

**MINUTES OF STUDENTS' GRIEVANCE REDRESSAL
COMMITTEE**

Student Grievance Redressal Cell

Grievance Redressal System is a vital part of any administration. It is the responsibility of the College Administration to provide a secure and contented environment to all faculty and Students. The Grievance Redressal Committee has been formed in the College as per the UGC guidelines to redress the grievances of both the faculty and the students. Since the inception of the college, the Committee has been under the direct purview of the Principal.

The grievances received by the Principal are forwarded to the concerned Committee members who look into the problems depending upon the seriousness of the issue.

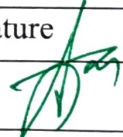
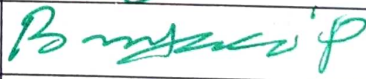
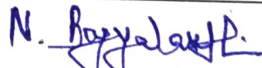
The Committee has been continuously striving to take the best efforts possible to create a harmonious and conducive atmosphere to everyone in question.

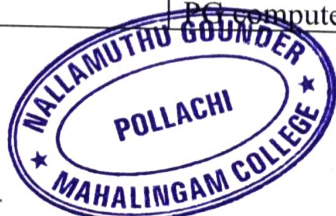
Faculty / Students can mail their grievance at **ngm@ngmc.org**

Functions of the Grievance Redressal Committee

- To accept grievances from students and faculty related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To listen, record and scrutinize the grievances submitted to them by the Staff and Students and take necessary steps immediately.
- To attend the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which May related to Library, Canteen, IT services, sports & cultural and behavior of stakeholders.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till the final disposal.
- To maintain strict confidentiality, if necessary.

Composition of College Grievance Redressal Cell

Name	Designation	Signature
Dr. R. Muthukumaran	Principal	
Dr. P. Krishna Thulasimani	Head & Associate Professor of Economics	
Prof. K. Srinivasan	Associate Professor of Computer Science	
Dr. P. Bruntha	Head & Associate Professor of Commerce - Aided	
Dr. N. Bagyalakshmi	Head & Associate Professor of Commerce - SF	
Dr. M. Rajasenathipathi	Head & Associate Professor of Computer Technology	
Dr. M. Sakthi	Head & Associate Professor of PG Computer Science- SF	




PRINCIPAL
NGM COLLEGE, POLLACHI

All the students at Nallamuthu Gounder Mahalingam College have the right to appeal any academic matter in which they feel that they have been treated unfairly. Examples of student problems: Disputes over Grades, Course Requirements, Faculty or Staff Conduct, Fines and Administrative Policies and Procedures.

If any problem arises and is not resolved informally, students may file a grievance with the Grievance Redressal Cell of the College. Any type of student complaint or problem may be presented to the SGC for official review. The campus hearing body follows a set of formal procedures as per UGC Guidelines. A Student Representative (Ombudsman) will assist students in presenting their case along with the guidance of the members of the committee as well. The deadlines for filing any kind of a grievance is the last day of the concerned semester, post the semester during which the incident has occurred. Decisions made by the SGC are not appealable.

The SGC does not lend itself to quick solutions, so a resolution at a lower level is always more desirable. Attempts at such a resolution are required before the committee will accept a case. Paperwork is available in the office.

Any student who wishes to file a grievance can contact the chairperson of College Grievance Redressal Cell

OR

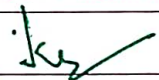
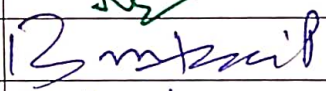
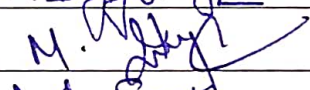
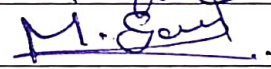
Students can file the grievance on college website



Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

NALLAMUTHU GOUNDER MAHALINGAM COLLEGE

STUDENT GRIEVANCE REDRESSAL COMMITTEE

S.No	NAME	DESIGNATION	SIGNATURE
1	Dr.R.Muthukumaran	Principal	
2	Dr.P.Krishna Thulasimani	Associate Professor, Economics	P.K. Thulasimani
3	Mr.K.Srinivasan	Associate Professor, CS(Aided)	
4	Dr.P.Buntha	H.O.D, Commerce(Aided)	
5	Dr.N.Bagyalakshmi	H.O.D, Commerce(SF)	N. Bagyalakshmi
6	Dr.M.Rajasenathipathi	H.O.D,CT	
7	Dr.M.Sakthi	H.O.D,CS(SF)	

The Meeting for the Students Grievances Redressal Committee was held on 01.08.2023 at 11.00a.m in Principal's office.

