



Nallamuthu Gounder Mahalingam College

(An Autonomous Institution, Affiliated to Bharathiar University)

90, Palghat Road, Pollachi - 642001, Coimbatore, Tamil Nadu, India.

95th Rank in NIRF – 2023 - Among Colleges in India.



Criteria : VI

Metrics: 6.5.3

Institution has adopted the following for Quality assurance:

- Academic and Administrative Audit (AAA) and follow up action taken
- Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc

Sl.No	Description
1	AAA Internal Audit Report
	AAA Internal - Minutes
	Academic and Administrative Audit (AAA) and follow up Action Taken
	AAA External Audit Report
	AAA External - Minutes

Academic and Administrative Audit (AAA) and follow up Action Taken

AAA INTERNAL AUDIT REPORT

AAA INTERNAL AUDIT REPORT

External Auditor:

**Prof. N. KUMAR, IQAC Coordinator,
Dr NGP College of Arts and Science, Coimbatore.**

Prepared by Internal Auditor:

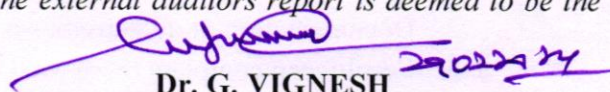
**Dr. G. Vignesh
Associate Professor and Head,
PG Department of Commerce – International Business
Nallamuthu Gounder Mahalingam College, Pollachi – 642001**

S. No.	Date	Time	Department	Auditee
1	19.02.2024	10.20 a.m.	PG & UG Department of Tamil	Dr. T. Rajkumar
2	19.02.2024	11.40 a.m.	Department of Tamil Language	Dr. T. Parameswari
3	19.02.2024	12.35 p.m.	Department of English Language	Dr. N. Radha
4	19.02.2024	01.20 p.m.	PG Department of English Literature	Dr. N. Radha
5	19.02.2024	02.50 p.m.	PG & UG Department of Commerce with Computer Applications	Dr. P. Anitha and Archanaa
6	19.02.2024	04.20 p.m.	PG Department of Chemistry	Dr. K. Poonkodi
7	23.02.2024	10.15 a.m.	PG & UG Department of Commerce with International Business	Dr. G. Vignesh and Dr. N. Bhuvaneshkumar
8	23.02.2024	11.35 a.m.	PG & UG Department of Computer Science	Dr. M. Sakthi and Dr. R. Nandhakumar
9	23.02.2024	12.40 p.m.	PG & UG Department of Social Work	Dr. L. Ranjit
10	23.02.2024	02.50 p.m.	UG Department of Commerce (Finance)	Dr. G. Akilandeswari
11	23.02.2024	03.30 p.m.	UG Department of Commerce (Professional Accounting)	Dr. S. B. Gayathri
12	23.02.2024	04.30 p.m.	UG Department of Business Administration	Mr. D. Bhuvanendran
13	23.02.2024	05.00 p.m.	UG Department of Commerce (Business Process Services)	Mrs. V. Poornima
14	23.02.2024	05.30 p.m.	UG Department of Commerce (Banking & Insurance)	Dr. M. Jeeva

The below mentioned are the opinion given by the internal auditor, which is done through the observation on 19.02.2024 and 23.02.2024 without any enquiry or discussion with the external auditor. Although this report signifies near to clear prediction, it shall vary on the perspective and certain parameters on grounds of external auditor. Similarly there are both positive and opportunity for improvement on the points not mentioned in the report. Hence to have an exact outcome, the external auditors report is deemed to be the final.

Date: 29.02.2024

Place: Pollachi


Dr. G. VIGNESH

Associate Professor and Head

PG Department of Commerce - International Business
Nallamuthu Gounder Mahalingam College

Date of Audit – 19.02.2024

PG & UG Department of Tamil – Dr. T. Rajkumar (Auditee)

The following documents and details have been verified in the PG and UG Department of Tamil.

Expert Verifications @ 10.20 a.m. on 19.02.2024
Curricular Aspects: 1.2.3 Needs update, 1.3.1 Needs proper documentation, 1.4.2 Require proper documentation, 1.5.2 only Few Programmes conducted
Teaching, Learning and Evaluation: 2.1.1, 2.1.2, 2.2.1, 2.2.5 – All are maintained perfectly. 2.3.1 Require Signature 2.6.1 – Needs Clarity. 2.7.4 – Answer Key to be prepared
Research Innovation and Extension: 3.2.2, 3.3.3 – All are Good.
Infrastructure and Learning Activities: 4.1.2 – Maintained Clearly
Student Support Progression: 5.1.1, 5.1.2, 5.1.3, 5.1.4, 5.1.5 – All are Good. 5.2.1, 5.3.1 – Needs list and proper documentation
Governance and Leadership: 6.1.4 and 6.1.5 – List to be maintained
Institution Values and Best Practices: Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT: 1. Appreciated the ICT tools usage 2. Documentation of all activities is to be recorded for higher weight age 3. Project Proposals can be increased 4. Extension activity shall be incorporated for overall benefit of the college 5. VAC courses and Enrolment in the same shall be increased

Department of Tamil Language – Dr. T. Parameswari (Auditee)

The following documents and details have been verified in the Department of Tamil Language.

Expert Verifications @ 11.40 a.m. on 19.02.2024
Curricular Aspects: All data regarding this are up to date
Teaching, Learning and Evaluation: 2.3.2 - needs proper documentation, 2.6.1 – May be enrolled
Research Innovation and Extension: 3.2.2 – Staff Members need to apply for grant.
Infrastructure and Learning Activities: All data regarding this are up to date
Student Support Progression: All data maintained are Good.
Governance and Leadership: All data maintained are Good.
Institution Values and Best Practices: Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT: 1. All necessary documents are available 2. Documentation of all activities is to be recorded for higher weight age 3. Faculty can complete more MOOC Courses 4. Remedial Programmes Documents needs to be maintained properly 5. External Talks can be converted into Consultancy for better scoring

Department of English Language – Dr. N. Radha (Auditee)

The following documents and details have been verified in the Department of English Language.

Expert Verifications @ 12.35 p.m. on 19.02.2024
Curricular Aspects: Data requires Proper Documentation
Teaching, Learning and Evaluation: 2.2.3.- Needs Supportive Documentation, 2.5.3 – Requires Filing, 2.7.4 – Unique Practices of the Department
Research Innovation and Extension: 3.2.2 – Staff Members need to apply for grant.
Infrastructure and Learning Activities: All data regarding this are not Applicable
Student Support Progression: All data maintained are Good.
Governance and Leadership: Not Applicable.
Institution Values and Best Practices: Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:
1. All necessary data needs proper documentation
2. Faculty can try to publish more papers
3. Bridge Courses Classes shall be improved based on the current needs

PG Department of English Literature – Dr. N. Radha (Auditee)

The following documents and details have been verified in the PG Department of English Literature.

Expert Verifications @ 01.20 p.m. on 19.02.2024
Curricular Aspects: 1.3.2 - Needs Proper Documentation, 1.4.1 – Introduce New Courses, 1.4.2 – Needs Updates
Teaching, Learning and Evaluation: 2.1.1, 2.1.2 – Need proper filing, 2.2.4 – Use more tools, 2.3.2 – Course wise list to be maintained, 2.5.3 – Needs Improvement, 2.6.1 – Staff needs more Enrolment, 2.7.3 – Need Proof
Research Innovation and Extension: 3.4.1 – Needs more Improvement
Infrastructure and Learning Activities: 4.1.2 – Check with the library
Student Support Progression: 5.1.1 – Generate more scholarships, 5.1.4, 5.2.1, 5.2.2 – Needs Improvement,
Governance and Leadership: Not Applicable.
Institution Values and Best Practices: Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:
1. All necessary details needs proper documentation
2. Placement oriented training may be given to the students
3. Professional Exams Orientation shall be given
4. New Courses shall be incorporated
5. More VAC Courses may be introduced
6. Career Progression may be strengthened

PG & UG Department of Commerce with Computer Applications – Dr. P. Anitha and Dr. P. Archanaa (Auditee)

The following documents and details have been verified in the PG & UG Department of Commerce with Computer Applications.

