

NGM COLLEGE (AUTONOMOUS)

RE-ACCREDITED BY NAAC

AN ISO 9001: 2015 CERTIFIED INSTITUTION;

AFFILIATED TO BHARATHIAR UNIVERSITY

POLLACHI – 642001

POSTGRADUATE DEPARTMENT OF ENGLISH

Value Added Course

22 PEL V1 Public Speaking Skills



To learn

Art of Public Speaking Skills

March-April 2023

**Total no. of
hours 30**

VI

VALUE ADDED COURSE				
Programme code:	MA	Programme Title :	Master of Arts (ENGLISH)	
Course Code:	22 PEL V1	Title	Batch :	2022-24
		Public Speaking Skills	Semester	III
Hrs/Week:			Credits:	

VII

Course Objective

To expose the students to the art of public speaking and develop their personal skills through LSRW skills

VIII

Course Outcomes (CO)

K1	CO1	To remember the functional communication skills.
K2	CO2	To understand the meaning of descriptive and narrative communication and the techniques of facing interviews.
K3	CO3	To acquire practical knowledge by applying the oratorical techniques on specified topics.
K4	CO4	To analyse the different types of public speeches and develop confidence through speech practice.
K5	CO5	To develop presentation skills in public speaking on specified general topics.

IX

(22 PEL V1)

UNIT-1

(10 hrs)

COMMUNICATION AND LANGUAGE - GENERAL TOPICS

- 1.1 Greetings – introduction – inviting – seeking permission – expressing gratitude.
- 1.2 Speaking about oneself – inviting personalities – role play.
- 1.3 Expressing oneself - a) situations—anger, happiness, sadness
b) relating anecdotes

UNIT-2

(10 hrs)

PUBLIC SPEAKING

- 3.1 Types of public speech. - reading of minutes, welcome speech, v
vote of thanks, master of ceremonies
- 3.2 Developing confidence – through proficient language

UNIT-3

(10 hrs)

SPEECHES – GENERAL TOPICS

- 4.1 Knowledge is power
- 4.2 Importance of English Language
- 4.3 Habit of reading novels
- 4.4 Role of Science and technology
- 4.5 The use of library

**Italicized texts are for self study*

Total Hrs= 30

Power point Presentations, Group discussions, Assignment, Activity, Seminar

XII

XII Mapping

(21PEL3N5)

PO CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PSO1	PSO2
CO1	M	M	M	M	M	M	M	M	M	H	M	M
CO2	M	M	M	M	M	M	M	M	M	H	M	M
CO3	M	M	M	M	M	M	M	M	M	H	M	M
CO4	M	M	M	M	M	M	M	M	M	H	M	M
CO5	M	M	M	M	M	M	M	M	M	H	M	M

Low – 1, Medium – 2, High – 3

Books for Study:

- Lucas, Stephen E.. *The Art of Public Speaking*. McGraw Hill: Higher Education, 2001.

Books for Reference:

- Vilani, J.V. *More Educational Communication A Manual for Professional Response Books*. London:Macmillan, 2000.
- Krishna, Mohan and Meera Banerji. *Developing Communication Skills*. London: Macmillan, 2001.
- Pillai, Radhakrishna. *Spoken English for You. Level I and Level II*. New Delhi: Emerald publications, 2000.

Online Sources:

- <https://www.mindtools.com/CommSkil/PublicSpeaking.htm>
- <https://www.acethepresentation.com/basic-elements-of-public-speaking/>



PRINCIPAL
Dr. R. MUTHUKUMARAN,
M.A.,M.Phil.,B.Ed.,Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District



HOD

T. SUMITHRA, M.A., M.Phil.,
Head of the Department,
Department of English (PG)
NGM College, Pollachi - 642 001.

CELEBRATING
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This is to certify that Mr./Ms. CHINDYA . V

of M. A ENGLISH LITERATURE department

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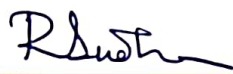
This is to certify that Mr./Ms. HARSHAVARDHINI D.....

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This is to certify that Mr./Ms. VASUNDARA : P.....

of M. A. ENGLISH LITERATURE..... department

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This is to certify that Mr./Ms. GOWTHAM VIGNESH. A

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This is to certify that Mr./Ms. DEVI MEENAKSHI . C

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of M.A ENGLISH LITERATURE department

has successfully completed a Value Added Course

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Value Added Course



This is to certify that Mr./Ms. S. HANNAH

of M.A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 85 out of 100

COURSE TEACHER

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This is to certify that Mr./Ms. KARPAKAPRIYA S

of M.A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 60 out of 100

COURSE TEACHER

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Value Added Course

This is to certify that Mr./Ms.MERLIN...J.M.....

ofM.A. ENGLISH LITERATURE..... department

has successfully completed a Value Added Course

entitledPUBLIC SPEAKING SKILLS..... and

secured a mark of58..... out of 100

COURSE TEACHER

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IQAC CO-ORDINATOR

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Value Added Course

This is to certify that Mr./Ms.NIRMALA.....R.....

ofM.A.....ENGLISH.....LITERATURE..... department

has successfully completed a Value Added Course

entitledPUBLIC.....SPEAKING.....SKILLS..... and

secured a mark of59..... out of 100

COURSE TEACHER

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of M.A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 63 out of 100

COURSE TEACHER

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IQAC CO-ORDINATOR

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EXPANSION WITH
EXCELLENCE

Value Added Course

This is to certify that Mr./Ms. RABINDRA BEHAM S

of M.A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 74 out of 100

COURSE TEACHER

DEAN - ACADEMIC

IQAC CO-ORDINATOR

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Value Added Course

This is to certify that Mr./Ms. ROOPA VIDYA C

of M.A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 62 out of 100

COURSE TEACHER

DEAN - ACADEMIC

IQAC CO-ORDINATOR

PRINCIPAL

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Value Added Course



This is to certify that Mr./Ms. ROSHAN FATHIMA . M I

of M. A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 78 out of 100

COURSE TEACHER

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Value Added Course

This is to certify that Mr./Ms. SHARUANTHI R

of M.A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 50 out of 100

COURSE TEACHER

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Value Added Course



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EXCELLENCE

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of M. A. ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 75 out of 100

COURSE TEACHER

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Value Added Course



This is to certify that Mr./Ms. SRI DURKANANDHINI. C

of M.A ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 68 out of 100

COURSE TEACHER

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Value Added Course



This is to certify that Mr./Ms. SUBHIKSHA . G

of M.A ENGLISH LITERATURE department

has successfully completed a Value Added Course

entitled PUBLIC SPEAKING SKILLS and

secured a mark of 62 out of 100

COURSE TEACHER

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PRINCIPAL

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Value Added Course

This is to certify that Mr./Ms.BABY SUMATHI.S.....

ofM.A. ENGLISH LITERATURE..... department

has successfully completed a Value Added Course

entitledPUBLIC SPEAKING SKILLS..... and

secured a mark of71..... out of 100

COURSE TEACHER

DEAN - ACADEMIC

IQAC CO-ORDINATOR

PRINCIPAL