



NGM ANTI RAGGING COMMITTEE POLICY

ANTI – RAGGING COMMITTEE

The College traditionally maintains and fosters healthy and friendly relations among students. If any grievance arises from students especially from fresher's, regarding the violation of rules in this regard, the anti-ragging cell will take necessary steps.

VISION

To Ensure Disciplined Environment and Congenial Academic Atmosphere in the College

MISSION

To Establish Measures for Prohibiting, Preventing and Banning Activities of Ragging Menace within and Outside the Campus in accordance with AICTE/UGC Regulations, Supreme Court Directives and State Act by initiating timely action against erring students and by sensitizing students about the evils of ragging and its prevention in the college.

OBJECTIVES

1. To prevent any form of Ragging on and off Campus
2. To prevent any act of abuse by spoken words, emails, SMS, Public Insult or through Social Media Platform
3. To prevent acts that disrupts the regular academic, Co-Curricular and Extracurricular activities of the College
4. To prevent acts of Creating Hardship, Physical or Mental Stress or Fear, which disturbs the Learning atmosphere for the students



PRINCIPAL
NGM COLLEGE, POLLACHI



UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009. (Under Section 26 (1)(g) of the University Grants Commission Act, 1956)

WARNING ON RAGGING

The Tamilnadu Prohibition of Ragging Act No.7 of 1997 is in force and hence Ragging is prohibited inside and outside the College. Those who get involved directly or indirectly in Ragging by any means such as teasing, abusing, playing practical jokes etc., causing physical and mental annoyance will be dismissed immediately from the College.

Ragging constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other student;
2. Indulging in rowdy or activities of indiscipline by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

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NALLAMUTHU GOUNDER MAHALINGAM COLLEGE, POLLACHI





Nallamuthu Gounder Mahalingam College

(An Autonomous Institution, Affiliated to Bharathiar University)
90, Palghat Road, Pollachi - 642001, Coimbatore, Tamil Nadu, India.
95th Rank in NIRF – 2023 among Colleges in India.



8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

The following punishments will be given to those who indulge in ragging:

Punishments for Ragging

1. Cancellation of Admission
2. Suspension from attending Classes
3. Withholding/withdrawing scholarship/fellowship and other
4. Debarring from appearing in any test/examination or other evaluation
5. Withholding
6. Debarring from representing the institution in any national or international meet, tournament, youth festival,
7. Suspension/ expulsion from the Institution
8. Rustication from the institution for period ranging from one to six semesters.
9. Expulsion from the institution and consequent debarring from admission to any other Institution.
10. Fine up to Rs.2,50,000/-.
11. Rigorous imprisonment upto seven years.

While the first 10 types of punishment can be awarded by the appropriate authority of the institution itself, the last punishment can be awarded only by a court of law.

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Types of Ragging

Punishments

Verbal Ragging	: 1 year imprisonment or fine or both.
Severe Verbal Ragging	: 7 years imprisonment with fine.
Physical Ragging	: 7 years imprisonment with fine.
Sexual Ragging	: 7 years rigorous imprisonment with fine.

The affected students are hereby instructed to make complaints to committee members.

1. Dr. R. Muthukumaran, Principal – Chairman
2. Dr. P. KrishnaThulasimani, HOD of Economics
3. Thiru. K. Srinivasan, Associate Professor of Comp. Science
4. P. Maheswari, Associate Professor of Tamil
5. M. Rajasenathpathi, HOD of Comp. Application (PG)
6. K. Haridas, HOD of Computer Application
7. M. Chithirai Selvan, Asst. Prof. of Commerce (NCC Caretaker)
8. Dr. N. Bagyalakshmi HOD of Commerce (SF)
9. Dr. M. Rajasenathipathi, HOD of Computer Technology
10. Ms. N. Radha, HOD of English
11. Dr. K. Haridas, HOD of Computer Application
12. Dr. R. Ashok kumar, Physical Education Director

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Student Grievance Redressal Cell

Grievance Redressal System is a vital part of any administration. It is the responsibility of the College Administration to provide a secure and contented environment to all faculty and Students. The Grievance Redressal Committee has been formed in the College as per the UGC guidelines to redress the grievances of both the faculty and the students. Since the inception of the college, the Committee has been under the direct purview of the Principal.