Expert Verifications @ 02.50 p.m. on 19.02.2024
Curricular Aspects: 1.4.2, 1.4.3 - Needs Proper Documentation,
Teaching, Learning and Evaluation: 2.3.1 – Need proper documentation and filing, 2.6.1 – Staff based lists to be prepared,
Research Innovation and Extension: 3.3.1, 3.3.4 – A separate List is needed, 3.5.1 – Needs Improvement
Infrastructure and Learning Activities: data Available are good
Student Support Progression: 5.3.1 – Create Financial Contribution,
Governance and Leadership: Not Applicable.
Institution Values and Best Practices: Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:
1. Needs more Supporting Documents
2. Mentor Mentee Data Needs More Updates
3. National and International Collaborations shall be made
4. Try to increase the project proposals
5. More VAC Courses may be introduced
6. The Research Publication details may be strengthened

PG Department of Chemistry – Dr. K. Poonkodi (Auditee)

The following documents and details have been verified in the PG Department of Chemistry

Expert Verifications @ 04.20 p.m. on 19.02.2024
Curricular Aspects: 1.3.2 - Needs one more course, 1.4.2 – Needs Documents, 1.5.2 – Needs proper evidences
Teaching, Learning and Evaluation: 2.7.1 – Need signature, 2.7.6 – Mapping to be done Clearly
Research Innovation and Extension: 3.4.1 – Needs more programs
Infrastructure and Learning Activities: Data Available are good
Student Support Progression: 5.1.1 – Requires Documents
Governance and Leadership: Not Applicable.
Institution Values and Best Practices: 7.1.2 – Introduce Employability Skills
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:
1. Needs more Supporting Documents with Evidences
2. More VAC Programs shall be introduced
3. Concentration on Research may be done
4. Try to increase the awareness programs
5. Industry tie-up may be increased

Date of Audit – 23.02.2024

PG & UG Department of Commerce with International Business – Dr. G. Vignesh and Dr. N. Bhuvaneshkumar (Auditee)

The following documents and details have been verified in the PG & UG Department of Commerce with International Business.

Expert Verifications @ 10.15 a.m. on 23.02.2024	
Curricular Aspects:	1.3.2 – Try to make Documentation in Single PDF, 1.4.2, 1.4.3 – Needs Improvement,
Teaching, Learning and Evaluation:	2.1.1, 2.1.2 – Need common policy, 2.2.5, 2.3.2 – Needs improvement, 2.4.3 – MoU may be signed.
Research Innovation and Extension:	3.1.2, 3.3.1 – Needs Improvement, 3.5.2 – Needs more Collaborations
Infrastructure and Learning Activities:	data Available are good
Student Support Progression:	5.2.3 – Create data for Entrepreneurship,
Governance and Leadership:	6.1.5 – Well maintained data.
Institution Values and Best Practices:	7.1.2 – Dress Code and Business Cards are good
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:	
1. Needs improvements in documents filing	
2. Try to collaborate with National and International professional bodies	
3. Innovative products may be attempted to get patent	

PG & UG Department of Computer Science – Dr. M. Sakthi and Dr. R. Nandhakumar (Auditee)

The following documents and details have been verified in the PG & UG Department of Computer Science.

Expert Verifications @ 11.35 a.m. on 23.02.2024	
Curricular Aspects:	1.3.2 and 1.3.3 – Try to improve Documentation, 1.5.2 – Needs Improvement,
Teaching, Learning and Evaluation:	2.2.5, 2.3.4, – Needs improvement, 2.3.1 – Individual Counseling is needed, 2.4.3 – Needs Internship, 2.6.1 – Faculty May Undergo MOOC Courses
Research Innovation and Extension:	3.2.1 – Needs more proposals, 3.3.3 – Needs list of publications, 3.3.5 – Need more concentration, 3.5.2 – Try to add more MoU
Infrastructure and Learning Activities:	data Available are good
Student Support Progression:	5.2.3 – Needs Improvement
Governance and Leadership:	6.1.5 – Well maintained data.
Institution Values and Best Practices:	7.1.2 – Data Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:	
1. Needs improvements in documents filing in VAC	
2. Research Publication and Projects may be increased	
3. Faculty Completion of MOOC Course may be increased	
4. Internships may be provided to UG students	
5. Try to collaborate with National and International professional bodies	

PG & UG Department of Social Work – Dr. L. Ranjit (Auditee)

The following documents and details have been verified in the PG & UG Department of Social Work.

Expert Verifications @ 12.40 p.m. on 23.02.2024
Curricular Aspects: 1.2.3, 1.4.2, 1.4.4 – Needs proper Documentation
Teaching, Learning and Evaluation: 2.2.1 – Needs improvement, 2.7.6 - Try to prepare data
Research Innovation and Extension: 3.2.1 – Needs more proposals, 3.3.3 – Needs list of publications
Infrastructure and Learning Activities: data Available are good
Student Support Progression: 5.2.1, 5.3.1 – Needs Improvement
Governance and Leadership: 6.1.5 – Well maintained data.
Institution Values and Best Practices: 7.1.2 – Needs Documents for Evidence
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:
1. Needs improvements in documents
2. Research Publication and Projects may be improved
3. Field Visit may be recorded with extension awards

UG Department of Commerce (Finance) -- Dr. G. Akilandeswari (Auditee)

The following documents and details have been verified in the UG Department of Commerce (Finance).

Expert Verifications @ 2.50 p.m. on 23.02.2024
Curricular Aspects: 1.2.1, 1.3.1, 1.3.2 – Needs proper documentation and improvement, 1.3.3 – Brochure and Certificates Needed, 1.4.1 – Need Evidences for New Courses, 1.4.2 – Need Improvement on Attendance
Teaching, Learning and Evaluation: 2.2.3 – Showing Deviations, 2.2.4 - Need Dates in Documentation, 2.2.6 – Need all certificates of Spoken Tutorial
Research Innovation and Extension: No Verification due to shortage of time
Infrastructure and Learning Activities: No Verification due to shortage of time
Student Support Progression: No Verification due to shortage of time
Governance and Leadership: No Verification due to shortage of time
Institution Values and Best Practices: No Verification due to shortage of time
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:
1. Needs documentation on Feedback, Skill Courses, VAC and Multidisciplinary Courses
2. Placements may be improved
3. Create awareness among students on career progression

UG Department of Commerce (Professional Accounting) – Dr. S. B. Gayathri (Auditee)

The following documents and details have been verified in the UG Department of Commerce (Professional Accounting).

Expert Verifications @ 3.30 p.m. on 23.02.2024
Curricular Aspects: 1.2.2, 1.2.3, 1.3.1 – Needs proper documentation and improvement, 1.3.2, 1.3.3 – Brochure and Certificates Needed, 1.4.2, 1.4.3 – Need Evidences as documentation
Teaching, Learning and Evaluation: 2.2.4 - Need Documentation for LCD Usage, 2.4.2, 2.4.3 – Need necessary documents for internship, 2.6.1 – Need more enrolment
Research Innovation and Extension: 3.3.3 – Need Evidences
Infrastructure and Learning Activities: No Verification due to shortage of time
Student Support Progression: No Verification due to shortage of time
Governance and Leadership: No Verification due to shortage of time
Institution Values and Best Practices: No Verification due to shortage of time
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT: 1. Feedback Analysis and Action taken report may be prepared 2. Internship records need supporting documents 3. Non Major Elective records shall be maintained properly 4. Try to apply for more research projects 5. Staff paper Publications must be increased 6. Enrolment in professional courses may be increased

UG Department of Business Administration – Mr. D. Bhuvanendran (Auditee)

The following documents and details have been verified in the UG Department of Business Administration

Expert Verifications @ 4.30 p.m. on 23.02.2024
Curricular Aspects: 1.4.2, 1.4.3 – Need Signature in the Evidences
Teaching, Learning and Evaluation: 2.4.2, 2.4.3 – Need more improvement in internship, 2.7.6 – Requires Documents
Research Innovation and Extension: No Verification due to shortage of time
Infrastructure and Learning Activities: No Verification due to shortage of time
Student Support Progression: No Verification due to shortage of time
Governance and Leadership: No Verification due to shortage of time
Institution Values and Best Practices: No Verification due to shortage of time
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT: 1. Need documentation for VAC Courses 2. Documentation required for proposing new courses 3. Internship Review details is missing as per Academic Council Guidelines 4. Try to improve students entrepreneurship and Startup Activities 5. Try generating consultancy revenue

UG Department of Commerce (Business Process Services) – Mrs. V. Poornima (Auditee)

The following documents and details have been verified in the UG Department of Commerce (Business Process Services).

