

Criteria: 2. TEACHING LEARNING AND EVALUATION

Key Indicator: 2.5 Evaluation Process and Reforms



NALLAMUTHU GOUNDER MAHALINGAM COLLEGE (AUTONOMOUS)

Re-Accredited by NAAC and ISO 9001: 2015 Certified Institution

Affiliated to Bharathiar University, Coimbatore

Pollachi – 642001



Office of the Controller of Examinations

2.5.3-POLICY ON DECLARATION OF RESULTS

The Examination Results are published based on the following process, reviewed and approved by the respective stakeholders.

PUBLICATION OF RESULTS :

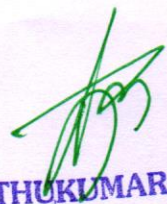
The Policy of the College is that the result of the End of Semester Examinations is to be declared within 10 days from the last date of Semester Examinations. But, in the event of natural disasters such as Heavy Rain, Floods, Corona etc., or the assignment orders of other Government duties of the Teaching Faculty, the results of the End of Semester Examinations may be published within 10 to 20 Working Days from the last date of examinations.

Result Passing Board

After the End of Semester Examinations and Evaluations are over for Theory, Practical and Projects Examinations, the CoE will inform the Principal to fix a date for Result Passing Board Meeting.

On the Result Passing Board Meeting, the Semester Examinations Results Statistics for all the Departments will be presented in the Board Room in the presence of the Principal, University Nominee and the HoDs of each department. The meeting of the Board constituted by the CoE for each examination shall approve / ratify the results with moderation subject to the condition that the maximum moderation marks should be 10% of maximum marks, if any, as it may decide. Then the minutes of the Result Passing Board will be given to CoE for issuing the orders to publish the Results.




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➤ **Declaration of Results :**

- Results will be uploaded in the College web portal (<http://www.ngmc.org>) after every Semester Examination with the fields in Excel or access format. Fields: Student Register Number, Name, Date of Birth, Subject Code, Title, Marks Secured, Result, Month, Year, Degree and Branch.
- The Mark Statements should be issued to the students before the commencement of the next End-of Semester Examinations.
- The Consolidated Statement of Marks should be issued after passing all the papers prescribed in the course.

APPEALS CONCERNING THE MARKS AWARDED FOR CONTINUOUS ASSESSMENT

- (i) A candidate who is not satisfied with the marks awarded to him / her for Continuous Assessment may appeal first to the Head of the Department concerned.
- (ii) After the matter is disposed off by the Head of Department, the candidate may, if he/she chooses, address the duty constituted Examinations Committee through the Principal.

The decision of the above Committee shall be final.


GRIEVANCES REDDRESS COMMITTEE:

Any grievance in connection with the examination may be appealed to the committee.

PROVISION FOR IMPROVEMENT

A student who passes current paper (s) can reappear for the same paper(s) in the succeeding End-of-Semester Examination only, for improving his/her marks. Re-appearance for improvement is allowed for theory and practical subjects of all semesters, except for the final semester subjects. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.




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RE-APPEARANCE FOR ARREAR SUBJECTS

Students who fail in the End-of-Semester Examinations can write Reappearing Examinations in subsequent semester.

PROVISION FOR RE-TOTALLING, REVALUATION AND OBTAINING PHOTO COPY OF VALUED ANSWER SCRIPTS

UG and PG candidates may apply for re-totalling/revaluation/photocopy of valued answer script, to the Controller of Examinations through the Head of Departments and Principal, in the prescribed forms, remitting the prescribed fee within 10 working days, from the date of publication of results, Revaluation / obtaining photocopy of answer scripts is permissible only for the current semester papers and for any arrear paper.

Those who wish to apply for the revaluation of final semester papers can do so within five days from the date of publication of results.

Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in revaluation/retotalling are higher than the marks obtained earlier. In other cases the original marks obtained earlier will be retained and the matter will be intimated to the student concerned as "No change".


A candidate who applies for revaluation need not apply for retotalling.

Candidates, who desire to apply for revaluation after obtaining photocopy of the valued answer scripts, can do so within 7 days from the date of receipt of the photocopy, remitting the prescribed fee for revaluation.

INFORMATION REGARDING EXAMINATIONS.

For the candidates who have completed the duration of the course and left the College, all information regarding Regular and Supplementary Examinations, Results, issue of Certificates and application for Graduation will be available in the College Website www.ngmc.org and general notice board of the College. Regular students will however be informed of the examinations by circulation, in addition to the modes mentioned above. No candidate will be individually communicated.




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CLASSIFICATION OF SUCCESSFUL CANDIDATES

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 – 10.0	O+	First Class-Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	First class
7.0 and above but below 7.5	A++	
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	Second class
5.5 and above but below 6.0	B+	
5.0 and above but below 5.5	B	Third Class
4.5 and above but below 5.0	C+#	
4.0 and above but below 4.5	C#	
0.0 and above but below 4.0#	U	Re-appear
0.0 and above but below 5.0@	U	

*The candidates who have passed in first appearance and within the prescribed semester of the UG Programme (Major, Allied and Elective Courses alone) / PG Programme (Major and Non-Major Electives alone) are eligible.

#applicable only to UG Programme;

@ applicable only to PG Programme.

$$\text{Cumulative Grade Point Average [CGPA]} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits for the courses in the entire Programme}}{\text{Sum of the credits of the courses of the entire Programme}}$$

➤ Definitions of Key Words:

1. **Academic Year:** Two Consecutive (one odd + one even) semesters constitute one academic year.
2. **Choice Based Credit System (CBCS) :** The CBCS provides choice for students to select from the prescribed courses (Core, Elective, Ability Enhanced Courses (AEC) or Skill Enhanced Courses (SEC))



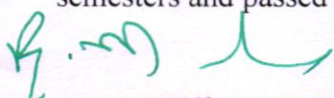
3. **Course:** Usually referred to, as 'papers' is a component of Programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials / laboratory work / field work / outreach activities / Project work / vocational training / viva / seminars / term papers / assignments / presentations / self – study etc.. or a combination of some of these.
4. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of the number of credits to be completed by the students.
5. **Credit Point:** It is the product of grade point and number of credits for a course
6. **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per work. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work / field work per week.
7. **Grade Point Average:** It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

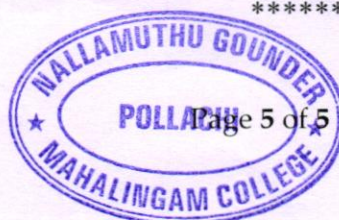
➤ **Special Supplementary Examinations:**

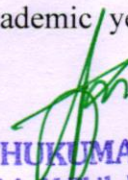
- The Special Supplementary Examinations have to be conducted only for the final year students who have only one arrear paper of the Six Semesters.
- The above examinations have to be conducted only in the month of June/July every year.
- The Permanent Pass Registers of the Special Supplementary Examinations need to be the same as the permanent pass registers of Annual Examinations.

➤ **ELIGIBILITY FOR AWARD OF THE DEGREE**

Candidates seeking award of the Degree of Bachelor of Arts, Bachelor of Science or Bachelor of Commerce shall be required to have pursued the prescribed Programme of instruction in the College for a period of not less than three academic years of Six Semesters and passed all the examinations prescribed there for and for Post-Graduate Degree, two academic years of four semesters and passed all the examinations prescribed there for.


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