Agenda

1. Extension of Library timing to prepare Competitive exams.
2. Permission to prepare the Professional Course exams.
3. Request to take reprography facility at library.

Action taken

The library committee was assigned to integrate the above mentioned as per the request of students; the changes were implemented by the Library Committee as follows:

- 1) Extended the library timing from 8.00a.m to 6.00p.m
- 2) Professional course students of CA, CS, and ACMA etc were permitted to utilise the library during class hours for a week, before the commencement of the exams.
- 3) Permitted to take the reprography facility of Library books using gadgets for the quick and easy access.

2. P. V. Thirum

3. [Signature]

4. B. [Signature]

5. N. [Signature]

6. M. [Signature]

7. M. [Signature]

[Signature]

Dr. R. MUTHUKUMARAN,
M.A., M.Phil., B.Ed., Ph.D.,
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3	Mr.K.Srinivasan	Associate Professor, CS(Aided)	K.Srinivasan
4	Dr.P.Buntha	H.O.D, Commerce(Aided)	P.Buntha
5	Dr.N.Bagyalakshmi	H.O.D, Commerce(SF)	N.Bagyalakshmi
6	Dr.M.Rajasenathipathi	H.O.D,CT	M.Rajasenathipathi
7	Dr.M.Sakthi	H.O.D,CS(SF)	M.Sakthi

The Meeting for the Students Grievances Redressal Committee was held on 19.10.2023 at 11.00 a.m in Principal's office.

AGENDA

- 1) Easy Access of attendance through CAMU ERP APP.
- 2) Seating arrangement and downloading of Hall ticket through College Website.

Action Taken

- 1) Attendance percentage of a student can be visible at any point of time through CAMU ERP APP.
- 2) Controller of Examination intimated the information of Hall Tickets through College website Concerning Seating arrangements and issue of Hall tickets to students for easy access.

2. P. a. Thiruv

3. 

4. B. m. t. p

5. N. B. g. p. d.

6. M. J. p.

7. M. S. p.

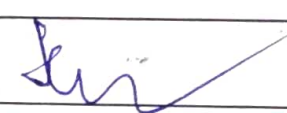
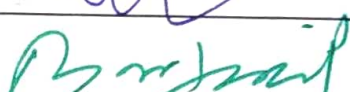
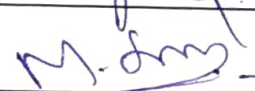


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STUDENT GRIEVANCE REDRESSAL COMMITTEE

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Dr. P. Krishna Thulasimani	Head & Associate Professor of Economics	P. a. Thulasimani
Prof. K. Srinivasan	Associate Professor of Computer Science	
Dr. P. Bruntha	Head & Associate Professor of Commerce - Aided	
Dr. N. Bagyalakshmi	Head & Associate Professor of Commerce - SF	N. Bagyalakshmi
Dr. M. Rajasenathipathi	Head & Associate Professor of Computer Technology	
Dr. M. Sakthi	Head & Associate Professor of PG computer Science- SF	

The Meeting for the students Grievances Redressal Committee was held on 05/03/2024 at 11:00 am in Principal's office.

AGENDA

1. Conduct an Awareness Programme on Competitive exams.
2. Need improvisation in quality of canteen food.
3. Computer numbers to be increased in Digital Library with standard network facility.

ACTION TAKEN

1. In response to the request, the college management, in collaboration with the placement cell, has organized an awareness programme focusing on competitive exams such as TNPSC, UPSC, and banking exams. This initiative enhanced the well-being of the student community by equipping them with valuable insights and strategies for success in competitive exams.
2. Recognizing the importance of providing nutritious and delicious meals to our students, the committee has worked closely with food vendors to implement changes that prioritize both taste and health.
3. The college management ensured that students have access to the necessary resources and required computer facilities to meet their academic and research needs effectively. Furthermore, the management has upgraded the internet connection to ensure a high standard of connectivity, enabling seamless access to online resources, research materials, and educational platforms.