Expert Verifications @ 5.00 p.m. on 23.02.2024	
Curricular Aspects:	1.1.1, 1.1.2, 1.1.3 – Needs proper documentation proof, 1.3.1, 1.3.2, 1.3.3 – Need documents and Certificates copy, 1.4.1, 1.4.2, 1.4.3 – Need Evidences and Signature for documentation
Teaching, Learning and Evaluation:	2.4.3 – Need necessary evidence for internship
Research Innovation and Extension:	3.3.5 – Need improvement
Infrastructure and Learning Activities:	No Verification due to shortage of time
Student Support Progression:	No Verification due to shortage of time
Governance and Leadership:	No Verification due to shortage of time
Institution Values and Best Practices:	No Verification due to shortage of time
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:	
1. Need documentation evidences for VAC Courses, internship records & new courses introduction	
2. Try to promote extension activity	
3. Career progression awareness programme shall be conducted	
4. Participation in professional courses may be increased	

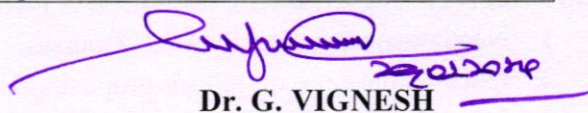
UG Department of Commerce (Banking & Insurance) – Dr. M. Jeeva (Auditee)

The following documents and details have been verified in the UG Department of Commerce (Banking & Insurance).

Expert Verifications @ 05.30 p.m. on 23.02.2024	
Curricular Aspects:	1.1.1, 1.1.2, 1.1.3 – Needs proper documentation proof, 1.2.1, 1.2.2, 1.2.3 – Need evidences with feedback, 1.3.1, 1.3.2, 1.3.3 – Need documents, brochure & Certificates copy, 1.4.1, 1.4.2, 1.4.3 – Need Evidences & Supportive documentation
Teaching, Learning and Evaluation:	2.2.3, 2.2.4 – Need supporting documents
Research Innovation and Extension:	3.3.5 – Need improvement
Infrastructure and Learning Activities:	No Verification due to shortage of time
Student Support Progression:	No Verification due to shortage of time
Governance and Leadership:	No Verification due to shortage of time
Institution Values and Best Practices:	No Verification due to shortage of time
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:	
1. Need documentation for VAC Courses, new courses introduction & Feedback report analysis	
2. Document Evidences required for Lesson Plan, ICT enabled Teaching	
3. Courses on employability may be increased	
4. Career progression Bank Exams Training may be provided	

Date: 29.02.2024

Place: Pollachi


Dr. G. VIGNESH

Associate Professor and Head

PG Department of Commerce - International Business
Nallamuthu Gounder Mahalingam College

AAA INTERNAL AUDIT REPORT

External Auditor:

**Dr. R. RAJESH, IQAC Coordinator,
Professor and Head, Department of Commerce with IT & BI
Hindusthan College of Arts and Science, Coimbatore.**

Prepared by Internal Auditor:

**Dr. R. NANDHAKUMAR
Assistant Professor and Head,
UG Department of Computer Science
Nallamuthu Gounder Mahalingam College, Pollachi – 642001**

S. No.	Date	Time	Department	Auditee
1	19.02.2024	10.20 a.m.	Department of Commerce (SF)	Dr. N. Bagyalakshmi
2	19.02.2024	11.55 a.m.	Department of Commerce (E-Commerce)	Dr. M. V. Sathiyabama
3	19.02.2024	2.30 p.m.	UG Department of Computer Applications (B.C.A)	Dr. K.Haridas
4	19.02.2024	3.45 p.m.	Department of Human Excellence	Ms. S. Jeyalakshmi

The below mentioned are the opinion given by the Internal Auditor, which is done through the observation on 19.02.2024 without any enquiry or discussion with the External Auditor. Although this report signifies near to clear prediction, it shall vary on the perspective and certain parameters on grounds of external auditor. Similarly there are both positive and opportunity for improvement on the points not mentioned in the report. Hence to have an exact outcome, the External Auditors report is deemed to be the final.


Dr. R.NANDHAKUMAR

Assistant Professor and Head
UG Department of Computer Science
Nallamuthu Gounder Mahalingam College

Date: 20.02.2024

Place: Pollachi

Date of Audit – 19.02.2024

Department of Commerce (SF)– Dr. N. Bagyalakshmi (Auditee)

The following documents and details have been verified in the Department of Commerce (SF).

Expert Verifications @ 10.20 a.m. on 19.02.2024
Curricular Aspects: 1.2.1 Stakeholder Feedback (Students/Teachers/Parents/Alumni), 1.2.3. Action Taken Report (OI), 1.4.1. Name of the New Courses introduced- Needs proper documentation, 1.4.2 Require proper documentation, 1.5.2 only Few Programmes conducted
Teaching, Learning and Evaluation: 2.1.1, 2.1.2. 2.2.1, 2.2.5 – All are maintained perfectly. 2.7.4 – Answer Key to be prepared
Research Innovation and Extension: 3.2.2, 3.3.3 – All are Good.
Infrastructure and Learning Activities: 4.1.3. Journal Subscription File- (OI)
Student Support Progression: 5.2.1. Placement File, 5.2.2. Higher Education File– Needs list and proper documentation.
Governance and Leadership: 6.1.4 and 6.1.5 – List to be maintained
Institution Values and Best Practices: Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT: 1. Mentor – Mentee ratio to be calculated 2. Appreciated the ICT tools usage 3. Documentation of all activities is to be recorded for higher weight age 4. Project Proposals can be increased 5. Extension activity shall be incorporated for overall benefit of the college 6. VAC courses and Enrolment in the same shall be increased

Department of Commerce (E-Commerce)– Dr. M. V. Sathiyabama (Auditee)

The following documents and details have been verified in the Department of Commerce (E-Commerce).

Expert Verifications @ 11.55 a.m. on 19.02.2024
Curricular Aspects: Stakeholder Feedback –(OI)
Teaching, Learning and Evaluation: 2.2.5. Lab Manuals and Records –(OI), Teacher Profile- well maintained.
Research Innovation and Extension: 3.1. Research Promotion- well maintained
Infrastructure and Learning Activities: All data regarding this are up to date
Student Support Progression: All data maintained are Good.
Governance and Leadership: All data maintained are Good.
Institution Values and Best Practices: Not Applicable

OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:

1. Remedial Classes documentation are good
2. All necessary documents are available
3. Faculty can complete more MOOC Courses
4. External Talks can be converted into Consultancy for better scoring

UG Department of Computer Applications (B.C.A)- Dr. K.Haridas (Auditee)

The following documents and details have been verified in the Department of B.C.A.

Expert Verifications @ 2.30 p.m. on 19.02.2024
Curricular Aspects: 1.2.1. Stakeholder Feedback (Students/Teachers/ Parents/Alumni), 1.2.2. Feedback Analysis, 1.2.3. Action Taken Report-Need Proper Documentation
Teaching, Learning and Evaluation: 2.2.6. Innovation in Teaching-Needs Supportive Documentation, 2.5.3 –Requires updated Filing, 2.7.4 – Unique Practices of the Department
Research Innovation and Extension: 3.2.2 – Staff Members need to apply for grant.
Infrastructure and Learning Activities: All data regarding this are not Applicable
Student Support Progression: All data maintained are Good.
Governance and Leadership: 6.1.5. List of Faculty Members along with their Additional Responsibilities- Need to improve
Institution Values and Best Practices: Not Applicable
OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:
1. Faculty can try to publish more papers 2. Faculty can concentrate in Research activities.

Department of Human Excellence – Ms. S. Jeyalakshmi (Auditee)

The following documents and details have been verified in the Department of Human Excellence.

