

Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee

(Academic Year 2022-2023)

Date: 02.11.2022

Venue : Board Room

Time : 11 am

Agenda:

- To plan the orientation and awareness programme

Minutes of the Meeting

- Seminar on Health and Hygiene for Women have planned to conduct on 08.11.2022.
- Poster Designing Contest on Violence against Women have planned to conduct on 23.11.2022
- ICC members were requested to observe the students and if any female girl students related issues arise that have been settled at the preliminary stage.

S.No	Particulars	Number
1	Number of complaints received during the year	0
2	Number of complaints disposed off during the year	0
3	Number of cases Pending	0
4	Number of Awareness Programmes conducted during the year	2



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Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee

(Academic Year 2021-2022)

Date: 17.05.2022

Venue : Board Room

Time : 11 am

Agenda:

- To introduce and welcome the New chair person and members
- To brief the roles and responsibilities of the members
- To discuss about the organizing of awareness programme

Minutes of the Meeting

- The roles and responsibilities of the ICC members and the faculty members to create awareness of the safety of girls students in the campus was discussed
- The procedure for reporting and redressal of grievances of girls students and women staff members concerning sexual harassment was explained by the chair person.
- Discussed about the organizing of special programme for women safety. In this regard date of the programme, resource person and agenda of the programme was finalized in this meeting.

S.No	Particulars	Number
1	Number of Complaints received during the year	0
2	Number of Complaints disposed off during the year	0
3	Number of Cases Pending	0
4	Number of Awareness Programmes conducted during the year	2



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Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee
(Academic Year 2020-2021)

Date: 17.08.2020

Time : 11 am

Online meeting was conducted via google meet, the agenda and minutes of the meeting are as follow:

Agenda:

- To explain the grievance reporting procedure
- To give awareness on proper usage of mobile phones
- To give awareness about safety measures and facilities available to ensure the safety and security

Minutes of the Meeting

- The procedure for reporting and redressal of grievances of girls students and women staff members concerning sexual harassment was explained by the chair person.
- Proper and positive use of mobile phones during the online class was discussed.
- Discussed and gave awareness to the students about the safety measures available in the campus to ensure the safety and security.

S.No	Particulars	Number
1	Number of Complaints received during the year	0
2	Number of Complaints disposed off during the year	0
3	Number of Cases Pending	0
4	Number of Awareness Programmes conducted during the year	3

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Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee
(Academic Year 2019-2020)

Date: 09.03.2020
Venue : Board Room
Time : 11.05.am

Agenda

1. To Welcome and Introduce the New chair person and members
2. To Brief the roles and responsibilities of the members
3. To Discuss about the proctor system with duties assigned and awareness programmes

Minutes of the Meeting

- The roles and responsibilities of the ICC members and the faculty members to create awareness of the safety of girls students in the campus was discussed
- Discussed the importance of organizing the awareness programmes on Anti-Sexual Harassment to the students.
- Class proctors were assigned with duties to pay special attention and care towards Girl students safety and security.

S.No	Particulars	Number
1	Number of Complaints received during the year	0
2	Number of Complaints disposed off during the year	0
3	Number of Cases Pending	0
4	Number of Awareness Programmes conducted during the year	1

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Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee
(Academic Year 2018-2019)

Date: 13.12.2018
Venue : Board Room
Time : 11 am

Agenda:

- To introduce and welcome the chair person and members
- To brief the roles and responsibilities of the members
- To discuss about the organizing of awareness programme

Minutes of the Meeting

- The roles and responsibilities of the ICC members and the faculty members to create awareness of the safety of girls students in the campus was discussed
- The procedure for reporting and redressal of grievances of girls students and women staff members concerning sexual harassment was explained by the chair person.
- Discussed about the organizing of awareness programme on "Kavalan - SOS mobile App: An Effective Usage". The programme has planned to conduct on January 2019.

S.No	Particulars	Number
1	Number of Complaints received during the year	0
2	Number of Complaints disposed off during the year	0
3	Number of Cases Pending	0
4	Number of Awareness Programme conducted during the year	1



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Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee
(Academic Year 2018-2019)

Date: 20.2.2019
Venue : Board Room
Time : 11 am

Agenda:

- To introduce and welcome the chair person and members
- To brief the roles and responsibilities of the members
- To discuss about the organizing of awareness programme

Minutes of the Meeting

- The roles and responsibilities of the ICC members and the faculty members to create awareness of the safety of girls students in the campus was discussed
- The procedure for reporting and redressal of grievances of girls students and women staff members concerning sexual harassment was explained by the chair person.
- Discussed about the organizing of special programme for women safety. In this regard date of the programme, resource person and agenda of the programme was finalized in this meeting.

S.No	Particulars	Number
1	Number of Complaints received during the year	0
2	Number of Complaints disposed off during the year	0
3	Number of Cases Pending	0
4	Number of Awareness Programmes conducted during the year	1



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