2. P. a. Thiruv

3. Jey

4. 13 minutes P.

5. N. Dargachari

6. M. Jeyap

7. M. S. -


Dr. K. M. Jeyakumar,
M.A., M.Phil., B.Ed., Ph.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District



MINUTES OF ANTI-RAGGING COMMITTEE

ANTI - RAGGING COMMITTEE

Dr. R. Muthukumaran
 Dr. R. Manicka Cherhian
 Dr. P. Krishna Thulasimani
 Thiru. K. Arinivasan
 Dr. V. Anithumathi
 Dr. P. Maheswari
 Dr. M. Chithirai Selvan
 Dr. N. Bagyalakshmi
 Dr. M. Rajasenathipathi
 Ms. N. Radha
 Dr. K. Haridas
 Dr. R. Ashok Kumar

Anti-Ragging Committee Meeting 2023 - 2024

Date : 30th June 2023

Venue : Board Room

The committee meeting was held in the Board Room at 10:30 AM, and was presided by the Principal Dr. R. Muthukumaran. The following resolutions were passed in the meeting.

To create awareness to the students on the impacts and consequences of Ragging

Set up a suggestion box and place it in the college to help the students to drop complaints or any kind of problems

Initiate timely action against students violating / breaching the Anti-Ragging Policy

Sensitize students about the evils of ragging

Ragging List Committee

1. Dr. R. Muthukumaran, Principal - Chairman
2. Dr. R. Manicka Cherhian, M.Sc., M.S., Ph.D. HOD of Comp. Science
3. Dr. P. Krishna Thulasimani, HOD of Economics
4. Thiru. K. Arinivasan, Associate Professor of Comp. Science
5. Dr. V. Anithumathi, M.Sc., M.Phil., Ph.D., HOD of Mathematics
6. Dr. P. Maheswari, Associate Professor of Tamil
7. Lt. Dr. M. Chithirai Selvan, Asst. Prof. of Commerce (Associate NCC officer)
8. Dr. N. Bagyalakshmi, HOD of Commerce (SF)
9. Dr. M. Rajasenathipathi, HOD of Comp. Technology
10. Ms. N. Radha, HOD of English (SF)
11. Dr. K. Haridas, HOD of computer application
12. Dr. R. Ashok Kumar, Physical Education Director



PRINCIPAL
 MALLAMUTHU GOUNDER
 MANALINGAM COLLEGE POLLACHI

ANTI-RAGGING COMMITTEE

Dr. R. Muthukumaran
 Dr. S. Manicka Cherthian
 Dr. P. Krishna Thulasimani
 Thiru. K. Srinivasan
 Dr. V. Anthumathi
 Dr. P. Mageswari
 Dr. M. Chithirai Selvan
 Dr. N. Bagyalakshmi
 Dr. M. Rajasenthapathi
 Ms. N. Radha
 Dr. K. Haridas
 Dr. R. Ashok Kumar

Anti-Ragging Committee Meeting 2023-2024

Date: 11th Sep 2023

Venue: Board Room

The committee meeting was held in the Board Room at 10.30 AM, and was presided by the principal Dr. R. Muthukumaran. The following conclusions were derived in the meeting.

Members of the committee pondered over whether there were any cases recorded on ragging in the campus. After thorough survey it was concluded that as there were no cases found, the campus could be considered as ragging free campus.

Ragging List Committee

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PRINCIPAL
 N.M. COLLEGE - POLLACHI

ANTI - RAGGING COMMITTEE

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 Dr. R. Manicka Cherhian
 Dr. P. Krishna Thulasimani
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PRINCIPAL
 MAMAMUTHU GOUNDER
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PRINCIPAL
 N.M. COLLEGE - POLLACHI

**MINUTES OF
PREVENTION OF SEXUAL
HARASSMENT COMMITTEE (ICC)**



NALLAMUTHU GOUNDER MAHALINGAM COLLEGE

(AUTONOMOUS AND AFFILIATED TO BHARATHIAR UNIVERSITY)

Re-Accredited by NAAC

An ISO 9001 : 2015 Certified Institution

Aided by the Government of Tamilnadu

POLLACHI - 642 001.