Expert Verifications @ 3.45 p.m. on 19.02.2024
Curricular Aspects: 1.3.2 - Needs Proper Documentation, 1.4.1 – Introduce New Courses, 1.4.2 – Needs Updates
Teaching, Learning and Evaluation: 2.1.1, 2.1.2 – Need proper filing, 2.2.4 – Use more tools, 2.3.2 – Course wise list to be maintained, 2.5.3 – Needs Improvement, 2.6.1 – Staff needs more Enrolment, 2.7.3 – Need Proof
Research Innovation and Extension: 3.4.1 – Needs more Improvement
Infrastructure and Learning Activities: Needs more Improvement
Student Support Progression: Needs more Improvement
Governance and Leadership: Not Applicable.
Institution Values and Best Practices: Not Applicable

OBSERVATIONS AND RECOMMENDATIONS BY EXPERT:

1. All necessary details needs proper documentation
2. New Courses shall be incorporated
3. More VAC Courses may be introduced.

Date: 20.02.2024

Place: Pollachi


20/2/2024

Dr. R. NANDHAKUMAR, MCA, M.Phil., SET, MBA, Ph.D.,
Assistant Professor
Department of Computer Science
Nallamuthu Gounder Mahalingam College
Pollachi - 642 001

AAA INTERNAL - MINUTES

Nallamuthu Gounder Mahalingam College

(Autonomous)

Re-Accredited by NAAC and ISO 9001:2015 Certified Institution

Affiliated to Bharathiar University, Coimbatore

Pollachi – 642 001



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit (AAA)

Minutes for the Academic Year 2021-2022

The Internal Quality Assurance Cell (IQAC) of Nallamuthu Gounder Mahalingam College, Pollachi has constituted an external peer team comprised of the following external experts for the Academic and Administrative Audit (AAA) for the Academic year 2021-2022. The Audit was held on 04.03.2023.

❖ **Dr. S. P. Geetha**

IQAC Coordinator,

Associate Professor of Mathematics,

Vellalar College for Women, (Autonomous),

Erode - 641048.

❖ **Mr.N. Kumar**

IQAC Coordinator ,

Assistant Professor of Computer Science

Dr.NGP Arts &Science College,

Coimbatore - 641048.

Conducted Academic and Administrative Audit (AAA) for the year 2021-2022 on 04.03.2023 from 9.30 am onwards in the College campus as per the following schedule.

NGM College



Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) SCHEDULE

S.No	Department	Name of the External Auditors	Venue
1	Tamil	Dr. S. P. Geetha	Department of Tamil
2	English		Department of English
3	History		Department of History
4	Economics		Department of Economics
5	Commerce		Department of Commerce
6	Mathematics		Department of Mathematics
7	Physics		Department of Physics
8	Chemistry		Department of Chemistry
9	Botany		Department of Botany
10	Zoology		Department of Zoology
11	Computer Science		Department of Computer Science
12	PG Botany		PG Department of Botany
13	PG English		PG Department of English
14	PG Commerce IB		PG Department of Commerce IB
15	Tamil Lit. UG & PG		PG Department of Tamil Literature
16	PG Computer Science		PG Department of Computer Science
17	PG Commerce CA		PG Department of Commerce CA
18	Social Work		PG Department of Social Work
19	PG Chemistry		PG Department of Chemistry



20	Tamil Language		Department of Tamil Language
21	English Language		Department of English Language
22	UG Commerce IB		UG Department of Commerce IB
23	UG Computer Science		UG Department of Computer Science
24	UG Commerce CA		UG Department of Commerce CA
25	Commerce		Department of Commerce
26	B.Com E Commerce	Mr. N. Kumar	Department of B.Com E Commerce
27	B.Com Finance		Department of B.Com Finance
28	B.Com PA		Department of B.Com PA
29	B.Com B & I		Department of B.Com B & I
30	B.Com BPS		Department of B.Com BPS
31	BBA		Department of BBA
32	BCA		UG Department of Computer Applications
33	IT		Department of IT
34	CT		Department of CT
35	CS with DA		Department of CS with DA
36	CS with AI & ML		Department of CS with AI & ML
37	Human Excellence		Department of Human Excellence
38	Office		Office
39	Controller of Examination		Controller of Examination
40	Dept. of Physical Education		Dept. of Physical Education
41	NCC		NCC
42	NSS		NSS
43	Dept. of Library		Dept. of Library
44	Dept. of APD		Dept. of APD
45	Placement and Training Officer		Placement and Training Officer
46	Co- Operative Stores		Co- Operative Stores

47	Hotel (Boys)		Hotel (Boys)
48	Hostel (Girls)		Hostel (Girls)
49	Maintenance Department		Maintenance Department
50	IT Computer Lab		IT Computer Lab

Observations and Suggestions by the experts:

- ❖ In addition to Inter disciplinary courses, entrepreneurship and skill-based courses can be included in the curriculum.
- ❖ For the purpose of assisting the students for appearing competitive examinations special classes can be conducted with the support of Employment Exchanges and other Agencies.
- ❖ Sustainable Developmental Goals can be inculcated into the curriculum.
- ❖ Teaching Plan Deviation Status report can be rectified through CAMU ERP Portal.
- ❖ Advised to pay more attention towards IPR, Innovations and Incubation.
- ❖ Self-supporting faculty members should be encouraged to apply for Ph.D. programs.
- ❖ Faculty members should be motivated to publish more research articles in the Journals indexed in Scopus, Web of Science and UGC CARE list Journals, Books and Book Chapters.
- ❖ The number of proposals submitted to various funding agencies should be increased.
- ❖ Refresher Courses /Orientation Courses / Faculty Development Programmes Certificate files should be properly maintained in IQAC.
- ❖ Faculty members should be encouraged to attend more number of International National conferences/ Symposia and Seminars.
- ❖ Students can be motivated to undergo Advanced learners Courses to promote their Curriculum skills.
- ❖ Enrich more number of Government and Non-Government Scholarships.
- ❖ Non-Statutory Committees need to be Strengthened.
- ❖ Funds from External Agencies for Conducting FDP/ICSSR should be generated more in number.
- ❖ More number of VAC (Value Added Course) should be increased.
- ❖ Internship for Uzhavu Bharatham within (Certificate Course) maybe induced

Recommendations:

- ❖ Mentor-Mentee system is to be streamlined.
- ❖ Collaboration and MoUs should be enhanced.
- ❖ Incubation Center should be established.
- ❖ Focus on Alumni meetings & Funds generations.

Name and Designation of the Auditor	Date	Signature of the Auditor
Dr. S.P. Geetha, IQAC Coordinator, Associate Professor of Mathematics, Vellalar College for Women, Erode-638012.	4/3/2022	 CO ORDINATOR IQAC VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS) THINDAL (PO), ERODE-12
Mr. N.Kumar IQAC Coordinator, Assistant Professor of Computer Science Dr.N.G.P Arts and Science College, Coimbatore-641048.	4/3/2023	 Prof. N. KUMAR IQAC Coordinator Dr. N.G.P. Arts and Science College Coimbatore - 641 048


IQAC Coordinator

Dr. R. MANICKA CHEZIAN, M.Sc., M.S., Ph.D.,
IQAC Co-ordinator,
Nallamuthu Gounder Mahalingam College,
Pollachi - 642 001.