The grievances received by the Principal are forwarded to the concerned Committee members who look into the problems depending upon the seriousness of the issue.

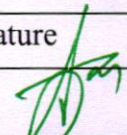
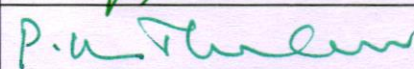
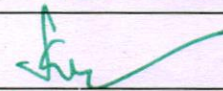
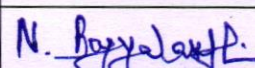
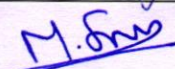
The Committee has been continuously striving to take the best efforts possible to create a harmonious and conducive atmosphere to everyone in question.

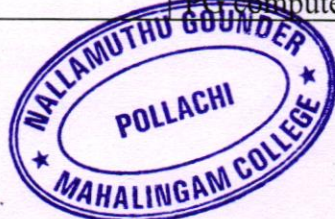
Faculty / Students can mail their grievance at ngm@ngmc.org

Functions of the Grievance Redressal Committee

- To accept grievances from students and faculty related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To listen, record and scrutinize the grievances submitted to them by the Staff and Students and take necessary steps immediately.
- To attend the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which May related to Library, Canteen, IT services, sports & cultural and behavior of stakeholders.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till the final disposal.
- To maintain strict confidentiality, if necessary.

Composition of College Grievance Redressal Cell

Name	Designation	Signature
Dr. R. Muthukumaran	Principal	
Dr. P. Krishna Thulasimani	Head & Associate Professor of Economics	
Prof. K. Srinivasan	Associate Professor of Computer Science	
Dr. P. Bruntha	Head & Associate Professor of Commerce - Aided	
Dr. N. Bagyalakshmi	Head & Associate Professor of Commerce - SF	
Dr. M. Rajasenathipathi	Head & Associate Professor of Computer Technology	
Dr. M. Sakthi	Head & Associate Professor of PG Computer Science- SF	




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All the students at Nallamuthu Gounder Mahalingam College have the right to appeal any academic matter in which they feel that they have been treated unfairly. Examples of student problems: Disputes over Grades, Course Requirements, Faculty or Staff Conduct, Fines and Administrative Policies and Procedures.

If any problem arises and is not resolved informally, students may file a grievance with the Grievance Redressal Cell of the College. Any type of student complaint or problem may be presented to the SGC for official review. The campus hearing body follows a set of formal procedures as per UGC Guidelines. A Student Representative (Ombudsman) will assist students in presenting their case along with the guidance of the members of the committee as well. The deadlines for filing any kind of a grievance is the last day of the concerned semester, post the semester during which the incident has occurred. Decisions made by the SGC are not appealable.

The SGC does not lend itself to quick solutions, so a resolution at a lower level is always more desirable. Attempts at such a resolution are required before the committee will accept a case. Paperwork is available in the office.

Any student who wishes to file a grievance can contact the chairperson of College Grievance Redressal Cell

OR

Students can file the grievance on college website




Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District



Estd : 1957

Phone : 04259 - 234868, 234870
Mobile : 99429 06687

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POLLACHI - 642 001.

Fax : 04259 - 234869



E-Mail : ngm@ngmc.org

Discipline Committee

Vision :

Making the students aware about the disciplines, rules and instructions to follow.

Mission :

- Taking disciplinary action against any of the Misbehavior.
- To ensure calm and peaceful academic atmosphere in the Campus.
- To avoid physical confrontation among students.




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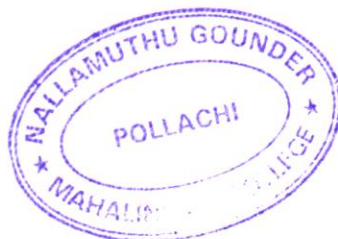
E-Mail : ngm@ngmc.org

DISCIPLINE COMMITTEE

Nallamuthu Gounder Mahalingam College is your foster mother; the campus is your home. Apart from your parents, the teachers are the people most concerned about you and most interested in your future. Do your best to preserve the calm academic atmosphere of the campus. Every member of the College should carefully note the following rules and accepted traditions and try to respect them both in letter and in spirit.