Fax : 04259 - 234869



E-Mail : ngmc@ngmc.org

Phone : 04259 - 234868, 234870
Mobile : 99429 06687

DATE : 21.06.2023

Constitution of Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee

The Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee is constituted in NGM College as per University Grants Commission – Prevention, Prohibition and Redressal of Women Employees and Students in Higher Educational Institutions – Regulations – 2015 and Vishaka Guidelines against Sexual Harassment in the Workplace to ensure safety, security and to provide conducive learning and working environment to the female students and women staff members within the institution. The following are the members of ICC Committee approved for the Academic year 2023-2024 and they shall address the sexual harassment issues faced by the female students and women staff members within the College campus.

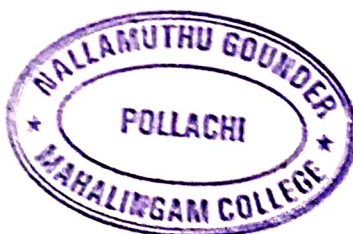
Internal Complaints Committee (ICC) / Anti-Sexual Harassment Committee. (Academic Year 2023-2024)

S.No.	Name	Designation	Position
1	Dr. R. Muthukumaran	Principal	Chair person
2	Dr. V. Inthumathi	Associate Professor	Co-ordinator
3	Dr. P. Bruntha	Associate Professor	Member
4	Dr. P. Maheswari	Associate Professor	Member
5.	Dr. M. Chithiraiselvan	Assistant Professor	Member
6.	Mrs. N. Radha	Associate Professor	Member
7	Dr. G. Akilandeswari	Associate Professor	Member
8	Dr. M. V. Sathiyabama	Assistant Professor	Member
9	Dr. L. Ranjit	Assistant Professor	Member
10	Mrs. Sumathi Muthusamy	NGO	Member
11	Mrs. Nithya Prabu	Advocate	Member
12	Ms. R. Vijayalakshmi	BA - Economics	Student Member

Principal

Copy to:

1. All the members of ICC



Dr. R. NUTHUKUMARAN,
M.A., M.Phil., B.Ed., P.D.,
PRINCIPAL
N.G.M. College, Pollachi - 642 001
Coimbatore District

(Academic Year 2023-2024)

Time : 11 am

Agenda:

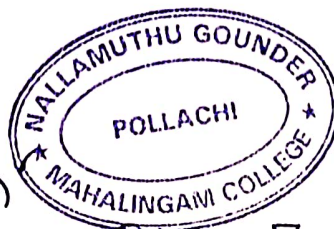
- To introduce and welcome the New chair person and members
- To brief the roles and responsibilities of the members
- To discuss about the organizing of awareness programme
-

Minutes of the Meeting

- The roles and responsibilities of the ICC members and the faculty members to create awareness of the safety of girls students in the campus was discussed
- The procedure for reporting and redressal of grievances of girls students and women staff members concerning sexual harassment was explained by the chair person.
- Discussed about the organizing of awareness programme on “Social Media – Pros and Cons”. The programme have planned to conduct on 11.07.2023.

S.No	Particulars	Number
1	Number of Complaints received during the year	0
2	Number of Complaints disposed off during the year	0
3	Number of Cases Pending	0
4	Number of Awareness Programmes conducted during the year	1

PRINCIPAL
N. G. M. COLLEGE, POLLACHI





Estd : 1957

Phone : 04259 - 234868, 234870
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E-Mail : ngm@ngmc.org

DATE 04.02.2024

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9	Dr. L. Ranjit	Assistant Professor	Member
10	Mrs. Sumathi Muthusamy	NGO	Member
11	Mrs. Nithya Prabu	Advocate	Member
12	Ms. R. Vijayalakshmi	BA - Economics	Student Member

Principal

Copy to:

1. All the members of ICC