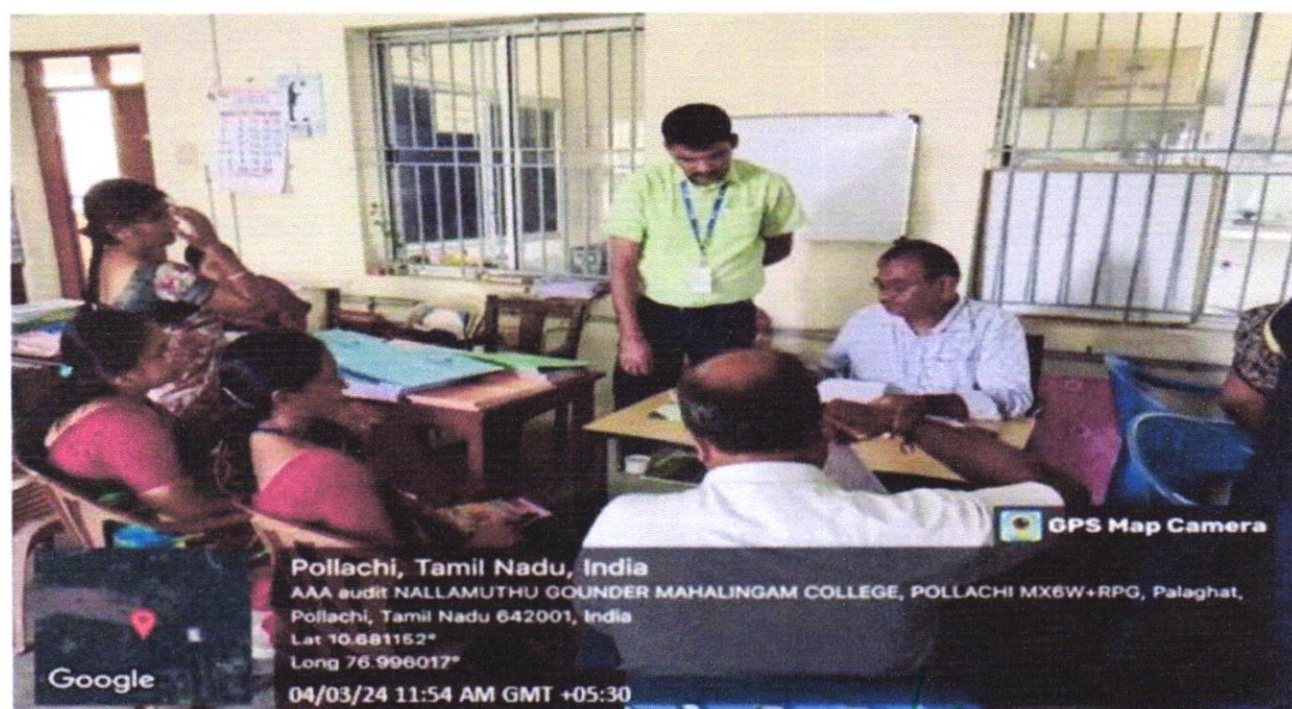
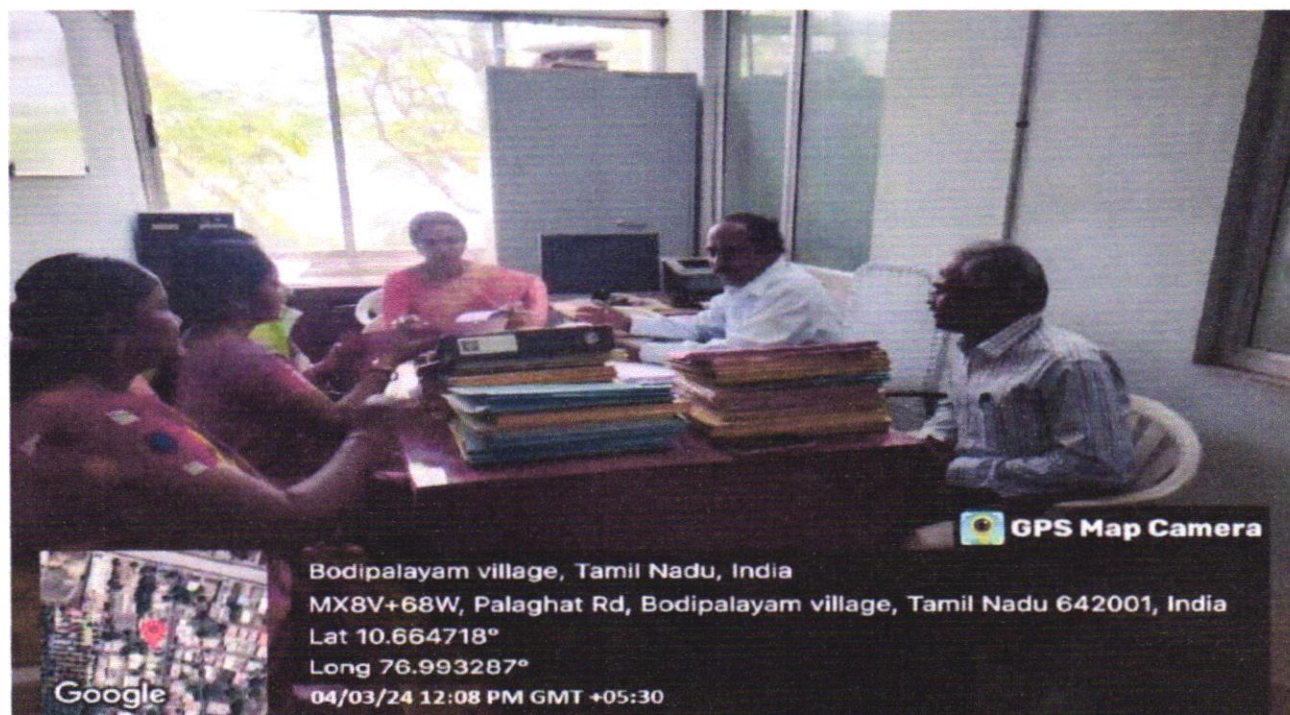


Principal
Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

Glimpses of Academic and Administrative Audit (AAA)

Academic Year - 2021-2022

Date of Audit: 04/03/2023



AAA EXTERNAL – MINUTES

Nallamuthu Gounder Mahalingam College

(Autonomous)

Re-Accredited by NAAC and ISO 9001:2015 Certified Institution

Affiliated to Bharathiar University, Coimbatore

Pollachi – 642 001



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit (AAA)

Minutes for the Academic Year 2022-2023

1. Introduction

The Academic Administrative Audit (AAA) was conducted at Nallamuthu Gounder Mahalingam College, Pollachi, Coimbatore District, Tamil Nadu to assess the quality of academic processes and administrative efficiency. The audit aimed to identify strengths, areas for improvement, and recommendations for enhancing overall institutional effectiveness.

2. About the institution

Nallamuthu Gounder Mahalingam (NGM) College, Pollachi, Tamil Nadu, India, is a renowned institution offering quality education in various disciplines. Established in 1957, it has consistently maintained high academic standards and a commitment to holistic development. The college offers undergraduate, postgraduate and research programs in fields such as arts, science, commerce, and management. The institution continues to strive for excellence in education, aiming to empower students with the skills and knowledge necessary for success in their chosen fields.

3. Criterion-wise Observations, Comments and Suggestions

I. Curricular Aspects:

Observations:

- Diverse Programs:

NGM College



Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

Page 1 of 7

- Institution offers a wide range of undergraduate and postgraduate programs across various disciplines.
- **Curriculum Design:**
 - The existing curriculum aligns with academic standards and industry requirements including Indian Traditional Knowledge courses.
- **Online Courses:**
 - Many students have finished their MOOCs.

Comments:

- **Inclusion of Skill-Based Courses:**
 - Consider integrating skill-based courses (such as communication skills, data analytics, and entrepreneurship) into the curriculum.
- **Interdisciplinary Approach:**
 - Encourage interdisciplinary courses that foster holistic learning.

Suggestions:

- **Regular Curriculum Review:**
 - Conduct periodic reviews to ensure curriculum relevance and update it as needed.

Online Courses:

- Motivate the students to select and complete MOOCs.

Student Feedback:

- The Action Taken may be aligned with Feedback analysis.

II. Teaching Learning and Evaluation:

Observations:

- **Dedicated Faculty:** Faculty members are committed to effective teaching.
- **Student Engagement:** Active student participation in classroom discussions.
- **ICT enabled teaching:** A less amount of videos for e-content

Comments:

- **Pedagogical Training:** Provide faculty with professional development opportunities related to teaching methodologies particularly in blended mode.



Suggestions:

- **Innovative Teaching Techniques:** Encourage faculty to explore ICT enabled innovative teaching methods (such as flipped classrooms, case studies, and experiential learning).

III. Research, Innovations, and Extension:

Observations:

- **Research Initiatives:** Research initiatives are promoted for faculty members. Encourage faculty members to engage in research projects.
- **Industry Collaborations:** Limited industry tie-ups for research and innovation.