GENERAL DISCIPLINE

1. All students of the College shall behave always and everywhere with respect for their teachers and love for the country. They shall pay special attention to good manners, courteous behavior, modest dress, order, and cleanliness and shall do everything to maintain the dignity of the human and the good name of the institution. They shall respectfully follow the instructions issued by the Principal and other competent authorities, from time to time.
2. Each class will be entrusted to a Class Teacher. Besides, students will also be divided into groups and entrusted to the care of a tutor.
3. Students shall greet teachers within the College premises, and also when they meet them in the public.
4. Students should wear Identity Cards while in the campus and produce them on demand for inspection by any member of the faculty. Identity cards are essential for taking library books, voting at college union election, refund of caution deposit etc. Duplicate cards will be issued only in extra-ordinary circumstances on formal application establishing the loss of the original and on payment of a fine of Rs. 50/-.
5. The first bell is rung 5 minutes before the commencement of each session, and the second bell, at the hour of commencement. By the second bell the students should be present in their respective classes. At the end of both the morning and evening sessions there are two bells.
6. Students shall be punctual and earnest in attending classes and other academic, co-curricular and extra-curricular activities.




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7. Lingering on the College roads, the courtyard and the corridors are to be meticulously avoided in order to enable free passage and smooth functioning of the college. Ill-mannered noise-making in the college premises is to be avoided.
8. Throwing waste material on the floor or ground, could be avoided and shall drop them in the waste baskets and bins provided for the purpose.
9. Smoking, consumption of alcoholic beverages and use of narcotic drugs are strictly prohibited. Criminal proceedings will be taken against those found under the influence of alcohol or narcotic drugs within the campus.
10. Strict disciplinary action will be taken against students bringing outsiders to the college campus without prior permission of the Principal.
11. Students shall not collect money for any purpose from any other student or public without the permission of the Principal.
12. As per the Govt. order No. Rt/No.346/05/ Higher Edn. dt.1-3-2005 students are not allowed to use mobile phones in the campus and to bring their vehicles to the restricted areas of the college.
13. No student shall enter or leave a class without the permission of the teacher. Students should submit Leave Application to the Class Teacher when they absent themselves for a day or more.
14. No information may be submitted for publication in newspapers, magazines, journals, or other media in the name of the college without the permission of the Principal.
15. No celebration be arranged in the campus without the written permission of the Principal.
16. Students will be allowed to bring their vehicles only upto the designated parking area. Entry beyond that point is strictly prohibited.
17. The public and former students will be permitted access to the college only for genuine reasons. They will not be allowed to enter the class rooms.




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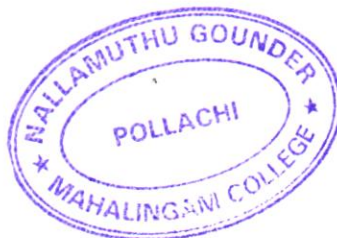
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18. No Student is allowed to remain in the campus after 5.30 p.m. without genuine reason.
19. Students are forbidden to organize or attend any meeting in the college campus, circulate any notice or petition of any kind, display posters, banners or boards, use megaphone / loudspeaker, and paste or write anything in the college campus and premises without the permission of the Principal. No student, on any account, shall make chalk, pen, ink or pencil marks or drawing on walls and furniture.
20. permission of the Principal. No student, on any account, shall make chalk, pen, ink or pencil marks or drawing on walls and furniture.
21. No student of the college shall stage or indulge in any activity like dharna, gherao, etc. and obstruct entry to the college campus, class rooms, office, or other places inside the campus. This shall be treated as misconduct.
22. Any student who is persistently insubordinate, who is repeatedly or willfully mischievous, who is guilty of fraud or malpractice in connection with examinations or who, in the opinion of the Principal, is likely to have an unwholesome influence on his fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offence.
23. For unbecoming activities and serious offences, punishment may range from heavy fines, to suspension from classes, withholding term certificate, and in extreme incorrigible cases expulsion from the college. Any destruction to properties will be compensated from the student. If the individual could not be identified, a common fine will be levied.
24. All students are welcome individually to bring to the notice of the Principal / Grievance Redress Cell, in the right spirit, if any reasonable grievance or difficulty they might have.


