.25	Regular classes		Respective Faculty	2.3.3
		05.09.25	Miladinabi - Onam Festival - Holiday			
		06.09.25	Saturday			

		07.09.25	Sunday			
56		08.09.25	Regular classes	Skill Development programme for Non-teaching faculty (3.00-4.00pm)	All faculty in the department	1.1.3
57		09.09.25	Regular classes			
58		10.09.25	Regular classes	Remedial Class (4.00-5.00pm)	Respective subject Faculty	2.2.1
59		11.09.25	Regular classes	Model question paper preparation (4.00-5.00pm)	Dr. R. Kirthiga, Dr. P. Kalaiwani & Ms. P. Mariammal	
60	08.09.25 to 14.09.25	12.09.25	Regular classes	IIC Programme (3.00-4.00pm)	Ms. P. Mariammal	2.3.1
		13.09.25	Saturday			
		14.09.25	Sunday			
61		15.09.25	Regular classes		Respective Faculty	
		16.09.25	Regular classes		Respective Faculty	
62		17.09.25	Regular classes	Kaizen meet (4.00 -5.00pm)	Respective Faculty	2.3.3
63		18.09.25	Regular classes	Remedial Class (4.00 -5.00pm)	Respective subject Faculty	2.2.1
64		19.09.25		Class revision Test-III (4.00 -5.00pm)	Respective Faculty	
	15.09.25 to 21.09.25	20.09.25	Saturday			
		21.09.25	Sunday			
65		22.09.25	Regular classes	Skill Enhancement Programme for UG 1 st & 2 nd Year Students (3.00-4.00pm)	All Faculty in the department	5.1.3
66	22.09.25 to 28.09.25	23.09.25	Regular classes		Respective Faculty	

67		24.09.25	Regular classes	To attend conference & workshop	All faculty in the department	3.2.2
68		25.09.25	Regular classes	Remedial class (4.00 -5.00pm)	Respective Subject Faculty	2.2.1
69		26.09.25	Regular classes	Monthly Report submission to the Dean office (4.00 -5.00pm)	Dr.R.Kiruthiga	
		27.09.25	Saturday			
		28.09.25	Sunday			
70		29.09.25		Kaizen meet (4.00 -5.00pm)	All Faculty in the department	2.3.3
71		30.09.25	Regular classes	Elouction & pencil sketching competition (Gandhi Jayanthi celebration) (2.00 -4.00 pm)	All Faculty in the department	7.1.1
		01.10.25	Pooja Holidays			
		02.10.25	Pooja Holidays - Gandhi Jayanthi			
72		03.10.25	Regular classes		Respective Faculty	
	29.09.25 to 05.10.25	04.10.25	Saturday			
		05.10.25	Sunday			
73		06.10.25	Regular classes	To attend national Conference	All faculty in the department	3.2.2
74		07.10.25	Regular classes		Respective Faculty	1.4.2
75		08.10.25	Regular classes		Respective Faculty	
76	06.10.25 to 12.10.25	09.10.25	Regular classes	Quiz Competition (4.00 -5.00pm)	Dr.P.Kalaivani Ms.P.Mariammal & Ms.A.Velumani	

77		10.10.25		Kaizen meet (4.00 -5.00pm)	All faculty in the department	2.3.3
		11.10.25	Saturday			
		12.10.25	Sunday			
78		13.10.25	Regular classes		Respective Faculty	
79		14.10.25	Regular classes		Respective Faculty	
80		15.10.25	Regular classes		Respective Faculty	
81		16.10.25	Regular classes	Class revision Test-IV (4.00 -5.00pm)	Respective subject Faculty	
82		17.10.25			Respective Faculty	
	13.10.25 to 19.10.25	18.10.25	Saturday			
		19.10.25	Sunday			
83		20.10.25	Deepavali - Festival			
84		21.10.25	Test -II			
85		22.10.25	Test -II			
86		23.10.25	Test -II			
87		24.10.25	Test -II			
	20.10.25 to 26.10.25	25.10.25	Saturday			
		26.10.25	Sunday			
88		27.10.25	Test -II			
89		28.10.25	Regular classes	Monthly Report submission to Dean office& Kaizen meet (4.00 -5.00pm)	Dr.R.Kiruthiga	
90	27.10.25 to 31.10.25	29.10.25	Regular classes	Discussion on of Test -2 (4.00 -5.00pm)	All faculty in the department	
91		30.10.25	Regular classes	To attend Seminar/Workshop/Conference	All faculty in the department	3.2.2