Comments:

- **Research Culture:** Strengthen the research culture by promoting scholarly activities.
- **Publication Output:** Encourage faculty to publish collaborative research papers in reputed journals.

Suggestions:

- **Promote Research Integrity:**
 - Engage all staff across the organization by hosting a research culture and integrity day with presentations, workshops, and panel discussions.

Celebrate Research Achievements:

- Recognize faculty and student research accomplishments through awards.
- Showcase successful research stories within the college community and publish them on the website.

Promote Interdisciplinary Research:

- Encourage Research Collaborations.
- Organize interdisciplinary seminars, workshops, and joint research projects.

Research Grants: Facilitate access to research grants and funding.

Extension Activities: Engage with the local community through extension programs.

IV. Infrastructure and Learning Resources:

Observations:

- **Library:** Well-stocked library with digital resources.

NGM College


Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District



- **Classrooms and Labs:** Adequate infrastructure for teaching and practical sessions.

Comments:

- **Upgradation:** Regularly upgrade infrastructure (computers, lab equipment, smart classrooms etc.).
- **Digital Learning:** Promote e-learning platforms and virtual labs.

Suggestions:

- **Library Access:** Extend library hours to accommodate diverse study schedules.
- **ICT Classrooms:** Implement ICT Enables classroom for interactive teaching.

V. Student Support and Progression:

Observations:

- **Counseling Services:** Available for academic and personal guidance.
- **Placement Cell:** Assists students in career planning.

Comments:

- **Holistic Support:** Strengthen Mentor-Mentee Counseling Sessions.
- **Alumni Engagement:** Foster alumni connections for Institutional Growth

Suggestions:

- **Soft Skills Training:** Offer workshops on communication, leadership, and interview skills.
- **Internship Opportunities:** Enhance industry internships (National/International) for practical exposure.

VI. Governance, Leadership, and Management:

Observations:

- **Autonomous Status**
- **Leadership:** Effective leadership by the management.

Comments:

- **Transparency:** Ensure transparent decision-making processes.
- **Faculty Empowerment:** Involve faculty in governance decisions.

NGM College



Suggestions:

- **Strategic Planning:** Develop a long-term strategic plan aligned with institutional goals.
- **Faculty Development:** Leadership training for faculty and administrators must be given importance.

VII. Institutional Values and Best Practices:

Observations:

- **Ethical Environment:** Upholds ethical values.
- **Best Practices:** Some successful practices in place.

Comments:

- **Dissemination of Best Practices:** Share successful initiatives across departments.
- **Social Responsibility:** Strengthen community engagement and social responsibility.

Suggestions:

- **Code of Conduct:** Develop and communicate a clear code of conduct for all stakeholders.
- **Benchmarking:** Benchmark against other successful institutions for continuous improvement.

4. SWOC Analysis Strength, Weakness, Opportunities/ Challenges

1.Strengths:

- **Academic Excellence:** NGM College has a strong track record of academic excellence, with dedicated faculty and quality education programs that meet NEP 2020 criteria.
- **Infrastructure:** The college campus spans 44.6 acres, providing ample space for learning, research, and extracurricular activities.
- **Student Support Services:** Transparent grievance redressal systems and student-centric services contribute to a positive learning environment.

2.Weaknesses:

- **Research Culture:** Strengthening research culture and encouraging faculty publications can enhance the college's reputation.

3. Opportunities:

- **Skill Development:** Leveraging opportunities for skill development and industry-relevant training can prepare students for the competitive job market.



- **Technology Integration:** Embracing technology in teaching, learning, and administrative processes can improve efficiency.
- **Collaborations:** Exploring partnerships with other institutions, research centers, and industries can open up new avenues.

4. Challenges:

- **Competition:** The educational landscape is competitive, necessitating continuous improvement to stay ahead.
- **Resource Allocation:** Efficient allocation of resources (Financial, Intellectual, and infrastructure).
- **Quality Assurance:** Maintaining and enhancing quality standards.

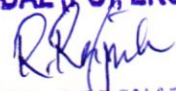
Suggestions and Recommendations

1. Integrate and transferable skills in the curriculum across all programmes.
2. Implement innovative pedagogies to engage students in active, experiential and project-based learning to foster higher order thinking and Problem-solving abilities among students.
3. Enhance Technology for personalized and adaptive learning such as online courses.
4. Enhance the quality and capacity of teachers by creating opportunities for collaborations and innovation among teachers.
5. Establish and maintain MoUs with industry and community stakeholders.
6. Facilitate students with guidance and support for higher education, professional examinations or entrepreneurship.
7. Facilities regarding coaching for competitive exams can be explored.
8. Filing needs to be maintained in a sequential order along with indexing pages so that the metric-wise details can be accessed quickly.
9. All the documents need to be signed, scanned and filed.
10. Blogs can be initiated by all the departments, so that the study materials and other supportive contents can be uploaded, which the students can access 24/7.



11. Value Added courses need to be strengthened.

12. Alumni Connect to be strengthened.

Name and Designation of the Auditor	Date	Signature of the Auditor
Dr. S.P. Geetha, IQAC Coordinator, Associate Professor of Mathematics, Vellalar College for Women, Erode-638012.	19/2/2024	 CO ORDINATOR IQAC VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS) THINDAL (PO), ERODE-12
Dr. R.Rajesh, IQAC Coordinator, Associate Professor & Head , Department of Commerce, Hindusthan College of Arts and Science, Coimbatore.	19/2/24	 CO-ORDINATOR IQAC Hindusthan College of Arts and Science Coimbatore- 641 028.
Mr. N.Kumar IQAC Coordinator, Assistant Professor of Computer Science Dr.N.G.P Arts and Science College, Coimbatore-641048.	19/2/2024	 Prof. N. KUMAR IQAC Coordinator Dr. N.G.P. Arts and Science College Coimbatore - 641 048


Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District



AAA EXTERNAL AUDIT REPORT

Academic and Administrative Audit Report

Auditor: Dr. S. N. Suresh

Designation: Vice Principal & Director, IQAC

Rathinam College of Arts and Science

Rathinam Techzone Campus

Echanari, Coimbatore-21.

Email- drsnsuresh78@gmail.com

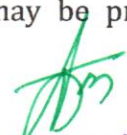
Mobile- 9791200300

An Academic and Administrative Audit was conducted at NGM College, Pollachi on 20/02/2024 in the following areas and observations / suggestions were listed below

General Observations

- ✓ The process is in place and documents are well maintained in the audited departments
- ✓ The supporting documents have been maintained and there is scope for more improvement after thorough feedback from the stakeholders
- ✓ The audit may be conducted at stipulated time with regular intervals in semester / yearly basis
- ✓ More specific audits may be conducted to enhance the efficiency of the audited departments
- ✓ The CoE section has maintained the documents well and a process flowchart may be displayed for better understanding of the CoE process
- ✓ The admission files and other documents are maintained in the office and further routine process may be initiated for better maintenance of documents.
- ✓ The Placement Cell has done excellent job and all records are maintained and well documented.
- ✓ Assistance may be provided to placement cell for improved performance and all documents to be maintained in portal/online for better access
- ✓ HR Cell needs SOP's and should be communicated to all the faculty and staff regarding the process
- ✓ An orientation may be conducted at the beginning of each academic year on the process of HR Policies.
- ✓ Library documents are well maintained
- ✓ The usage of digital library is limited and more systems may be provided considering the strength of the college




Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

- ✓ The department of training has experienced faculty to handle the training sessions. Additional faculty may be provided for the benefit of students preparing for placement
- ✓ The placement cell & Training department may be combined to improve the process and combining might give more manpower
- ✓ Department coordinators may be assigned for placement cell
- ✓ A good system for the benefit of students and faculty is observed in the cooperative store. The documents are maintained in proper order.
- ✓ The Internal Quality Assurance Cell (IQAC) needs experienced faculty aware on the institutional process and expectations of NAAC
- ✓ The maintenance department has maintained records properly and more systematic approach may be followed.
- ✓ The computer laboratories are equipped with latest systems and a positive approach is observed with the team. Documents are well maintained and an external audit may be initiated periodically.
- ✓ The department of physical education has good performance. More events may be organized at the institution level for students
- ✓ Faculty Developments Programs may be organized in the administrative process for better understanding of the system and HR Policies.
- ✓ The overall observations are excellent process and system is in place. The institution maintains all documents in a systematic manner. A very good approach is seen among the faculty at the time of audit.