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POLICY OF DISCIPLINE COMMITTEE

To maintain discipline in the college, the College, Discipline Committee was constituted. Hence the education should bring the moral, ethical and core human values in the process of learning.

Objectives:

The committee mainly focuses on:

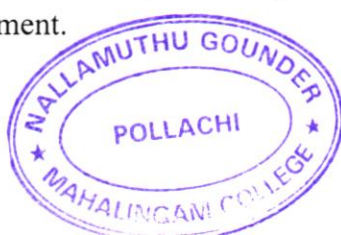
- Solving student related issues and creating a secured environment in the college.
- Making the students aware about the disciplines, rules and regulations to be followed.
- Taking disciplinary action against any conduct.
- To ensure calm and peaceful academic atmosphere in the campus.

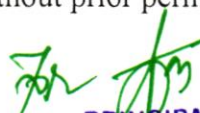
Disciplinary Regulation

- No student who has been convicted in a Court of Law for disloyal activities or who has been detained under Defence of India Rules or Restriction and Detention Ordinance 1944, shall be admitted or readmitted into the college without the previous sanction of the Director of Collegiate Education
- The principal or the discipline committee shall have full power to inflict the following punishments in the interest of the students or the institution concerned: fines suspension and expulsion.

Responsibilities of Discipline Committee:

- To ensure quiet and peaceful academic atmosphere in the campus.
- To avoid physical conflict among students.
- To ensure all the students wear ID Cards while they are entering the campus.
- To prohibit cell phone usage by the students in the Campus.
- To monitor the movement of the students in the college and prevent students loitering around in the corridor during the class hours.
- To prevent the students leaving the college early without prior permission from the Head of the Department.




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- To prohibit Smoking, Alcohols and Narcotics strictly in the college campus.
- To maintain proper discipline in the college canteen.
- To support the college anti-ragging committee in preventing ragging in the College.
- To abstain students from active participation in party or communal policies.

Dress Code

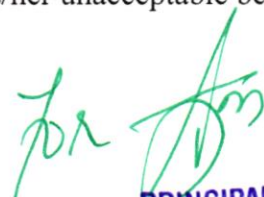
- Girls should put up the hairs neatly and boys are instructed to cut the hair consistently.
- The wearing of leggings is not permitted.
- Short trousers are not permitted.
- Boys must keep their pants pulled up and use a belt if necessary. Pants are not to be dragging on the ground.

Action Taken

Acceptable disciplinary actions like (i) Verbal warning (ii) Written reprimand (iii) Suspension are taken by the committee.

- A Verbal warning is given in a timely manner by the co-ordinator when he / She first perceives and confirms unacceptable performance, behavior by the students.
- A Written reprimand is administered and documented by the committee co-ordinator. It will become a part of students' permanent record.
- The Head of the Department or the co-ordinator may recommend the following punishments to the principal : fines, suspension of a student, forfeiture of term certificates and expulsion.
- Nature of punishment will depend on the nature of his/her unacceptable behaviour.




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INTERNAL COMPLAINTS COMMITTEE

ANTI - SEXUAL HARASSMENT CELL

INTERNAL COMPLAINTS COMMITTEE (ICC)

In accordance with the UGC (prevention, prohibition and Redressal of sexual Harassment of Women Employees and students in Higher Educational Institutions) Regulations, 2015, the College has an Internal Complaints committee comprising of External and Internal Members. From time to time, the committee will follow relevant Acts, Rules, OM of Government of India and Court orders as applicable.