92		31.10.25	Regular classes	Class revision Test-V (4.00 -5.00pm)	Respective subject staffs	
		01.11.25	Saturday			
		02.11.25	Sunday			
93	03.11.25 to 07.11.25	03.11.25	Regular classes	Remedial class (4.00 -5.00pm)	Respective subject Faculty	2.2.1
94		04.11.25	Regular classes	Kaizen meet (4.00 -5.00pm)	All faculty in the department	2.3.3
95		05.11.25	Regular classes			
96		06.11.25	Regular classes	Remedial class (4.00 -5.00pm)	Respective subject faculty	2.2.1
97		07.11.25	Regular classes	Class revision Test-V (4.00 -5.00pm)	Respective subject faculty	
		08.11.25	Saturday			
		09.11.25	Sunday			
98	10.11.25 to 13.11.25	10.11.25	Regular classes		Respective Faculty	
99		11.11.25	Regular classes		Respective Faculty	
100		12.11.25	Regular classes		Respective Faculty	
101		13.11.25	Regular classes	(Lastworking day)Monthly Report Submission to Dean Office(4.00 -5.00pm)	Respective Faculty, Dr.R.Kiruthiga	
	 Name & Signature of HoD with seal			 Name and Signature of Director with seal Dr. S. SARAVANABABU Director NGM College Palghat Road, Pollachi Tamilnadu - 642 001.	 Name & Signature of Principal with seal	

92		31.10.25	Regular classes	Class revision Test-V (4.00 -5.00pm)	Respective subject staffs	
		01.11.25	Saturday			
		02.11.25	Sunday			
93		03.11.25	Regular classes	Remedial class (4.00 -5.00pm)	Respective subject Faculty	2.2.1
94		04.11.25	Regular classes	Kaizen meet (4.00 -5.00pm)	All faculty in the department	2.3.3
95		05.11.25	Regular classes			
96	03.11.25 to 07.11.25	06.11.25	Regular classes	Remedial class (4.00 -5.00pm)	Respective subject faculty	2.2.1
97		07.11.25	Regular classes	Class revision Test-V (4.00 -5.00pm)	Respective subject faculty	
		08.11.25	Saturday			
		09.11.25	Sunday		Respective Faculty	
98		10.11.25	Regular classes		Respective Faculty	
99		11.11.25	Regular classes		Respective Faculty	
100		12.11.25	Regular classes		Respective Faculty	
	10.11.25 to 13.11.25			(Last working day) Monthly Report Submission to Dean Office(4.00 -5.00pm)	Respective Faculty, Dr.R.Kiruthiga	
101		13.11.25	Regular classes			
			<i>For R. Manicka</i> Name & Signature of HoD with seal Dr. N. RADHA, M.A., M.Phil., Ph.D. Assistant Professor & Head Department of English Language (UG/SF) NGM College, Pollachi - 642 001. <i>[Signature]</i> Name and Signature of Director with seal Dr. S. SARAVANABABU Director NGM College Palghat Road, Pollachi Tamilnadu - 642 001. <i>[Signature]</i> Name & Signature of Principal with seal Dr. R. MANICKA CHEZIAN M.Sc., M.S., Ph.D. PRINCIPAL i/c Nallamuthu Gounder Mahalingam College Pollachi - 642 001, Coimbatore District.			