Dr. S. N. Suresh Ph.D
Vice-Principal & Director, IQAC
Rathinam College of Arts and Science
Rathinam Techzone Campus
Coimbatore-21

Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District



Nallamuthu Gounder Mahalingam College

(Autonomous)

Re-Accredited by NAAC and ISO 9001:2015 Certified Institution
Affiliated to Bharathiar University, Coimbatore
Pollachi – 642 001



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Signature of the External Experts:

1. Dr. S.P. Geetha
IQAC Coordinator,
Associate Professor of Mathematics,
Vellalar College for Women (Autonomous)
Erode.


CO ORDINATOR IQAC
VELLALAR COLLEGE FOR WOMEN
(AUTONOMOUS)
THINDAL (PO), ERODE- 12

2. Dr. R. Rajesh
IQAC Coordinator,
Hindustan College of Arts & Science (Autonomous)
Coimbatore.


CO-ORDINATOR
IQAC
Hindusthan College of Arts and Science
Coimbatore- 641 028.

3. Mr. N. Kumar,
IQAC Coordinator,
Dr. N.G.P. Arts & Science College,
Coimbatore.


Prof. N. KUMAR
IQAC Coordinator
Dr. N.G.P. Arts and Science College
Coimbatore - 641 048


IQAC Coordinator

Dr. R. MANICKA CHEZIAN, M.Sc., M.S., Ph.D.,
IQAC Co-ordinator,
Nallamuthu Gounder Mahalingam College,
Pollachi - 642 001.




Principal

Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

Nallamuthu Gounder Mahalingam College

(Autonomous)

Re-Accredited by NAAC and ISO 9001:2015 Certified Institution

Affiliated to Bharathiar University, Coimbatore

Pollachi - 642 001



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Signature of the External Experts:


Dr. S.N. SURESH
Vice Principal & Director IQAC
Rathinam College of Arts & Science
Coimbatore - 641 021, Tamil Nadu.

4. Dr. S.N.Suresh,
Vice Principal,
IQAC Coordinator, Dean
Rathinam College of Arts and Science,
Coimbatore


IQAC Coordinator

Dr. R. MANICKA CHEZIAN, M.Sc., M.S., Ph.D.,
IQAC Co-ordinator,
Nallamuthu Gounder Mahalingam College,
Pollachi - 642 001.