On receipt of a complaint ICC shall conduct preliminary enquiry so as to ascertain the truth of the allegations by collecting the documentary evidence as well as recording statements of any possible witnesses including the complainant. In case the allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Grievance or Redressal cell or to the Head of the Institution.

If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

Complaints will be kept **CONFIDENTIAL**:



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OBJECTIVES:

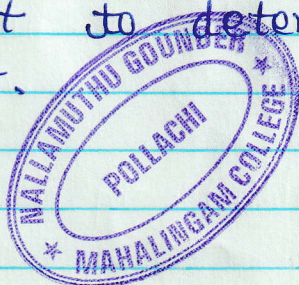
1. Ensure safety for women students and faculty at the institution.
2. Commit to a zero - tolerance policy towards sexual harassment by organizing awareness programs or Workshops on safety and security for the faculty and students.
3. Counsel and redress the safety and security issues of Women students.
4. Organize events to promote gender equality and amity in the campus.

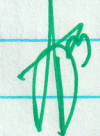
VISION :

The college envisions to promote a neutral, confidential and supportive environment for the campus community by maintaining a professional learning and working environment for its students and employees.

MISSION :

- To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To create a secure physical and social environment to deter any act of sexual harassment.

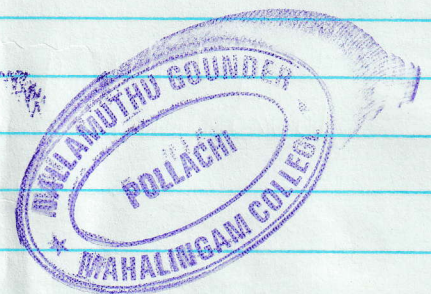



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- To promote awareness about sexual harassment and other acts of gender based violence through educational initiatives that encourages and fosters a respectful learning work environment at the institute.
- To organize training programmes for the members of the faculty & students to sensitize them about the rights, entitlements & responsibilities in the acts & regulations of the government.
- To ensure fair and timely resolution of complaints about sexual harassment.
- To uphold the commitment of the Institute to provide an environment free of gender-based discrimination.
- To prevent discrimination and sexual harassment by promoting gender amity among students and employees.



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**NALLAMUTHU GOUNDER MAHALINGAM
COLLEGE, POLLACHI**

ANTI - DRUG COMMITTEE

ANTI-DRUG COMMITTEE

VISION:

"To cultivate drug-free environments in both our college campus and the broader community, fostering education, prevention, and support systems that empower individuals to lead healthy, substance-free lives."

MISSION:

"The Anti-Drug Committee is committed to driving positive change in both our college and community. Our mission encompasses:

College Education and Awareness: Develop and implement tailored educational programs within the college setting to raise awareness about the risks of drug abuse, ensuring that students are equipped with the knowledge to make informed choices.

Community Outreach: Extend our educational efforts beyond the college campus, engaging with local schools, organizations, and residents to create a unified front against drug abuse through awareness campaigns, workshops, and collaborative initiatives.

College Prevention Strategies: Collaborate with college administrations and student organizations to establish effective prevention strategies, creating an environment that supports healthy choices and discourages drug abuse.

Community Support Systems: Establish a network of support services within the community, including counseling, rehabilitation, and outreach programs, to provide assistance and resources for individuals affected by drug abuse.

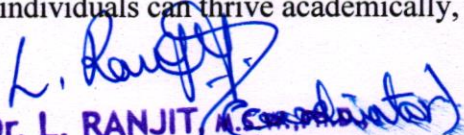
College Community Engagement: Foster a sense of responsibility and community among college students through events, forums, and partnerships that encourage open dialogue and collective action against drug abuse.

Community Policy Advocacy: Advocate for and support the development and enforcement of community-wide policies that address the root causes of drug abuse, reduce availability, and provide appropriate consequences for offenders.

Research and Innovation: Stay informed about the latest research and innovation in substance abuse within academic and community contexts, applying evidence-based practices to continually refine and improve our approach.

Global and Collegiate Cooperation: Collaborate with regional, international, and collegiate entities to share best practices, resources, and strategies, recognizing that the fight against drug abuse is a collective global and collegiate challenge.

Through these initiatives, the Anti-Drug Committee aims to create a lasting impact within the college campus and the broader community, fostering safe and drug-free environments where individuals can thrive academically, personally, and socially."


Dr. L. RANJIT
Assistant Professor & Head
Department of Social Work
NGM College, Pollachi.


Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

GUIDELINES FOR THE ANTI-DRUG COMMITTEE:

Committee Formation and Leadership:

- Establish a committee with diverse members representing different stakeholders.
- Appoint a leadership team with clear roles and responsibilities.

Regular Meetings and Communication:

- Schedule regular committee meetings for updates, feedback, and planning.
- Foster open communication and collaboration among committee members.

Data Collection and Assessment:

- Initiate data collection efforts to understand local drug abuse trends.
- Regularly assess collected data to inform decision-making and strategy adjustments.

Education and Awareness Programs:

- Develop educational programs tailored for the college and community.
- Utilize various channels such as workshops, seminars, and online resources.

Prevention Strategies:

- Collaborate with college administrators to integrate prevention strategies into the curriculum.
- Organize events, campaigns, and activities promoting healthy choices.

Support Systems:

- Establish partnerships with counseling services, rehabilitation centers, and support groups.
- Ensure confidentiality and accessibility for individuals seeking assistance.

Community Engagement:

- Plan and execute community engagement events involving residents, schools, and local organizations.
- Cultivate a sense of community responsibility against drug abuse.

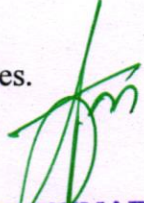
Policy Advocacy:

- Research and advocate for policies addressing the root causes of drug abuse.
- Engage with local policymakers to influence legislation related to substance abuse.

Research and Innovation:

- Stay informed about the latest research and evidence-based practices.
- Integrate innovative approaches into committee initiatives.


Dr. L. RANJIT (M.S.W., Ph.D.)
Assistant Professor & Head
Department of Social Work
NGM College, Pollachi.


Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

IMPLEMENTATION PLAN FOR THE ANTI-DRUG COMMITTEE:

Month 1-2: Committee Formation and Leadership

Tasks:

- Assemble committee members representing diverse perspectives.
- Appoint a leadership team with clearly defined roles.

Month 3-6: Creating Awareness

Tasks:

- Creating awareness among public through rally and street play.
- Creating awareness among students through awareness programmes.

Month 7-12: Program Development and Education Initiatives

Tasks:

- Develop educational programs for college and community.
- Implement workshops, seminars, and awareness campaigns.

Month 13-18: Prevention Strategies and Support Systems

Tasks:

- Collaborate with college administrators on prevention strategies.
- Establish partnerships with support services.

Month 19-24: Community Engagement and Policy Advocacy

Tasks:

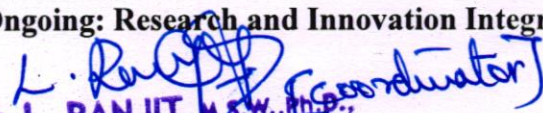
- Plan and execute community engagement events.
- Initiate advocacy efforts for local policy changes.

Ongoing: Regular Assessments and Adjustments

Tasks:

- Conduct regular assessments of program effectiveness.
- Adjust strategies based on feedback and evolving trends.

Ongoing: Research and Innovation Integration


Dr. L. RANJIT, M.S.W., Ph.D.,
Assistant Professor & Head
Department of Social Work
N.G.M. College, Pollachi.


Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

Tasks:

- Stay informed about the latest research and practices.
- Integrate innovative approaches into ongoing initiatives.

By following this guidelines and implementation plan, the Anti-Drug Committee aims to create a substantial and sustained impact on both the college campus and the community, fostering environments free from drug abuse and promoting the overall well-being of individuals.

L. Ranjit (Coordinator)

Dr. L. RANJIT, M.S.W., Ph.D.,
Assistant Professor & Head
Department of Social Work
NGM College, Pollachi.

[Signature]

Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District