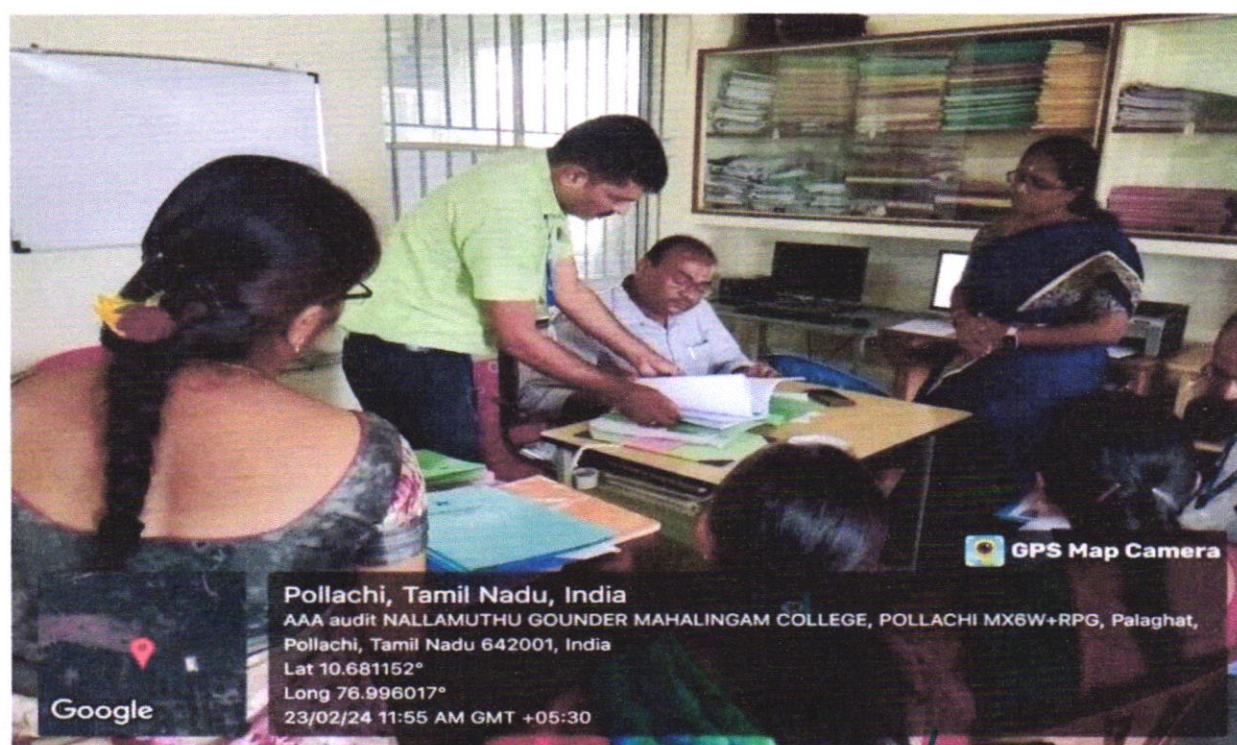


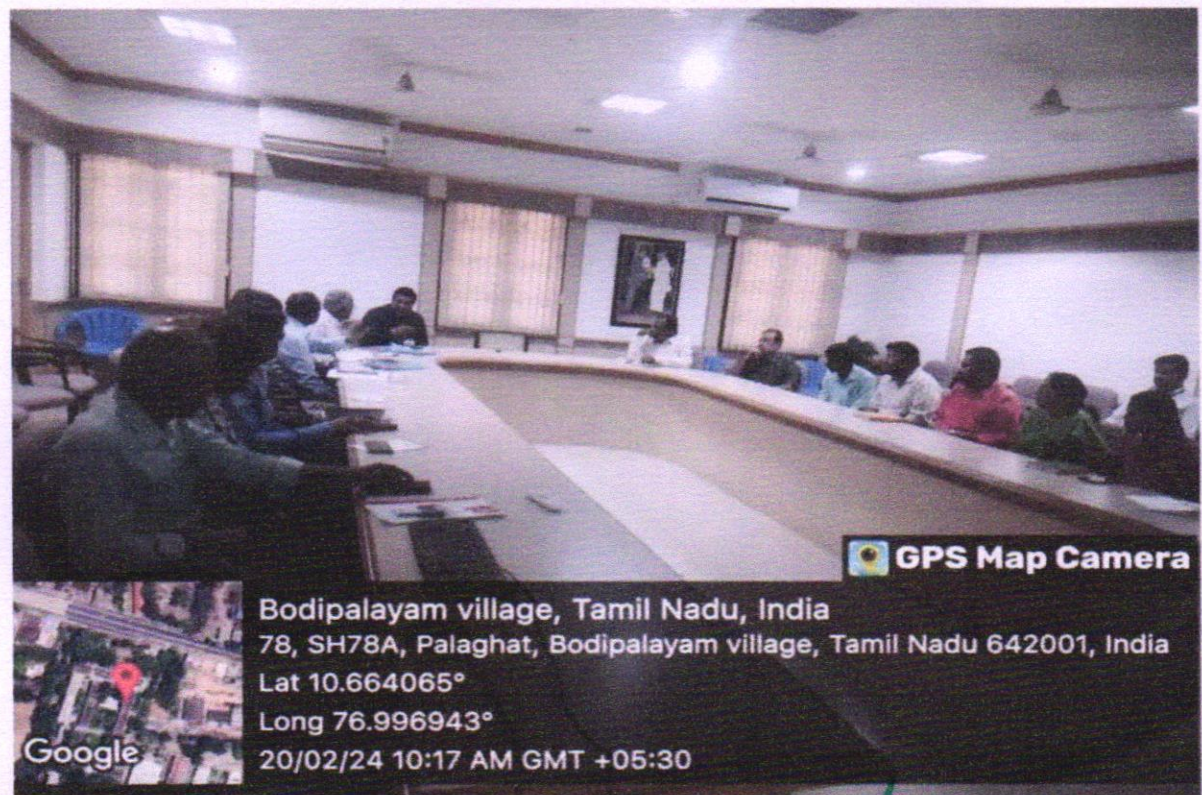
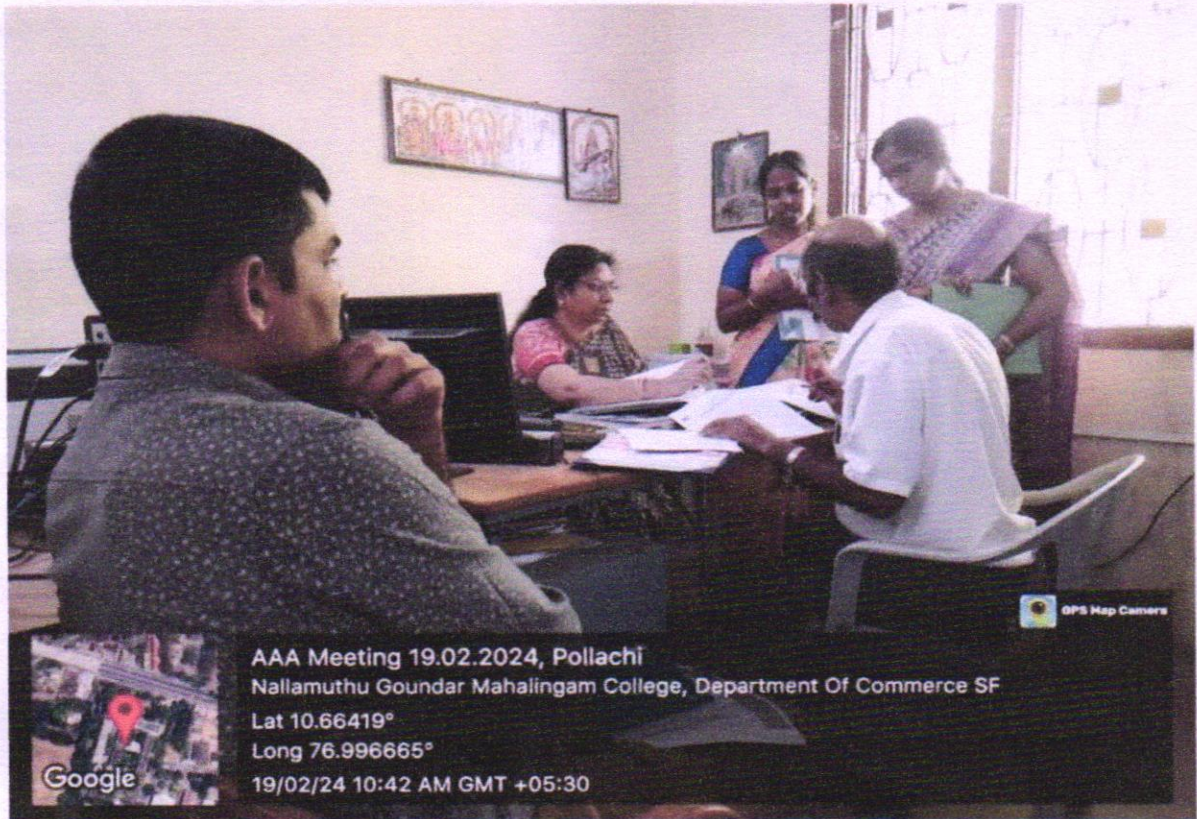

Principal
Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

Glimpses of Academic and Administrative Audit (AAA)

Academic Year - 2022-2023

Date of Audit: 19/02/2024, 20/02/2024 & 23/02/2024





Academic and Administrative Audit Report

Auditor: **Dr. S. N. Suresh**

Designation: Vice Principal & Director, IQAC

Rathinam College of Arts and Science

Rathinam Techzone Campus

Echanari, Coimbatore-21.

Email- drsnsuresh78@gmail.com

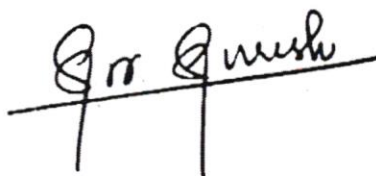
Mobile- **9791200300**

An Academic and Administrative Audit was conducted at NGM College, Pollachi on 20/02/2024 in the following areas and observations / suggestions were listed below

General Observations

- ✓ The process is in place and documents are well maintained in the audited departments
- ✓ The supporting documents have been maintained and there is scope for more improvement after thorough feedback from the stakeholders
- ✓ The audit may be conducted at stipulated time with regular intervals in semester / yearly basis
- ✓ More specific audits may be conducted to enhance the efficiency of the audited departments
- ✓ The CoE section has maintained the documents well and a process flowchart may be displayed for better understanding of the CoE process
- ✓ The admission files and other documents are maintained in the office and further routine process may be initiated for better maintenance of documents.
- ✓ The Placement Cell has done excellent job and all records are maintained and well documented.
- ✓ Assistance may be provided to placement cell for improved performance and all documents to be maintained in portal/online for better access
- ✓ HR Cell needs SOP's and should be communicated to all the faculty and staff regarding the process
- ✓ An orientation may be conducted at the beginning of each academic year on the process of HR Policies.
- ✓ Library documents are well maintained
- ✓ The usage of digital library is limited and more systems may be provided considering the strength of the college

- ✓ The department of training has experienced faculty to handle the training sessions. Additional faculty may be provided for the benefit of students preparing for placement
- ✓ The placement cell & Training department may be combined to improve the process and combining might give more manpower
- ✓ Department coordinators may be assigned for placement cell
- ✓ A good system for the benefit of students and faculty is observed in the cooperative store. The documents are maintained in proper order.
- ✓ The Internal Quality Assurance Cell (IQAC) needs experienced faculty aware on the institutional process and expectations of NAAC
- ✓ The maintenance department has maintained records properly and more systematic approach may be followed.
- ✓ The computer laboratories are equipped with latest systems and a positive approach is observed with the team. Documents are well maintained and an external audit may be initiated periodically.
- ✓ The department of physical education has good performance. More events may be organized at the institution level for students
- ✓ Faculty Developments Programs may be organized in the administrative process for better understanding of the system and HR Policies.
- ✓ The overall observations are excellent process and system is in place. The institution maintains all documents in a systematic manner. A very good approach is seen among the faculty at the time of audit.



Dr. S. N. Suresh Ph.D
Vice-Principal & Director, IQAC
Rathinam College of Arts and Science
Rathinam Techzone Campus
Coimbatore-21

AAA AUDIT – ACTION TAKEN REPORT

The above mentioned are the suggestions given by the Auditors, which is done through the observation on 19.02.2024 and 23.02.2024 along with discussion of the External Auditor.

The following are the action taken out on the suggestions by Auditors, were made through the IQAC at the academic year 2023-2024 towards quality enhancement and the outcome achieved.

Observations on AAA Audit	Achievements/Outcomes
Curriculum Restructuring	The Board of Studies was conducted on 04/06/2023 and 195 new courses were introduced in the Syllabus by various Departments.
Value Added Course	48 Value Added Courses focused on employability and entrepreneurship were implemented.
Induction Programme / Bridge Course	Induction Programme was conducted for the First Year Students from 04/08/2023 & 05/08/2023.
Staff Assessment	To monitor the development of the Faculty members, a Self-Assessment is done and the incentives was given.
Participation in NIRF	Participated in NIRF 2023 and awarded with 72th Rank.
Research Project	Increased more number of Research Project from ICSSR has sanctioned.
Seed Money	Rs.7, 25,000/- granted as a Seed Money to the faculty for their Research Purpose during the year 2023-2024.
Alumni - Industry Interactions with Students	Departments arranged Seminars/Webinars for students involving Alumni as resource person.


Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District